

UMASS AMHERST “FLY AMERICA AND OPEN SKIES AGREEMENTS” DECISION TREE



****Code sharing (See FTR 301-10.134)** occurs when an airline codes a flight as if it was their own. Compliance is satisfied when the US flag air carrier’s designator code is shown. Proof of US designator codes for all legs of a trip is required.

Are you flying from the US to a foreign country or between two points outside the U.S. on Federal funds (53104-6, 53114-6, 53214-6, 53314-6, and 53414-6)?

Are you funded by the Department of Defense (DOD)?

You must fly using a US flag carrier unless you qualify for an exception in the Fly America Act FTR 301-10.135-138 other than open skies. Open Skies agreements are not a valid exception when funded by DOD. If you use a foreign carrier, an exception in the Fly America Act must be documented with the use of the UMass Fly America Act Travel Reimbursement Exception Form. Provide the exception form when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.

Are you traveling to a European Union Country? Flight must originate, arrive or stop in an EU Country. Flights to only EU destinations is not required.

Choose an airline which is owned by a US flag carrier or an EU Country. If you choose a carrier owned by an EU country, provide the UMass Fly America Act Travel Reimbursement Exception Form to document the Open Skies exception when submitting for reimbursement. If you choose a carrier which is not owned by a US or an EU Country, you must qualify for an exception in the Fly America Act FTR 301-10.135-138 and provide the UMass Fly America Act Exception Form when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.

Are you traveling to Australia?

Is there a GSA City-Pair Contract for your route? If yes, you must fly using a US flag carrier unless you qualify for an exception other than open skies in the Fly America Act FTR 301-10.135-138. If no city pair contract exists, you may claim open skies and fly using an Australian carrier. If you choose an Australian carrier, provide the UMass Fly America Act Travel Reimbursement Exception Form to document the Open Skies exception when submitting for reimbursement. If you choose a carrier which is not owned by the US or Australia, you must qualify for an exception other than open skies in the Fly America Act and provide the UMass Fly America Act Exception Form when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.

Are you traveling to Switzerland?

Is there a GSA City-Pair Contract for your route? If yes, you must fly using a US flag carrier unless you qualify for an exception other than open skies in the Fly America Act FTR 301-10.135-138. If no city pair contract exists, you may claim open skies and fly using a carrier of Switzerland. If you choose a carrier of Switzerland, provide the UMass Fly America Act Travel Reimbursement Exception Form to document the Open Skies exception when submitting for reimbursement. If you choose a carrier which is not owned by the US or Switzerland, you must qualify for an exception other than open skies in the Fly America Act and provide the UMass Fly America Act Exception Form when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.

Are you traveling to Japan?

Is there a GSA City-Pair Contract for your route? If yes, you must fly using a US flag carrier unless you qualify for an exception other than open skies in the Fly America Act FTR 301-10.135-138. If no city pair contract exists, you may claim open skies and fly using a carrier of Japan. If you choose carrier of Japan, provide the UMass Fly America Act Travel Reimbursement Exception Form to document the Open Skies exception when submitting for reimbursement. If you choose a carrier which is not owned by the US or Japan, you must qualify for an exception other than open skies in the Fly America Act and provide the UMass Fly America Act Exception Form when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.

Are you traveling to a foreign country which is not a part of the EU, Australia, Switzerland, or Japan?

You must fly using a US flag carrier unless you qualify for an exception in the Fly America Act FTR 301-10.135-138. The UMass Fly America Act Travel Reimbursement Exception Form must be used to document the exception when submitting for reimbursement. If a foreign carrier is used and an exception cannot be claimed, the cost must be reimbursed with non-federal funds.