

**CENTER FOR EARLY EDUCATION AND CARE  
AUTHORIZATION FOR MEDICATION**

(EEC Regulation 606CMR 7.11(2))

Prescription

Non-prescription (*physician signature required below*)

**Child's Name:** \_\_\_\_\_

Medication: \_\_\_\_\_ Expiration Date of Medication: \_\_\_\_\_

Reason for Medication: \_\_\_\_\_

Dates to be given: \_\_\_\_\_ Dosage: \_\_\_\_\_

Time(s) to be given: \_\_\_\_\_ Method of Administration: \_\_\_\_\_

Possible side effects: \_\_\_\_\_

**In accordance with EEC Regulation 606CMR 7.11(2) (check all that apply to this medication):**

**All Medication:**

- \_\_\_ Only full-time CEEC professional staff administer medication to children.
- \_\_\_ Each time a medication is administered, the staff member documents the following on the Medication Administration Log (see reverse): the child's name, the medication, the dosage, the date and time, the method of administration, and the name of who administered the medication.
- \_\_\_ No staff member shall administer the first dose of any medication to a child, except under extraordinary circumstances and with parental consent.
- \_\_\_ All medications are kept in a locking medication box located near the First Aid Kit out of reach of children.

**Prescription Medication:**

- \_\_\_ Prescription medication must be in the container in which it was originally dispensed and with the original label affixed.
- \_\_\_ Staff members may not administer medication contrary to the directions on the original container, unless authorized in writing by the child's licensed health care practitioner. Any medication without clear instruction on the container must be administered in accordance with a written physician or pharmacist's descriptive order.

**Non-Prescription (over-the-counter) Medication:**

- \_\_\_ Over-the-counter medication must be in the original manufacturer's packaging and have the child's full name on the container.
- \_\_\_ Authorization for over-the-counter *oral* medication given for specific symptoms must be renewed weekly and signed by the parent and physician.
- \_\_\_ Authorization for over-the-counter *oral* medication given for unanticipated mild symptoms must be renewed annually and signed by the parent and physician.
- \_\_\_ Authorization for over-the-counter *topical* medication (i.e. antibiotic ointment) applied to open wounds or broken skin must be renewed annually and signed by the parent and physician.
- \_\_\_ Use of diaper cream is recorded on the medication log and noted on the individual Daily Summary Sheet.
- \_\_\_ Authorization for over-the-counter *topical* medication to be applied to the skin for preventative purposes must be renewed annually and signed by parent. (Use separate sunscreen/insect repellent, hand cream, and chapstick form).

**I hereby authorize the staff of the Center for Early Education and Care to administer the medication named above to my child according to the instructions above.**

Parent Name (print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Physician Name (print): \_\_\_\_\_

Physician Signature: \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

(required for non-prescription/over-the-counter medication)

Received by (CEEC Staff): \_\_\_\_\_

Date Received \_\_\_/\_\_\_/\_\_\_

