

**Undergraduate Internships and Co-ops  
ACADEMIC DEAN'S APPROVAL FORM**

I am seeking special permission to participate in an internship for credit or a co-op, because I do not meet one or both of the following requirements:

Under 45 credits \_\_\_\_ Under a 2.0 GPA \_\_\_\_ (please check one or both)

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|      |       |    |
|------|-------|----|
| Name | Major | ID |
|------|-------|----|

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|                                  |      |       |
|----------------------------------|------|-------|
| Internship or Co-op Company Name | City | State |
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|                                 |                |                   |
|---------------------------------|----------------|-------------------|
| Faculty Sponsor's Name (or n/a) | Hours per week | #credits (or n/a) |
|---------------------------------|----------------|-------------------|

Student's reason for wanting to have this experience:

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|                              |             |      |
|------------------------------|-------------|------|
| Academic Dean's Printed Name | /Signature/ | Date |
|------------------------------|-------------|------|

***Upload a signed copy of this form to your online internship or co-op contract in Handshake.***

**Questions? Contact the Field Experience Program Office, Career Development Hub, 511 Goodell Building  
413-545-2224 / [internships@umass.edu](mailto:internships@umass.edu)**