Interfolio’s Dossier Deliver

Interfolio’s Dossier Deliver is an online profile service that helps people to collect, share, organize, and send materials in pursuit of academic or alternative academic career opportunities. Dossier Deliver helps you manage confidential letters, gather peer feedback, stay on top of deadlines, find career opportunities, and get organized about your academic career.

Your Interfolio Dossier is totally private and portable. It belongs to you.

**MANAGE CONFIDENTIAL LETTERS**

Make life easier for people writing recommendation letters for you—and avoid your applications being held up over them.

**POLISH YOUR MATERIALS**

Gather private comments from mentors and colleagues on your materials anytime, helping you spend your time wisely and present yourself in the right way.

**WHAT CAN I DO WITH DOSSIER DELIVER?**

- Store any number of career materials in your account, including documents, images, videos, and links to online work (e.g. academic websites).
- Request and store reusable letters of recommendation, submitted directly by the letter writer to Interfolio and kept confidential from you.
- Share individual materials or entire collections with mentors and colleagues, and enable them to give you line-by-line feedback.
- Send your stored materials out 50 times per year, electronically or by mail. Applications to positions hosted through Interfolio don’t count—apply to as many of those as you want, for free!

**MEET YOUR DEADLINES**

Get your materials in on time, complete, and in the right format, with just a few clicks—plus live assistance from Interfolio if you need it.

**DIRECT YOUR CAREER**

Group, tag, and sort your materials, and automatically maintain a clear record of which materials you sent, to which destinations, at what times.
WHAT CAN I DO WITH DOSSIER DELIVER? (CONT.)

- Organize your materials into “collections” for different purposes, such as:
  - Job and fellowship applications
  - Applications for future study
  - Funding/grant applications
  - Future formal reviews
  - Sabbaticals

- Search Interfolio’s database and several major higher education job boards for available opportunities.

GETTING SUPPORT

Anyone can contact Interfolio’s support team for technical and logistical assistance.

Email us at help@interfolio.com—or call us between 9:00 AM and 6:00 PM ET, Monday-Friday, at (877) 997-8807.