

Undergraduate Internships and Co-ops International Internship/Co-op IPO Education Abroad Approval Form

This form is to be used by **all undergraduate** students, both domestic and international undergraduate students, planning to participate in an Internship or Co-op *outside the United States*. **VERY IMPORTANT:** Students should contact the **Education Abroad Staff at the International Programs Office (IPO)** *at least 6 months* in advance of a placement abroad.

Fill out this form and send it via email to the Education Abroad Staff at IPO at abroad@umass.edu; if you have questions about the approval process, please contact that office.

I plan to participate in an international internship or co-op placement, and I am seeking approval from the Education Abroad Staff at the International Programs Office.

Date submitted to Education Abroad Staff at IPO: _____

Name	Major	Student ID
Company/Organization	Street Address/City	Country
Dates of Placement (start and end dates)	Work Schedule	For Credit or Co-op?
Address where I will be living while on placement		Citizenship

Student's reason for wanting to do this internship/co-op:

 IPO Education Abroad Staff Printed Name / Signature/ Date

Upload a signed copy of this form to your online internship or co-op contract in Handshake.

**Questions? Contact the Field Experience Program Office, Career Development Hub, Bartlett Hall
internships@umass.edu**