

University of Massachusetts Amherst Residency Reclassification Application

Last Name _____ First Name _____ MI _____

SPIRE ID _____ Email address _____

I am a

☐ Undergraduate Student

☐ Graduate Student

Semester you are applying for:

☐ Fall Year _____

☐ Spring Year _____

Completed applications must be submitted by the end of the add/drop period of a given semester. Applications submitted after that date will be considered for the following semester.

What was your state/country of residence 12 month prior to first enrolling at a College or University in the state of Massachusetts?

What semester did you first enroll a UMass Amherst?

Why do you believe you qualify for in-state tuition/fees?

Complete all pages of this application and submit with supporting documentation to bursar@admin.umass.edu.

In order to be considered for in-state tuition residency, all questions must be answered and supporting documentation provided. If a question is not applicable, please respond with N/A.

1. Citizenship Status

- a. Are you a U.S. citizen?
 - ☐ Yes. Proceed to Section 2.
 - ☐ No. Proceed to Section (b).
- b. Have you been admitted to the U.S. for permanent residence?
 - ☐ Yes. Admitted Date: _____ Alien Registration Nbr _____
 - ☐ No. Proceed to Section (c).
- c. Use this link to see if your status may qualify you for in-state tuition residency. If you believe you qualify, include supporting documentation with this application and proceed to Section 2.

2. Sources of Financial Support

Are you at least 18 years old and completely financial independent from your parents/legal guardians? If under 18 years of age, are you legally married, have no parents or your parents have no legal obligation to support you?

- ☐ Yes. You are considered emancipated. Proceed to Section 3.
- ☐ No. You are considered unemancipated. Proceed to Section 4.

3. Physical Residence in Massachusetts for Emancipated Students ONLY

List your address(es) for the past two years, beginning with the current address.	From (mo/yr)	To (mo/yr)

List name and address of employers for the past two years.	From (mo/yr)	To (mo/yr)

In addition to this completed application, please submit the following documents supporting your application.

- ✓ Mortgage statement or lease agreement which clearly indicates residence in the state of Massachusetts for the 12 months prior to enrollment.
- ✓ Most recent Massachusetts state tax return (federal returns are not required)
- ✓ Massachusetts Driver's License or State ID
- ✓ Paystubs or letter from employer on company letterhead establishing employment for the last 12 months.
- ✓ If not a U.S. citizen, documentation of eligible immigration status

Proceed to Section 5.

4. Physical Residence in Massachusetts for Unemancipated Students ONLY

Residency for unemancipated students is dependent on the residency for the parent(s)/guardian(s) of the student.

If your parents are divorced, legally separated, or deceased you should fill out only Section (a) for the parent with whom you make your permanent home.

a. Information for Student's Parent/Guardian 1

Last Name _____ First Name _____ MI _____

List the address(es) for the past two years, beginning with the current address, for Parent/Guardian.	From (mo/yr)	To (mo/yr)

Is your Parent/Guardian a citizen of the United States?

☐ Yes. Proceed to Part (b).

☐ No.

If No, has your Parent/Guardian been admitted to the United States for permanent residence?

If NO, has your Parent/Guardian been admitted to the United States for permanent residence?

☐ Yes. Admitted Date:_____ Alien Registration Nbr_____

☐ No. Proceed to Part (b).

b. Information for Student's Parent/Guardian 2

Last Name_____ First Name_____ MI_____

List the address(es) for the past two years, beginning with the current address, for Parent/Guardian.	From (mo/yr)	To (mo/yr)

Is your Parent/Guardian a citizen of the United States?

☐ Yes. Proceed to Part (b).

☐ No.

If No, has your Parent/Guardian been admitted to the United States for permanent residence?

If NO, has your Parent/Guardian been admitted to the United States for permanent residence?

☐ Yes. Admitted Date:_____ Alien Registration Nbr_____

☐ No. Proceed to Part (c).

c. Required Documents

In addition to this completed application, please submit the following documents supporting your application. All documentation pertains to your parents/guardians unless otherwise noted.

- ✓ Mortgage statement or lease agreement which clearly indicates residence in the state of Massachusetts for the 12 months prior to enrollment.
- ✓ Most recent Massachusetts state tax return (federal returns are not required)
- ✓ Massachusetts Driver's License or State ID for student and parents/guardians
- ✓ If not a U.S. citizen, documentation of eligible immigration status
- ✓ If legal guardian, court document showing proof of legal guardianship.

Proceed to Section 5.

5. Additional Documentation

If you are requesting a change in residency because you are married to a Massachusetts resident, please include the ***additional*** documents listed below.

- ✓ Spouse's Massachusetts Driver's License
- ✓ Spouse's most recent Massachusetts state tax return
- ✓ Spouse's mortgage statement or lease agreement
- ✓ Marriage certificate
- ✓ If not a U.S. citizen, documentation of eligible immigration status

If you are requesting a change in residency because you or your parent/guardian has relocated to the state of Massachusetts for work, please include the ***additional*** documents listed below.

- ✓ Documentation from employer, on company letterhead, stating full-time employment, date of offer/transfer, start date and whether the position is in person or remote.

Proceed to Section 6.

6. Certification of Information

I certify that this information is true and accurate. I understand that any misrepresentation, omission, or incorrect information shall be cause for disciplinary action under the guidelines of the Student Code of Conduct, with no right of appeal or a tuition refund.

Applicant Signature _____ Date _____

Parent Signature _____ Date _____
(Required only if applicant is under age 18)

Undergraduate students should submit completed application and supporting documentation via email to bursar@admin.umass.edu. Materials can also be submitted in person or mailed to:

Bursar's Office
Whitmore Building, Room 215
181 Presidents Drive
Amherst, MA 01003

Graduate students should submit completed application and supporting documentation via email to gradrec@grad.umass.edu. Materials can also be submitted by in person or mailed to:

Graduate School
Goodell Hall, 5th Floor
140 Hicks Way
Amherst, MA 01003

***** unless requested, please do not submit original documents *****