### Web of Science

**Guide to Major Features** 

#### What is Web of Science?



- Literature database designed to support scientific and scholarly research
- Free access when connected to Eduroam or off-campus with your UMass Amherst NetID

#### Why should I use Web of Science?

- Quickly find, analyze, and share journal articles in many disciplines
- Find full text articles quickly and easily
- Easily export citations in many file formats
- Save searches and create alerts to stay updated with your topics of interest with a Web of Science account

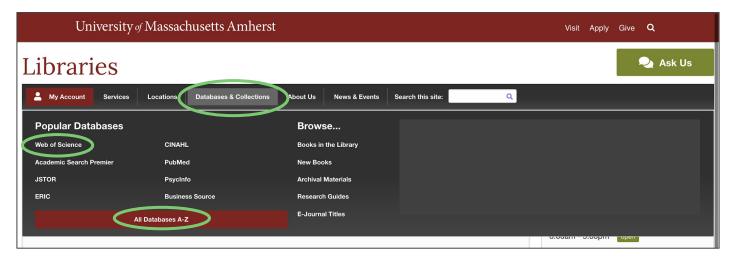
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### **Accessing Web of Science**

#### How to Access Web of Science at UMass Amherst

- Go to the UMass Amherst Library Site: <a href="https://www.library.umass.edu/#">https://www.library.umass.edu/#</a>
- Click on "Databases & Collections" in the Menu panel
- Web of Science should be the first link under "Popular Databases"
  - You can also search through "All Databases A-Z" for Web of Science

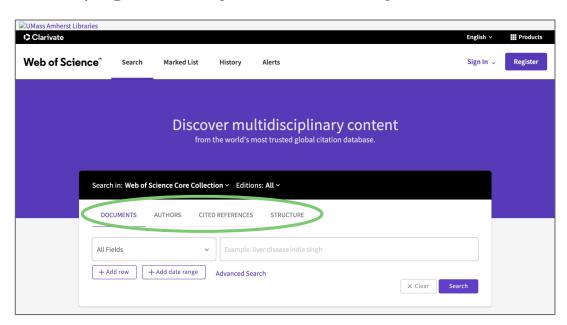


### The Web of Science Platform

#### The Web of Science Search Page

• This is Web of Science's main page where you start all of your searches

- Documents
- II. Authors
- III. Cited References



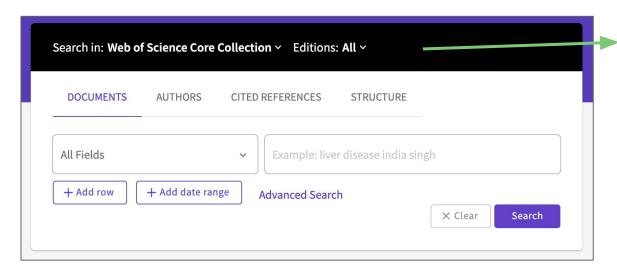
This guide will walk you through different searches on Web of Science:

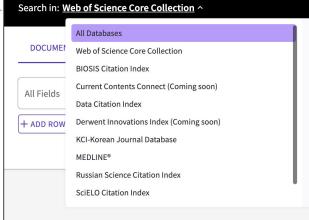
### **I. Documents Search**

#### I. Documents Search

#### 1. Select a Database

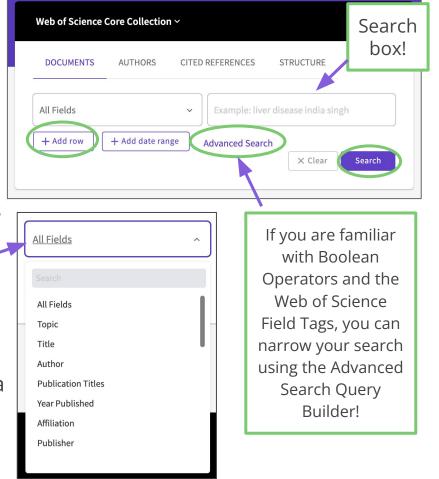
- a. Default is Web of Science Core Collection
- b. Click the **Down arrow** on the top to change the database





#### **Documents Search - cont'd**

- 2. Type your search into the designated box
  - a. "All Fields" is the default search option
    - i. This searches all of the searchable fields in one query
    - ii. Click the **Down arrow** to switch your search option (by Topic, Title, Author, etc.)
  - b. Click "+ Add Row" or "+ Add DateRange " to add additional search criteria
- Click the Search button to start your search!

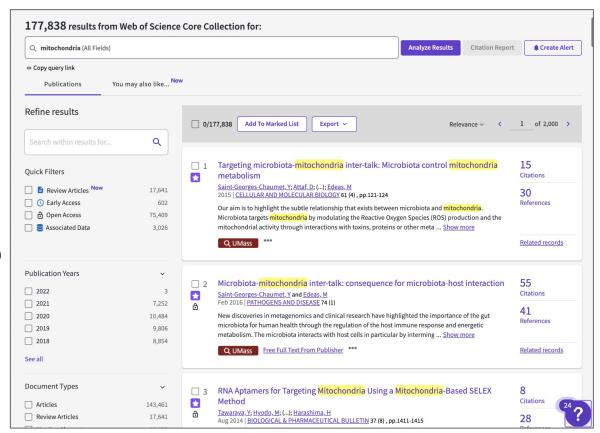


#### **Documents Search Results**

Once you click **Search** from the Documents search, you will be brought to a page full of results based on your query

You can filter your results to narrow down your search:

- Sort results
- Refine results with different filters



#### **Sorting Search Results**

 At the top of the search results, you can sort the results to change the order they appear in



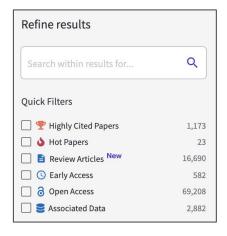
- By default, the results are sorted by Relevance
- Click on the dropdown and select the order by which you would like to sort the results

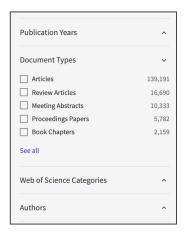


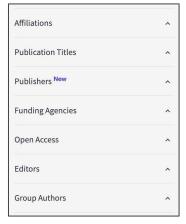
#### **Refining Search Results**

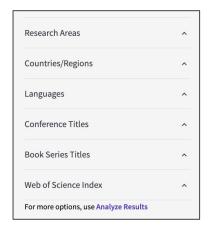
You can also filter your search results by refining several categories in the left hand column

- Search within the results
- Toggle boxes on in different categories





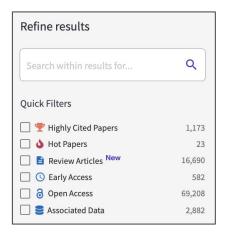


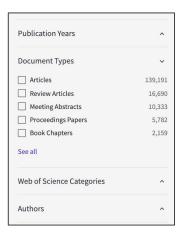


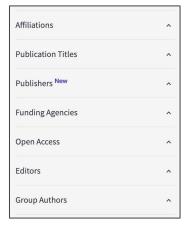
#### **Exporting**

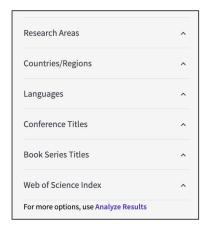
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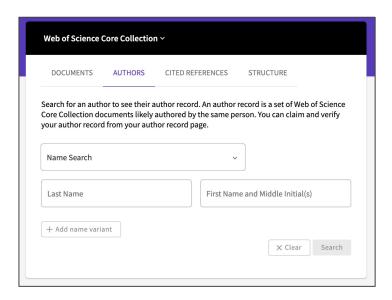


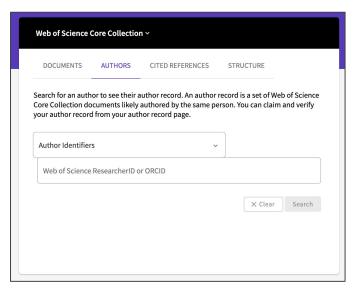


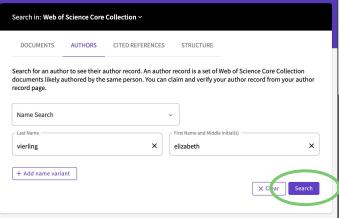
### **II. Author Search**

#### **II. Author Search**

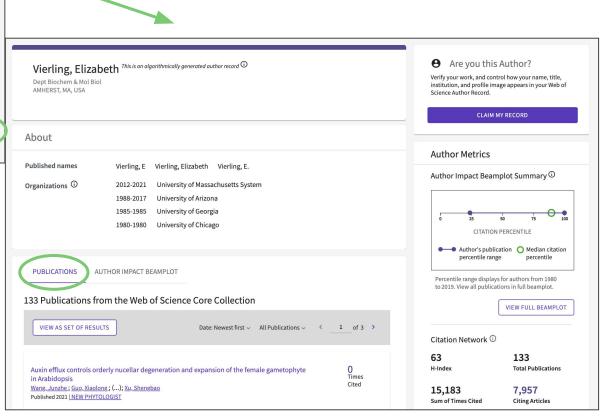
- Search for Author Records associated with an author
  - Perform a Name Search or search by Author Identifiers
  - You can also select a different database to search through if desired







- After you click "SEARCH", you will be directed right to the author's record
- This is the author's profile which contains information about the author, as well as their publications

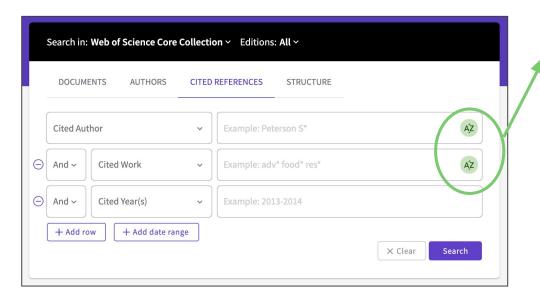


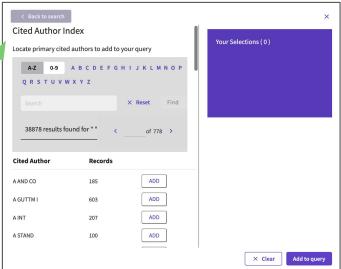
### **III. Cited Reference Search**

#### **III. Cited Reference Search**

Easily find all of the Web of Science records that have cited a publication, whether or not that publication is indexed in Web of Science.

Helpful for finding a broad range of related articles

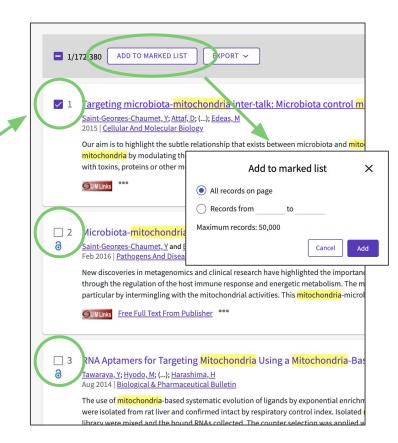




### **Marked Lists**

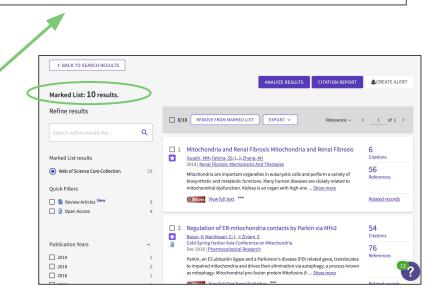
#### **Marked List**

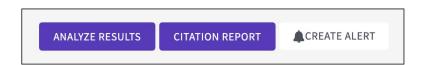
- Create a list of articles you want to save for future reference or for exporting in bulk
- Add individual citations by selecting the checkbox next to the desired citation and clicking "Add to Marked List"
- Add a range of articles by deselecting all checkboxes and clicking "Add to Marked List"
   You will be prompted to input the range of records you want to add



#### Marked List - cont'd

- Web of Science<sup>™</sup> Search Marked List 10 History Alerts
- A maximum of 5000 records can be added to the Marked List
- Access your marked list from any Web of Science page by clicking "Marked List" on the menu panel
  - If you are signed in, Marked Lists save to your account and can be accessed from any device
- You can sort and refine your marked list in the same ways as the search results
  - There are also tools to analyze the items in your marked list



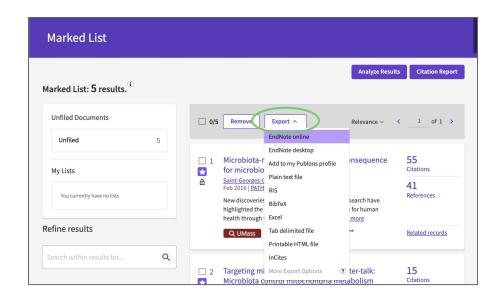


### **Exporting Citations**

#### **Exporting Citations**

#### **Export your Marked List**

- Navigate to your Marked List
- Click the "Export" button at the top of the list
  - Select your desired export format
  - 500 marked records can be exported at a time
- Options to export to a saved file, a reference software, an excel spreadsheet, etc.



To export to a reference software such as Zotero, export your records in the BibTeX format!

#### **Exporting Citations**

#### **Export individual citations**

- From the Search Results page:
  - Select the articles you would like to cite by checking the box next to the title
  - Click "Export" at the top of the page
  - Select desired format
- From an individual record page:
  - Click "Export" at the top of the page
  - Select desired format





#### **Downloading Full Text Articles**

Once you have found the article you are interested in, you can check if the article has open access or if you are granted access through UMass Amherst

You can click on the **UMLinks logo** directly from the search results:

Look for this icon

Or you can click on the citation (the paper title) and find ways to access the article at the top of the record's page:



The UMLinks button will bring you to a directory that lists links to the full text article if it is Open Access or if UMass has subscription access to the content.

### Other Web of Science Features

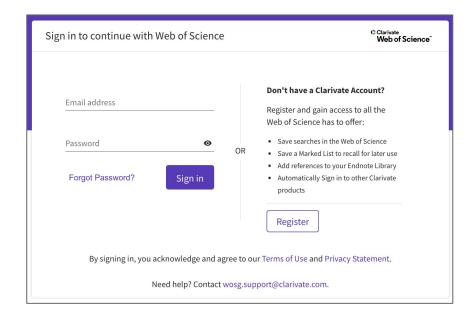
Making an account
My Research Assistant Mobile App
Finding additional Web of Science Help

#### Making a Web of Science Account

Despite having Institutional access through the UMass Libraries to the Web of Science collection, **making an account** is helpful for saving citations and searches so they are available across devices.

#### Make an account to:

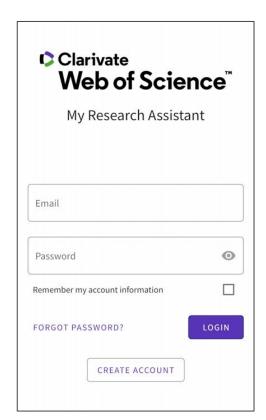
- Save searches
- Save Marked Lists

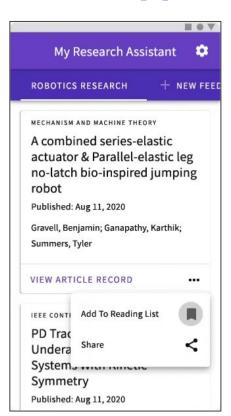


#### Web of Science My Research Assistant Mobile App

- Search for articles through Web of Science directly from your phone!
- Available for iOS and Android

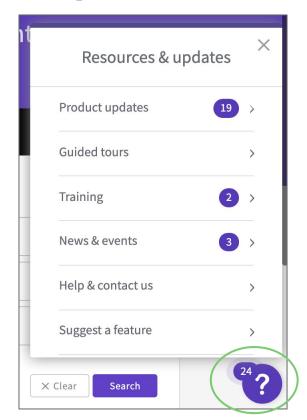
For more information about the mobile app including an FAQ: <a href="https://clarivate.com/webofscie">https://clarivate.com/webofscie</a> <a href="https://clarivate.com/webofscie">ncegroup/support/myra/</a>



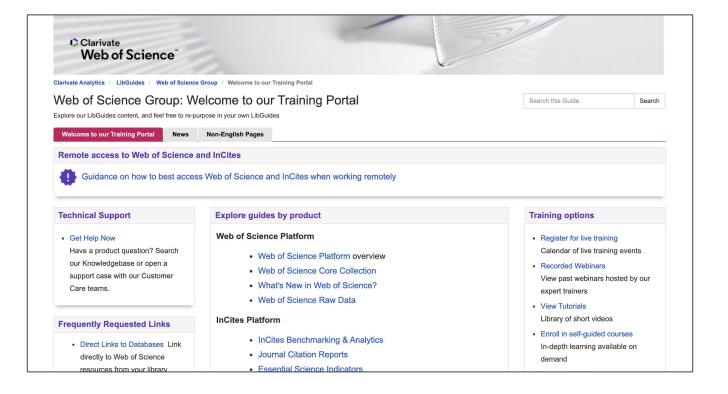


#### Finding Web of Science Resources & Updates

- On every Web of Science page, there is a question mark button at the bottom right
- Here, you can find Web of Science Resources such as new features, news, and ways to contact the developers
- If you are new to Web of Science, taking a Guided tour may be helpful!



## For additional Web of Science help, visit the Training Portal: <a href="https://clarivate.libguides.com/home">https://clarivate.libguides.com/home</a>



#### **Questions or Comments?**

We hope this guide to Web of Science was helpful!

Fill out our **Google Form** to provide feedback: <a href="mailto:forms.gle/hYmKxgo9TDjEyySt6">forms.gle/hYmKxgo9TDjEyySt6</a>

Web of Science Feedback  Please provide feedback so we can improve these guides.
What is your role?
Undergraduate Student Graduate Student TA Professor Researcher Other:
What University do you attend?  UMass Amherst Other: