



# DECLARATION OF AN ACADEMIC MINOR

Academic minors are declared when the course work for the minor has been completed by the student with a minimum cumulative gpa (cgpa) of a 2.00 (or, in the semester prior to the student's graduation, if course work related to the minor is being completed in his/her final semester). To declare a minor, complete sections A and B below and return this form to the Registrar's Office, 213 Whitmore Administration Building. An authorized representative of the department certifying completion of the minor must sign section B.

*This form must be returned to the Registrar's Office before the student's graduation; minors cannot be added to the record of a graduated student.*

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**Section A: Identifying Information**

Student Name \_\_\_\_\_ Class \_\_\_\_\_

Student ID Number \_\_\_\_\_

Major(s) \_\_\_\_\_

Title of Academic Minor \_\_\_\_\_

**Section B: Certification of Completion of an Academic Minor**

*(to be completed by an authorized representative of the department offering the Minor)*

This certifies that the above-named student:

\_\_\_ Has completed all requirements with a minimum cgpa of 2.00 in all courses for the minor.

\_\_\_ Will have completed all requirements with a minimum cgpa of 2.00 upon satisfactory completion of the following courses in progress for the minor.

**(Must list specific courses and grades required for the 2.00 cgpa)**

_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
Signature of Authorized Department Representative

\_\_\_\_\_  
Date