Listed below are vendor questions that were received and their corresponding answers to RFB# AA14-RH-4894 – Contract: Website Design and Development of a Network of Sites for the Department of Humanities and Fine Arts

Vendors are required to utilize the information contained in this Addendum.

Failure to include information in this Addendum is grounds for rejection of their response by the University.

The original bid opening date will remain as originally scheduled for – February 11, 2014 @ 1:00 pm EDST

**Question # 1:** Has the HFA completed discovery tasks such as interviews and focus groups with the stakeholders and/or site users to gather information about their needs, or are they looking to the partner to complete this work?

**Answer # 1:**
We are looking to the partner to help complete this work. The development and design of the sites should take into account the needs of stakeholders, and as such, an understanding of those stakeholders on the part of the vendor is necessary.

**Question # 2:** What new content is envisioned for the site?

**Answer # 2:**
There may be little in the way of substantive new content for HFA and department sites. However, we may choose to rework and reorganize content. The need for this will come about through the research and interview process, as mentioned in Question #1.

**Question # 3:** Is there a need for content strategy support?

**Answer # 3:**
There is no need for content strategy support, but rather for an open dialogue about content with HFA staff. Content creation will be the responsibility of staff.

**Question # 4:** Is HFA looking to re-architect the website or should the structure be the same?

**Answer # 4:**
We are open to re-formatting the website, but are also open to more traditional layouts.

**Question # 5:** Please confirm that the request for five (5) department templates are in addition to the templates for the main site?

**Answer # 5:**
Correct. These are meant to be “blank” websites that departments can customize to meet their needs.
Question #6: Is HFA interested in Usability testing?

Answer #6:
No.

Question #7: Please confirm the final deliverable is not a fully built Drupal site, but Drupal-friendly templates. Otherwise, please clarify if the final deliverable desired is HTML/CSS/JS files, a Drupal theme or a fully built Drupal site?

Answer #7:
The final deliverable will be one fully built Drupal site for HFA AND Drupal-friendly templates for departments.

Question #8: Does HFA have a target launch date for the newly designated site? Is so, how much time is needed for technical development?

Answer #8:
As indicated page 2 of the RFB, the target launch date is August 4, 2014.

Question #9: Does HFA have a target budget or budget range for the scope of work described?

Answer #9:
$50,000-$60,000

Question #10: Seeing as Varnish caching is used for the current site, will it also be used for the new site and are there any UMass specific Varnish configurations that need to be planned for?

Answer #10:
Varnish will be used in front of the new site. The expectation is that the site be able to function correctly. In addition to the default varnish configuration, we drop all cookies over HTTP (not HTTPS) for Drupal sites.

Sites are required to function with varnish caching.

Question #11: Is it known if the Drupal Varnish module (https://drupal.org/project/varnish) is compatible with your particular Varnish configuration?

Answer #11:
Due to the shared hosting nature of our web environment, we do not provide access to the Varnish admin socket for dynamic cache purging.

Question #12: For the main HFA site, will the content types for the sublevel pages (i.e. Academics, Research, and News & Events) be created internally or should the creation and theming of these content types be included in the project?

Answer #12:
The creation and theming of these content types should be included in the project.
Question # 13: Will the current Google Search Appliance contrib module (https://drupal.org/project/google_appliance) be sufficient for UMass search integration or are there further customizations?

Answer # 13: The contributed module functions with our internal search appliance.

Question # 14: Based on the current site analytics (or UMass best practices), what Internet Explorer versions will require support “a common guideline is if browser usage is below 3% it no longer requires support and if it is below 7% it is only required to be functional”?

Answer # 14: The University requires browser support above 2% usage. Our current browser pool is Safari, Firefox, Chrome, and IE8+.

Question # 15: Will the site hosting server require configuration and Drupal optimizations?

Answer # 15: See:  http://www.oit.umass.edu/support/web-hosting/drupal-hosting-policies

Sites are provisioned with Net ID/Shibboleth authentication and memcache integration out of the box.

Question # 16: Will we be setting the site up on the server or handing it off to an internet department?

Answer # 16: The simplest approach is to develop on our development server. Developers can develop locally but the source for Drupal core and contributed modules is controlled by OIT and any local development needs to take that into account in development work flow.

Question # 17: Is any content migration going to be necessary for existing content or will HFA staff be planning to rewrite/copy content into the new site?

Answer # 17: There may be minimal content migration, but for the most part, we are planning to rewrite most content and can place into the site.

Question # 18: When will the new site content be available for all pages?

Answer # 18: For the HFA site, most likely by April 1. Departments will be responsible for loading in their own content. This is why the creation of a manual and training are important to this process.

Question # 19: Please advise if companies Outside USA can apply for this? (Example: from India or Canada)

Answer # 19: Yes. The awarded vendor must be able to come to the UMass Amherst campus for meetings on this project. It is important that the awarded vendor be able to speak with us, understand our needs and portray the College of Humanities and Fine Arts in a way that reflects our academic and creative excellence. The awarded vendor must also be available for training, as outline on Page 6 of the RFB.
Question # 20: Is the awarded vendor asked to come to UMass Amherst for meetings?

Answer # 20:
Yes

Question # 21: Can the awarded vendor perform the tasks Outside the USA? (Example: from India or Canada)

Answer # 21:
Yes. The awarded vendor must be able to come to the UMass Amherst campus for meetings on this project. It is important that the awarded vendor be able to speak with us, understand our needs and portray the College of Humanities and Fine Arts in a way that reflects our academic and creative excellence.

Question # 22: Can you clarify the technical deliverables for this project? Does the University have an existing instance of Drupal to which the selected vendor would provide new Themes for implementation or does the University require the selected vendor to deploy and configure an entirely new instance of Drupal to which existing content should be migrated? If the scope is the former, what format should deliverables be provided in?

Answer # 22:
OIT provides an installed copy of Drupal on our development hosting environment. This site is minimally configured (for authentication & memcache) and requires the complete build out by the developer. Migration of existing content would be up to HFA.

Question # 23: What are the “campus policies and procedures for Drupal development”?

Answer # 23:
Please refer to: http://www.oit.umass.edu/support/web-hosting/drupal-hosting-policies for this information.

Question # 24: What role would the University IT personnel play in this project?

Answer # 24:
OIT provides updates to contributed modules and Drupal core and monitors sites for security updates. OIT does not provide application level support but can provide assistance/support issues specific to our hosting environment.

Question # 25: Drupal does not inherently support the ability to switch Theme (template design) within the same instance, although it is possible through a multi-site deployment or by utilizing the ThemeKey module. How does the University anticipate handling multiple themes (template designs) within the same instance, or would each Department have their own instance?

Answer # 25:
We envision each department having their own instance.

Question # 26: The term “Responsive Design” is referenced in the scope of work. We assume this refers to mobile-responsive design, can you confirm that all designs submitted should be mobile-responsive?

Answer # 26:
Yes.
Question # 27: Is migration of the existing content to the new Drupal instance part of the scope of this project?

Answer # 27:
No. Partial content migration for the main HFA site may be involved, but it is likely that the content will be reworked. Content migration for department sites is not required.

Question # 28: Approximately how many users might participate in the user training?

Answer # 28:
Approximately 20-30 users.

Question # 29: Is the Request for Bids open to any and all firms that can meet the requirements as listing in the RFB? Or are submissions restricted to firms that currently have service agreements with the University or have pre-qualified as Vendors?

Answer # 29: The University of Massachusetts Amherst engages in the open bid process. This request for bid is open to any qualified vendor that meets or exceeds the specifications set forth in the request for bid. There are no restricted vendors or pre-qualification for vendors under this request for bids.

Question # 30: Is there currently an incumbent firm providing the University with Website Design services?

Answer # 30:
The University has internal creative services. Alternatively, Colleges and departments may bid out for individual projects such as this one.

Question # 31: Is there an estimated budget range for this project?

Answer # 31:
$50,000-$60,000

Question # 32: Do you have any information regarding previous budgets for similar budgets?

Answer # 32:
No.

Question # 33: Are video and photo galleries a part of this project, or are they just links to external sites?

Answer # 33:
Video and photo gallery functionality are expected to be part of the final deliverable.

Question # 34: Will the 5 add 'l templates be standalone Drupal installs or are they going to be structured as affiliates of the parent site?

Answer # 34:
Stand alone instances.
Question # 35: Regarding training and content management, will there be an approval hierarchy or will all staff be able to edit and publish content updates.

Answer # 35:
Each site instance will have assigned content managers. We may determine need for approval hierarchy.

Question # 36: …develop five (5) templates that can be utilized by affiliated departments and programs…
By templates, does the University mean separate “themes”, each of which describe the unique look and feel of a website? Themes are development-intensive, but each individual theme can be customized with its own colors, fonts, and content layout.

Answer # 36:
By templates, we mean five layout variations that can be customized on the department level with different graphics and colors.

Question # 37: The current HFA website is not in Drupal, however, the scope of work does not include migrating contents into the new system. Does HFA plan to do the data migration or this should be included as part of the scope?

Answer # 37:
There will be an interim Drupal site that will launch this month. We plan to do most of the data migration, as much of it will be reworked. Some content migration may be required (e.g. News and Events archives).

Question # 38: The revised website must be developed using Drupal, hosted on www.umass.edu web servers and meet all campus policies and procedures for Drupal development.

Can you elaborate upon the hosting infrastructure currently in place, as well as the desired infrastructure for new site deployment? Can you elaborate upon campus policies and procedures for Drupal development?

Answer # 38:
All University websites are hosed through the Office of Information and Technology as separate instances. This will be the case with the new HFA site and department sites, which will retain their own unique URL’s.

For Hosting Policies, Campus Policies and Procedures refer to: http://www.oit.umass.edu/support/web-hosting/drupal-hosting-policies

Question # 39: Based on the review of the current site, it appears that the following content types may be of help for HFA for flowing content into sections. Would it be possible to confirm this list?

1. Standard inner page
2. Slideshow
3. WYSIWYG flexible content Block
4. News
5. Events (to drive calendar view)
6. People: Faculty, Students, Staff (differentiated by tagging)
7. Department
8. Grants?
9. Publications?
Answer # 39:
This list looks like a good place to start. Some categories mentioned may not be necessary. There will be conversations with departments about the content types that would best suit their needs. We’d hope to identify a list of general content types that fit the needs of most departments.

Question # 40: For Departments, can the list of sites that will be migrated be confirmed:

1. Afro-American Studies:  http://www.umass.edu/afroam
2. Art / Art History/ Architecture:  http://www.umass.edu/art
3. Classics:  http://www.umass.edu/classics
4. English:  http://www.umass.edu/english
5. History:  http://www.umass.edu/history
7. Languages, Literatures & Cultures:  http://www.umass.edu/llc
   a. Asian Languages & Literature: part of /llc
   b. Comparative Literature: /llc
   c. French & Italian Studies: /llc
   d. German & Scandinavian Studies: /llc
   e. Spanish & Portuguese: /llc
8. Linguistics:  http://www.umass.edu/linguist
10. Philosophy:  http://www.umass.edu/philosophy
11. Theater:  http://www.umass.edu/theater
12. Women, Gender, Sexuality Studies:  http://www.umass.edu/wost

Answer # 40: 
Yes, this listing is correct. As indicated on page 6 of the RFB, staff will be responsible for entering content.

Question # 41: Will the new site have the following domain path pattern for department sites?

- Afro-American Studies:  http://www.umass.edu/hfa/departments/afroam
- Art/ Art History/ Architecture:  http://www.umass.edu/hfa/departments/art
- etc.

Or will existing domains be maintained?

Answer # 41:
Existing domains will be maintained.

Question # 42: Will the main/ HFA site administrators need the ability to create new “department” site instance(s) on their own via a single admin? (Or would this be handled post-launch by to be hired system maintainer?)

Answer # 42:
This will be handled post-launch by the hired system maintainer.
Question # 43: Will main / HFA site administrators need to be able to access all department sites via a single login, or is this access level controlled by the UMass Auth. model?

Answer # 43:
The access level will be controlled by UMass Auth. model.

Question # 44: How distinct will each department site be in terms of look and feel? And related, will all share the same underlying content model? Addendum mentions that IOWA is a model for the HFA Architecture.

Answer # 44:
Sites should relate to each other in look and feel by utilizing common visual indicators, but should be customizable for each department. All should have similar content models, save a few. University of Iowa’s College of Arts and Sciences’ sites share common traits, but are slightly different in each instance.

Question # 45: Looking at how department sites are managed there, we are seeing some cases where each department looks and feel is somewhat consistent, e.g.

- http://www.chem.uiowa.edu/
- http://clas.uiowa.edu/ccl/

And other cases where structure plus look and feel is very distinct, e.g.

- http://www.biology.uiowa.edu/
- http://geoscience.clas.uiowa.edu/
- http://clas.uiowa.edu/esl/

Can we safely assume that HFA Departments will follow a more consistent model? (And that exceptions to this consistency are out of scope). Or what level of variability is expected from site to site?

Answer # 45:
We expect a more consistent model. Exceptions include, as indicated in the RFB, visual arts and performing arts departments.

Question # 46: Does the new multi-site need to support all existing functionality of the existing Department sites? Or is expected and understood that by sharing a common code base and content architecture, some existing functionality might be dropped? (or would require post-delivery extension)?

Answer # 46:
Any functionality determined to be essential to department site must be maintained or replaced by a better option, unless an assessment reveals it is unnecessary.

Question # 47: Is this RFB competition open to all potential vendors?

Answer # 47: The University of Massachusetts Amherst engages in the open bid process. This request for bid is open to any qualified vendor that meets or exceeds the specifications set forth in the request for bid. There are no restricted vendors or pre-qualification for vendors under this request for bids.
Question # 48: Is there an incumbent vendor being used for website design, development, or maintenance? If so, which company?

Answer # 48:
The University has internal creative services. Alternatively, colleges and departments may bid out for individual projects such as this one.

Question # 49: Is there a preference on contract type; i.e. Firm Fixed Price vs. Time and Materials (hourly)?

Answer # 49:
Firm Fixed Price

Question # 50: Who is the agency that recently completed the research, messaging and branding project for the University? Are they eligible to complete for this project?

Answer # 50:
Kane, Parsons & Associates. The University of Massachusetts Amherst engages in the open bid process. This request for bid is open to any qualified vendor that meets or exceeds the specifications set forth in the request for bid. There are no restricted vendors or pre-qualification for vendors under this request for bids.

Question # 51: We understand UMass.edu is built in Drupal. Which CMS is being used for the HFA site?

Answer # 51:
As indicated on page 4 of the RFB, “The revised website must be developed using Drupal.”

Question # 52: Who built the current HFA site?

Answer # 52:
University of Massachusetts Amherst: Department of Creative Services

Question # 53: Where is the HFA site currently hosted? Will the new HFA site be hosted in the same location?

Answer # 53:
The site is hosted on www.umass.edu. The new site will be hosted in the same location.

Question # 54: Will the HFA site be rolled into the larger UMass.edu Drupal implementation, or will it be setup as a separate site?

Answer # 54:
It will be a separate instance. All department sites will be separate instances that utilize the same, customizable templates.
Question # 55: Can you provide some details on the University-supported Drupal modules and themes?

Answer # 55:
For details to this question, please refer to: http://www.oit.umass.edu/support/web-hosting/drupal-hosting-policies#Modules

Question # 56: Who will make up the review committee?

Answer # 56: The review committee is comprised of faculty, staff and shareholders in the Department of Humanities and Fine Arts and the University of Massachusetts Amherst.

Question # 57: How much design consistency do you expect between the HFA site and the larger UMass site?

Answer # 57:
The design should be compliant with UMass standards. However, HFA’s identity allows for a more creative treatment. The vendor should adhere to HFA brand guidelines, which are in development and will be provided to the winning vendor.

Question # 58: Are there specific UMass University sites that you want to emulate for the HFA site? Are there specific UMass University sites that are thought of a benchmarks or best practices?

Answer # 58:
No.

Question # 59: Do you anticipate any need for the vendor to develop custom modules?

Answer # 59:
No. Of course, this will depend on the needs of the college as assessed by the vendor and staff.

Question # 60: Page 4 mentions the “development of icons”. Can you provide an estimated number of icons to be developed?

Answer # 60:
10-20. These will be for navigational purposes only. The winning vendor may elect to exclude them from design in consultation with staff.

Question # 61: Page 5 of the RFB states, “A completed redesign of the individual department sites is NOT a part of the scope of this work.” Do you desire to have the entire site use a responsive design? If so, it seems that the individual departments will require some redesign work. Can you please elaborate on the need to move the entire site to a responsive design.

Answer # 61:
The RFB asks for a redesign of the HFA site and five templates which can be customized and installed by departments. Separate sites for departments need not be developed, rather a handful of blank options that they can use.

All sites must be mobile responsive.
Question # 62: Will the vendor be required to assist with any content migration or population?

Answer # 62: As indicated on page 6 of the RFB, staff will be responsible for populating sites. Minimal migration or population assistance may be required.

Question # 63: Page 4 of the RFB states that the new global navigation system should “require minimal use of multiple sub-tiered pages.” Can you please elaborate on what you mean by sub-tiered pages?

Answer # 63: Three or more levels of depth below main navigation.

Question # 64: Page 4 of the RFB refers to Appendix A. Can you clarify what Appendix A contains and where we can access it?

Answer # 64: Appendix A is included in Amendment # 1 – Dated 1-31-14 – posted on the UMass Amherst Procurement Web-Site. To access Amendment # 1 simply to go: http://www.umass.edu/procurement Click on General Bids – Open Bids – then click on the hyperlink for Amendment #1 under RFB# AA14-RH-4894.

Question # 65: Who are the main users of the site in order of priority?

Answer # 65: Students, Prospective students, Parents of prospective students, Faculty, Staff.

Question # 66: What are the main success metrics for the site?

Answer # 66: Increased visits Number of pages per visit Amount of time spent on website Bounce Rate

Question # 67: Who will be updating the content of the site?

Answer # 67: As indicated on page 6 of the RFB, “HFA staff will be responsible for creating new content, as well as editing, updating and maintaining existing content.”

Question # 68: Does the whole site need to be responsive? (It currently only says sub-site templates, we believe)?

Answer # 68: All pages and elements of the site must be mobile-responsive. The sites should be fully functional and maintain design integrity on mobile devices.
Question # 69: Are there any example of best practice websites that the HFA team would like to emulate?

Answer # 69:
An example would be: [https://clas.uiowa.edu/](https://clas.uiowa.edu/)

Question # 70: We are a Drupal specific shop and such being the case we are always curious how groups and companies come to the decision to use Drupal for their projects. Would you be able to provide a quick overview of that decision, and how your organization came to the conclusion that Drupal was a right fit for you?

Answer # 70:
The Office of IT (OIT) performed a needs assessment; reaching out to web developers across campus. Following the assessment, a criteria list was developed and a functional review of several of the most popular CMS's lead to OIT choosing Drupal as the campus CMS.

Question # 71: In reviewing the RFB, it would appear that this project is primarily about design and build of the site. Is there particular functionality, or a feature list of desired additions, tools and applications that the University would like included in the project? Our biggest fear is that we may miss the boat on the desired functionality without further clarification on desired features.

Answer # 71:
The project is primarily about the design and build of the site for HFA and its departments. Additional need for functionalities will be determined with the awarded vendor.

Question # 72: Many organizations, educational institutions and government agencies have specific procurement policies. In the case of this project, would you be able to list the individuals that will comprise the Selection Committee and their respective titles and departments?

Answer # 72: The review committee is comprised of faculty, staff and multiple shareholders in the Department of Humanities and Fine Arts and the University of Massachusetts Amherst.

Question # 73: As well, with many procurement policies, budgetary restrictions may require departments to seek approval for expenditures. Has approval for this expenditure already been granted? If so, has the University placed limitations on this project?

Answer # 73:
The Dean of the College of Humanities and Fine Arts has approved this expense.

Question # 74: If it has not already granted approval, is there a particular budget threshold under which the College of Humanities & Fine Arts is able to accept without approval?

Answer # 74:
No.

Question # 75: In terms of contacts during the project, will these remain the same as through the RFB process, or will you be assigning a different internal project manager? As well, in terms of decision making process throughout, could you describe how that will unfold (e.g. will there be a single point of contact with a final say, or will we have to compile information from multiple shareholders and then make a determination? Will all decisions be run through a decision-making committee, or will it be a streamlined process?)
Answer # 75:
There will be one point person throughout. A committee of staff and faculty will be included throughout the process, and will have say in the evolution of the project and in the final decision. Ultimately, a core group of staff and faculty will have final decision making power.

Question # 76: Are we correct in assuming that answers to all questions submitted will be distributed to all respondents?
Answer # 76:
Yes.

Question # 77: Is there Mobile supported design?
Answer # 77:
As indicated throughout the RFB, we would like mobile-responsive design.

Question # 78: Is there going to be social media integration?
Answer # 78:
At this time, we do not see the need to integrate our social media. We will link to social media, and entertain this conversation with the awarded vendor.

Question # 79: Content level sharing?
Answer # 79:
No.

Question # 80: Confirm all degree granting pages have same template.
Answer # 80:
Yes, the five (5) templates are requested for departments to customize for their needs.

Question # 81: Have you conducted any recent target audience research, and if so, what kind and how much data will be made available to the design partner prior to the project initialization?
Answer # 81:
No.

Question # 82: How much primary audience research do you anticipate will be needed for the discovery and/or planning stage of this project?
Answer # 82:
None.
Question # 83: Have you conducted a recent content inventory? If not, should that process be considered part of this redesign?

Answer # 83: No.

Question # 84: Do you anticipate the new site architecture and navigational structure utilizing all of the existing content?

Answer # 84: Yes. There may be some need to adjust or change the content.

Question # 85: Should a qualitative content audit be considered as part of the redesign?

Answer # 85: No. College staff versed with the content that is needed. An informal review and content assessment will take place in order to determine content types needed.

Question # 86: Should user testing of the proposed navigational structure be included in the project costs?

Answer # 86: No.

Question # 87: Should we assume that all of the necessary content types for the newly designed site exist in the current Drupal CMS?

Answer # 87: No.

Question # 88: What would be the final deliverables of this project? Templates built out in CSS/HTML? Full-implementation into your current Drupal CMS environment?

Answer # 88: A fully integrated HFA site AND templates built out for departments.

Question # 89: What eternal platforms or applications need to be integrated into the redesigned site?

Answer # 89: While not an internal platform, authentication should be considered with site design.

Question # 90: Who would be responsive for integrating these systems?

Answer # 90: OIT will provision the site fully configured for Shibboleth (NetId) authentication. No additional work is required by the vendor but they should be aware of this during site design, especially in regards to any special user workflow/redirection.

Any additional platforms that require integration would be the responsibility of the vendor to develop that functionality.
Question # 91: Can you tell us your anticipated budget for this project?

Answer # 91:
$50,000-$60,000

Question # 92: p2. Section 1: UMass Info & Background: Who was the agency who completed the rebrand?

Answer # 92:
Kane, Parsons & Associates.

Question # 93: p4. Section 2: Scope of Work: Will you be anticipating 14 unique icons to represent the 14 departments? If other icons, please indicate.

Answer # 93:
No. Icons will be for navigational purposes.

Question # 94: Misc.: Content population: Will you be looking for the selected agency to provide content and data migration from the old site to the new and/or new content population?

Answer # 94:
As indicated on page 6 of the RFB, “HFA staff will be responsible for creating new content, as well as editing, updating and maintaining existing content.” Minimal support and assistance may be required in some instances.

Question # 95: Misc.: Support: Are you looking for any maintenance (technical or design) support post-launch? If so, for what time period?

Answer # 95:
We are looking for an open line of communication on an as-needed basis in perpetuity.

Question # 96: p4. Section 2: Project Description: Prior to proposal submission, are you able to supply us with the following documentation: “University-supported modules, themes and roles” and “campus policies and procedures for Drupal development”?

Answer # 96:
See: http://www.oit.umass.edu/support/web-hosting/drupal-hosting-policies

Question # 97: p4. Section 2: Project Description: We can see the main UMass site (www.umass.edu) is built on Drupal. Do you intend for these separate college sites to be part of a larger multi-site installation?

Answer # 97:
No. This project is for the College of Humanities and Fine Arts only.

Question # 98: p4. Section 2: Scope of Work: Can you provide a required feature set for the website (e.g. photo galleries; degree selector, faculty directory, etc.)?
Answer # 98:
A final feature set will be determined in consultation with the awarded vendor and departments. Those features listed in the question should be among the final list.

Question # 99:  p6. Section 2:  Training:  What types of users will be accessing the site?  In addition, how many roles will be necessary to maintain the site / edit site content?

Answer # 99:
At least one administrative staff member will be accessing each department site. In addition, the Director of Marketing and Communications will have access to all sites. Some faculty may be awarded access to sites. At this time, the need for hierarchical roles and permissions has not been determined.

Question # 100:  Misc.:  Third-Party Integration:  Will News and Events listings be powered by Drupal or fed in from an existing system used by the University (e.g. R25 or similar)?

Answer # 100:
Powered by Drupal.

Question # 101:  Misc.:  Third-party Integration:  Are there any specific external data feeds that will need to be pulled into the Drupal website?

Answer # 101:
No.

Question # 102:  Misc.:  Search: The current Humanities and Fine Arts site is using Google Search, while the main site (www.umass.edu) is using some kind of custom search. Will all content from all sites be searchable from a global search box? If so, do you have a preferred approach for search?

Answer # 102:
The current Google contributed module functions with the university’s internal search appliance.

Question # 103:  Misc.:  Training:  Does University IT have a User Acceptance Testing (UAT) or performance testing policies for websites developed by external partners?

Answer # 103:
OIT will run a security scan of the website prior to the site's launch. Any vulnerabilities detected will need to be remediated prior to launch.

OIT does not have any specific acceptance testing in regards to performance, however, there is the expectations that vendors will follow Drupal and web development best practices when developing a site. OIT does require that the site function properly with both Drupal's internal page caching and Varnish caching enabled.

Question # 104:  p2. Section 1:  Introduction:  Can you provide more details regarding the milestone “Finalized Website Network”?
Answer # 104:
A fully operational HFA site, and complete, ready-to-populate templates for departments.

Question # 105:  p2. Section 1:  Introduction:  Other than milestones indicated, are there any other important dates to consider between March 4 and August 4, 2014?

Answer # 105:
Commencement weekend takes place the week of May 5.  Key staff will be unavailable this week, and may be preoccupied in the weeks immediately leading up to this event.

Question # 106:  Misc.:  Budget:  Have you defined a budget range or not to exceed amount for this project?

Answer # 106:
$50,000-$60,000.  We have not defined a not-to-exceed amount.