Type of Appointment: Internship

Application Deadline: Priority Deadline February 1, 2015

Job Description (No Clerical duties permitted):
The Assistant Residence Director 20 hour (ARD) is a live-in, senior staff member responsible for assisting in the overall administration of a cluster of one or more residence halls housing 400-675 students. The ARD supervises undergrad students to create safe, caring and inclusive communities through supervision, community development, student development, leadership development, administration and dept responsibilities. Please refer to the Residential Life website for complete job descriptions. http://www.housing.umass.edu/employ/reslife_grad.html

Experience Required:
Min: Continued good standing as a graduate student in a degree-granting program; Strong interpersonal commun.sills and ability to interact with a diverse population of students; understands and is committed to the Univ. and dept affirmative action and non-discrimination policies; demonstrated experience/skills related to program development, student development and working with groups; familiar with residence hall systems and/or other education, admin or mgmt exp.; some evening and weekend work required. Please refer to the Residential Life website for further requirements and preferred qualifications. http://www.housing.umass.edu/hr/resed_grad.html

Additional Information: Possible Opening

Dates of Appointment: From 08/10/15 To 05/10/16

Hours/Wk 40t20 Stipend $ 14,714.00

How to Apply: Call ☐ In Person ☐ Submit Resume ☒

Dept. Name: Residential Life Contact Person: Dawn Briggs

E-Mail contact: gradsearch@sacl.umass.edu

Bldg. Address: Berkshire Room 211 Phone: 413-545-6923