Job Description: Video Content Producer/Editor

General Description:

The Institute for Teaching Excellence & Faculty Development (TEFD) seeks a creative, detail-oriented, collaborative project assistant to co-develop an online library of resources to help UMass Amherst instructors further develop their student-centered teaching and learning (SCTL) practices. Building on a year-old video development project—currently hosting 24 videos—the online library will include video content, TEFD-developed documents, and curated content from external sources. The library is an integral part of a new TEFD website to launch early Fall 2016, providing just-in-time resources to faculty on evidence-based practices.

Duties:

- Partner with TEFD consultants to develop SCTL library materials in a variety of media types;
- Co-lead all production phases in development of short educational videos for faculty—and often of faculty—focused on SCTL;
- Curate an expanding collection of teaching development resources, including uploading to website environment;
- Optional: Video interview faculty and students on SCTL practices.

Experience Required:

Minimum:

- Demonstrated proficiency in writing and editing;
- Proficiency with visual and information design;
- Some video production and post-production experience;
- Interest in pedagogy or how students learn;
- Self-starter; organized and able to work independently and collaboratively.

Preferred:

- Proficiency with Adobe Creative Suite;
- Teaching experience, preferably college-level;
- Demonstrated abilities in project management;
- Proficiency in most phases of video production, including expertise with advanced post-production software such as Photoshop and Premiere Pro or Final Cut Pro.

Helpful:

- Interviewing experience;
- Basic proficiency with databases, spreadsheets, and Drupal.

Type of appointment: Project Assistantship
Application Deadline: 8-30-1016 priority deadline. Will remain open until filled.
Appointment Dates: 9-4-2016 to 5-27-2017
Stipend: $24.38/hour hiring rate
Contact: Send resume and cover letter to Glenn Caffery, caffery@umass.edu