REQUEST TO APPEAL CLASSIFICATION OF POSITION

Personnel Administrator
Division of Human Resources
Whitmore Administration Building
University of Massachusetts

Dear Personnel Administrator:

I, _____________________________________ hereby appeal the classification of my position and request a classification audit and evaluation in order to determine whether it is appropriately classified in the University of Massachusetts classification plan.

I am requesting that my position be changed from:

Title: __________________________ to Title: __________________________

The general reason for this appeal(s) is (are):

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_________________________________ _____________
Name       Phone

_________________________________
Department