

REQUEST TO APPEAL CLASSIFICATION OF POSITION

Personnel Administrator
Division of Human Resources
Whitmore Administration Building
University of Massachusetts

Dear Personnel Administrator:

I, _____ hereby appeal the classification of my position and request a classification audit and evaluation in order to determine whether it is appropriately classified in the University of Massachusetts classification plan.

I am requesting that my position be changed from:

Title: _____ to Title: _____

The general reason for this appeal(s) is (are:

Name

Phone

Department