

Study Abroad

Financially Responsible Person Form



Name: _____ SPIRE ID: _____
Last First M

Telephone Number: (____) _____ - _____

Email: _____ Cell Phone Number: (____) _____ - _____

A Financially Responsible Person is someone you legally designate to represent you and conduct any and/or all financial affairs on your behalf while you attend a study abroad program. Before you leave for International Exchange, you must specify your financially responsible person to Financial Aid Services and IPO. Please do not forget to authorize this person or persons on the FERPA waiver. To do this, use your SPIRE account and complete the FERPA Privacy waiver online. This will allow communication with your financially responsible person when you are abroad.

Prior to departure, you and your financially responsible person(s) need to consider:

- Opening a joint checking account with your financially responsible person or
- Sign up for Excess Express through your SPIRE Account (recommended).

Notes:

- The Bursar's Office releases financial aid funds to IPO who then mails the money to your financially responsible person.
- The financially responsible person can then deposit the check into your checking account. Money will NOT be mailed directly to you or the study abroad program you are attending.
- Funds become available during the first two weeks of the semester.
- It is recommended you sign up for Excess Express, this way funds will be deposited into your own checking account much sooner than your check will be mailed.

Other Reminders:

- File the 2009-2010 FAFSA or Renewal FAFSA Application by March 1, 2009.
- If you are receiving a tuition waiver or other private funding, it is your responsibility to contact the agency to determine your eligibility while on exchange or for when you return.
- Please notify us if you are receiving any type of scholarship or aid from another institution.

I have read and understand the information provided above:

Student's Signature

Financially Responsible Person's Signature

Printed Name

Printed Name

Date

Address

(____) _____
Daytime Telephone Number

Please return this signed form to Financial Aid Services:

255 Whitmore Administration Building
University of Massachusetts
181 President's Drive
Amherst, MA 01003-9313

You may fax this form to: (413) 545-1700

Be sure to make a copy of all documents submitted to our office.

