

LOAN CHANGE REQUEST FORM 2009-2010

Name: _____ Spire ID#: _____

Last First M

Please check off the action requested:

- I request the cancellation of my entire academic year Federal Direct Subsidized loan.
- I request the cancellation of my entire academic year Federal Direct Unsubsidized loan.
- I request the cancellation of my entire academic year Federal Perkins loan.
- I request that the total amount of my Direct Subsidized loan be reduced to: Fall \$ _____ Spring \$ _____
- I request that the total amount of my Direct Unsubsidized loan be reduced to: Fall \$ _____ Spring \$ _____
- I request that the total amount of my Federal Perkins loan be reduced to: Fall \$ _____ Spring \$ _____
- I request the reactivation of my: _____ Subsidized _____ Unsubsidized _____ Perkins loan.
- Other: _____

My signature authorizes Financial Aid Services to cancel, reduce or reactivate my Direct and/or Perkins loan(s) as indicated above. Please note that a reduction or cancellation of your loan(s) may affect the amount owed on your University account.

Student Signature

Date

**Please allow five (5) working days for Financial Aid Services to make the requested adjustments.
Please check your SPIRE account to verify your request was completed.**

You may fax this completed form to: 413-545-1700

