

## PLEASE READ BEFORE FILLING OUT THE RESIDENCY RECLASSIFICATION APPEAL

The residency reclassification officers responsible for determining Massachusetts residency for tuition purposes offer the following information which may assist you in determining if you qualify for in-state tuition.

1. If you are independent of financial support by parents or legal guardian, then decisions on Massachusetts residency for tuition purposes will be based on your individual circumstances. A copy of your parents' tax return without you mentioned as a dependent is a useful document.
2. If you are a foreign national, you must have applied for and/or possess a Resident Alien Registration Card (commonly called a "Green Card") to be considered for in-state tuition. Even with the Green Card you will still have to satisfy the criteria established for Massachusetts residency for tuition purposes.
3. As an independent person (see 1.3 of Tuition Classification Rules & Regulations) your residence in Massachusetts for 12 CONSECUTIVE MONTHS JUST PRIOR TO ENTERING OR RE-ENTERING AS A MATRICULATING STUDENT is necessary.

**MASSACHUSETTS RESIDENCY FOR TUITION PURPOSES IS NOT ACQUIRED BY MERE PHYSICAL PRESENCE IN MASSACHUSETTS WHILE A PERSON IS CARRYING ON A COURSE OF STUDY AT THE UNIVERSITY OR OTHER SCHOOL.**

The above information is commonly misunderstood and reflects only a part of the Residency Policy. The Trustee policy (Tuition Classification Rules & Regulations) should be read in full for residency reclassification. When submitting the application, be certain to provide as much documentation as possible to support your claim and be certain to have the form notarized.

Any additional questions should be directed to:

### **Undergraduate Students:**

Dean of Students Office  
Attn: Undergraduate Residency Reclassification Officer  
227 Whitmore Building  
University of Massachusetts Amherst  
181 Presidents Drive  
Amherst, MA 01003  
E-mail: [residency@stuaf.umass.edu](mailto:residency@stuaf.umass.edu)

### **Graduate Students:**

Michael Alderman, Graduate Residency Reclassification Officer  
Graduate School, 514 Goodell Building  
University of Massachusetts Amherst  
140 Hicks Way  
Amherst, MA 01003  
(413) 545-5284

Please forward completed forms to the appropriate office as outlined above.