



UMASS AMHERST DEPARTMENT CORPORATE TRAVEL CARD 2011 ELECTRONIC FUND TRANSFER [EFT] SCHEDULE

for
Certified Travel Preparers [CTPs]

- ≈ Tuesday is the deadline for forms to be received by the Controller's Office for the **FOLLOWING** week's EFT payment, i.e., forms received in the Controller's Office by Tuesday, January 4, payments post to cardholders' accounts by Friday, January 14
- ≈ Payments received by U.S. Bank and posted to cardholders' accounts
- ≈ VISA statements are generated monthly on the 21st. Statements are available in Access Online the following business day.

JANUARY						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
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30	31					

FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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30	31					

NOVEMBER						
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DECEMBER						
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