**Summer Work Internship Opportunity for Incoming Junior and Senior Dietetic/Nutrition Students, Recent Graduates, or Current Dietetic/Nutrition Graduate Students**

Contact Person: Sherry Marishak-Simon, R.D./L.D., Vice President of Nutrition and Health Programs or Lilly Frawley, R.D./L.D., Manager of Nutrition Services

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Meals On Wheels, Inc. of Tarrant County (MOWI) is a 501(c) (3) not-for-profit charitable organization, and has operated independently in Tarrant County since 1973, providing hot, nourishing meals to elderly and disabled persons who are unable to prepare meals for themselves. The meals, daily contact by caring volunteers, and professional case management allow frail, homebound persons to remain in their own homes ... where they want to be. More information about the organization can be found at www.mealsonwheels.org.

For the tenth year in a row, MOWI is offering a summer work internship opportunity for Dietetic/Nutrition students, graduates, or graduate students. Last year MOWI received numerous applications from students on campuses all over the country, and quite a few international students, with MOWI accepting eleven applicants.

Previous MOWI interns have come from the following universities:

- Baylor University x 2
- Boston University
- Brigham Young University
- Framingham State University
- Illinois State University
- Iowa State University x 2
- Lamar University
- Loma Linda University
- Louisiana State University
- Nicholls State University-Louisiana
- Oklahoma State University x 3
- Oregon State University
- Purdue University
- Rutgers University
- Saint Louis University x 2
- Southern Illinois University-Carbondale
- Texas A&M University x 4
- Texas Christian University x 6
- Texas State University x 2
- Texas Tech University x 4
- Texas Women’s University x 7
- University of Arkansas-Fayetteville
- University of Arkansas – Pine Bluff
- University of Central Michigan
- University of Dayton
- University of Kentucky
- University of Missouri
- University of North Texas Health Science Center
- University of Texas at Austin x 4
- University of Texas, Pan-American x 2
- University of Texas, Southwestern Campus
- University of Wisconsin, Stout x 2
- University of Wisconsin, Madison x 2
- Virginia Tech University
- Western Kentucky University

Previous MOWI interns have represented the following countries:

- Brazil x 6
- Ghana
- Canada
- Portugal
- Hong Kong
- China x 2
The selected applicants will work one-on-one with six tenured, experienced, MOWI employed, Registered/Licensed Dietitians in the area of community dietetics and geriatric nutrition. The applicants may gain experience in one or all of the following areas of dietetics, nutrition, and business management: menu development; research design and reporting; client counseling; foodservice management; development of written nutrition education publications; client satisfaction survey design and reporting; food time and temperature studies; report writing; geriatric nutrition practices; in-home nutritional assessments; nutrition education presentation; and personal portfolio development. This opportunity has been very beneficial to past summer interns by giving them the much-needed nutrition/dietetic experience required/requested by most internship, coordinated, or graduate school programs. Personal references and essays from previous MOWI summer work interns about their MOWI experiences and what they gained from this unique and rewarding opportunity are available upon request.

This summer internship period will be June 6-August 12, 2016. The dates, days, and hours of work can be flexible but require a commitment of at least 32 hours per week for 8 weeks or more, for a minimum of 250 hours in total within MOWI regular operating hours of 8:00 A.M. to 4:30 P.M Monday through Thursday, and 8:00 A.M. to 3:30 P.M. on Friday. We will have a mandatory orientation day on Monday, June 6th.

This is a non-paid position. The applicant will need to secure their own travel to the Dallas/Fort Worth area and make their own housing arrangements within the Dallas/Fort Worth Metroplex, as well as have their own reliable transportation and a laptop computer; if assistance is needed in finding housing, we will be able to provide leads. Any mileage or other out-of-pocket expenses related to performing specific internship duties will be reimbursed.

If interested in this position, please respond by Monday-March 28, 2016 via email to Sherry Marishak-Simon, R.D./L.D., Vice President of Nutrition and Health Programs at ssimon@mealsonwheels.org and to Lilly Frawley, R.D./L.D., Manager of Nutrition Services, at lilly@mealsonwheels.org with the following materials:

1) a current resume
2) an essay on why you would like to work at MOWI and what talents you can bring to the organization
3) two letters of recommendation; at least one needs to be from a professor, and should be sent directly from the letter writer to both Sherry and Lilly
4) a statement of your dates, days, and hours of summer work availability
5) a statement of your planned living arrangements, and whether you have access to transportation and a laptop computer
6) a list of concerns or questions regarding this internship

Please send all documents via word document(s) or pdf files via email with a subject title of MOWI INTERN APPLICANT 2016. Phone interviews may be scheduled prior to the announcement date to select finalists. Applicants will be selected for the summer positions by Friday-April 15, 2016. Applicant selection will be based upon:

- following directions as outlined on this document
- quality of the application documents and recommendation letters
- strength of the recommendation letters and letter writer’s knowledge of the applicant
- initiative and research about MOWI and their programs
- enthusiasm shown and responses given on the phone/in-person interviews
- the applicant availability and length of the summer commitment

We look forward to reviewing your application, and please don’t hesitate to contact either Sherry Simon or Lilly Frawley with any questions or concerns. Thank you!