

Rules Committee

Minutes, July 28, 2014

Present: MJ Peterson, R Bogartz, M Billings, E May, N Cohen; guest J McCarthy

1. Embargoes were discussed with John McCarthy, Vice Provost and Dean of the Graduate School. Typically, the Graduate School has had a 6-month embargo to ScholarWorks. Rarely, there is a case with extremely sensitive material. In that case, the student can submit a paper copy of the dissertation under current policy. Currently, students submitting theses or dissertations have three options: Open access, Campus-only access, or Closed access (embargo) for 6 months. The student can appeal to the Graduate Dean to extend the closed-access period beyond 6 months. The new policy for dissemination of electronic theses and dissertations recommended by the Graduate Council Ad Hoc Electronic Theses and Dissertation Access Committee presented four options: open access, campus-only access (becomes open access after a year), or campus only with open access after 5 years (to address concerns re publishing books where material had been published). The fourth option, closed access up to one year (with petition for extension) would only be approved in situations in which there is great risk. The goal is eventual disclosure. Creative writing is typically handled differently. The policy recommended by the ad-hoc committee for MFA in Creative Writing: Closed access for one year, then moves to campus-only access for 1 year, or campus-only access or open access. If open access, student work may not be eligible for contests or publishing for MFAs. There is a major educational opportunity for the Graduate School and Library to educate students about when and how to protect one's work. John McCarthy will bring this discussion back to the Graduate Council for Faculty Senate presentation. Discussion of process ensued; the RC will schedule a panel discussion for the October Faculty Senate meeting.
2. Minutes of June 25, 2014 were approved with amendments: First bullet, add Beck after Bryan. For the embargoes section, clarify that embargoes means not distributed to anyone on or off campus by editing the phrase in parentheses to: (one consequence is that this means this is not distributed to anyone inside or outside of campus).
3. The Special Report of the Rules Committee concerning Procedures to be followed in the Approval of Proposals for Increasing the Number of Credits for a Course, as presented in Sen. Doc. No. 15-001 with Motion No. 01-15, was approved.
4. The Faculty Senate agenda items for September 11, 2014 were approved. A presentation by Provost Katherine Newman will be scheduled before the announcements.
5. A follow-up discussion from the RC meeting with the central administration about the Ombuds Office will be conducted via email to incorporate views of those not present. MJ will summarize points thus far to begin the discussion.
6. Bryan Beck will be working full time in Provost's Office to assist with the new Course and Curriculum Management System (CCMS). There are many details needed prior to full implementation of the CCMS, such as finalizing definitions for certificates. Until the CCMS is fully operational, units can continue to use paper submissions if they choose. This will need to be a priority by the Provost's Office. Lee Riecki will be working with the Faculty Senate as a graduate assistant in 2014-15.

Submitted by,

Nancy Cohen