
I. Welcome and Introductions
Chair Linda Griffin called the meeting to order at 12:00 p.m.

II. Approval of Minutes
The minutes of October 12, 2011 were unanimously approved.

III. Comments by the Graduate Dean
1. John Mullin asked Patrick Sullivan to speak about the Pearson Test of English later in the meeting.
2. The Dean mentioned there is conversation of school and colleges changing their names. An example would be the School of Education may be called the College of Education in the future.
3. The Graduate School was asked if it would be interested in offering one or more courses such as a short course on ethics, grant writing or meeting the standards of NSF.
4. Patrick Sullivan spoke about the new front page on Spire on the admission process and mentioned changes are still continuing to improve it. Training sessions for departments will take place around the first of December.
5. Susan Chinman is working on the Post Doc negotiations and hopes to have it wrapped up by December 9, 2011. GEO negotiations begin in January and she is looking for management bargaining team members if anyone is interested.
6. Nigar Khan indicated the International Studies Council (ISC) has a task force for international dual degree programs with Elizabeth Brabec as a chair and is looking for members to serve on that committee. Interested individuals should email Nigar Khan.

IV. Old Business
Pearson Test of English (PTE)
Patrick Sullivan was asked by foreign entities to allow PTE as an option for TOEFL. Some institutions we compete with are accepting this test. John McCarthy questioned the speak recognition part of this test, researched it, and was convinced Pearson can do what they say they can. John McCarthy made a motion to accept the PTE, it was seconded and unanimously approved.

Fill Vacancies on Committees
John McCarthy agreed to fill the vacancy on the ASCC. There are still a number of student vacancies to fill.
Academic Analytics and the Ph.D. review

John McCarthy indicated the data on the scholarly activity from Academic Analytics was not as good as they had hoped. The results didn’t capture all citations, books, journals or book chapters. He has hired a research assistant to use Google Scholar search to find the missing information to get more accurate results to make comparisons to our peers. Stipend and fellowship levels were hard to compare because the data wasn’t available.

John Lopes wondered if the deans were looking for data to back up program eliminations.

V. New Business

Report of the ASCC
Seven course proposals and one program proposals were approved the ASCC and subsequently approved unanimously by the Graduate Council.

The seven (7) course proposals were:
1. ART 630 Photography III
2. ART 631 Photography IV
3. ART 633 Art in the Expanded Field
4. ART 691 Introduction to Visual Culture: theory and practice
5. BIOL 675 Plant Cell Biology
6. EDUC 728 Interdisciplinary Approaches to Intervention with infants and toddlers and their families
7. NRC 585 Introduction to GIS

The one (1) program proposal was:
1. Accelerated Master’s in Political Science

Arthur Kinney and the ASCC would like the accelerated master’s template revised. One page doesn’t seem to be enough and he would like to see a less tight form with clearer discussion. John Mullin asked Arthur Kinney and John McCarthy to meet on this issue.

VI. Committee reports as necessary

Graduate Dean’s Search Committee
Linda Griffin attended the internal search committee for a new Graduate Dean. The job description has been written and the title will be Vice Provost and Graduate Dean to reflect the other positions that report to the Provost. Individuals were encouraged to nominate candidates for the position. December 1, 2011 is the current deadline but will continue until the position is filled.

VII. Comments from Administrative Officers and Others as appropriate

Bill McClure reported the face to face summer credit hours dropped drastically in FY12 compared to FY11 resulting in a ½ million gross revenue loss to the campus. The major loss was attributed to companies not paying student fees for the accounting students.

VIII. Announcements
None.

IX. Adjournment
The meeting was adjourned at 1:10 p.m.