Fourteen (14) individuals attended the meeting. Lori Baronas, and John Mullin from the Graduate School attended. Also, in attendance were Graduate Council members Jane Baran, Arthur Kinney, Kevin Klement, David Kotz, John Lopes, Ernie May, William McClure, Linda Shea, Howard Stidham, Anna Strowe, and Nate Therien. James Kurose also attended as a guest.

I. Welcome and Introductions
Chair Linda Shea called the meeting to order at 12:00 p.m. She welcomed James Kurose as a special guest.

II. Approval of Minutes
The minutes from March 9, 2011 were unanimously approved with a few corrections.

III. Comments by the Graduate Dean
Dean John Mullin reviewed and discussed a few items as follows.

1. Dean John Mullin announced David Kotz will be stepping down at the end of the semester. David will be missed and has been a huge asset to the Graduate Council.
2. The University has signed a contract with Academic Analytics to collect data on the Ph.D. programs and analyze it. This will be done over the summer and we should look forward to the results next fall.
3. There has been some progress with the cotutelle and dual degrees. It appears passing these through the NEASC may not be as cumbersome as once thought.
4. The Graduate School is still behind its peer institutions with the number of certificates but several have gone through this year, at least one will be voted on at this meeting, and several more are in the process of council approvals. The Fellowship money was increased to $500,000. There was no report on the distribution of the fellowships from Michael Alderman. He was out on bereavement leave.
5. CORI will be required for anything above a misdemeanor. John Mullin attended a meeting with Jean Kim, the Provost and Linda Shea regarding the issue of CORI. The same rules will apply for both graduate and undergraduate students. Who will pay for the costs incurred is still under discussion.
6. ESL will become a combined program. There is currently a search underway for John Cunningham’s position and this will be one of the first items for the new person to address.
7. During a recent AQUAD, the quality of graduate education came out on top as well as the quality of the research. However, the state of facilities was criticized. Somehow the issue of the curriculum fee has resurfaced.
8. The number of Graduate School applications increased 9.5% for fall 2011.
9. The University is in violation of its text book posting policy. The findings show we are less than 50% in compliance.
10. Mike Malone indicates the University needs to take export control very seriously. A
professor at the University of Tennessee was arrested for a violation in export control and Chancellor Holub was issued a subpoena to testify in that case.

11. Linda Shea attended the Deans’ meeting on behalf of Dean Mullin. She will report briefly on the Deans’ presentations of their School/College Strategic Plans and Budget requirements.

IV. Old Business
Report of the ASCC
There were three program/institute proposals and fourteen course proposals that were approved by the ASCC and subsequently approved unanimously by the Graduate Council.

The three (3) program proposals were:
1. Change in Master of Regional Planning
2. Wind Power Energy Certificate
3. Institute for Holocaust, Genocide and Memory Studies

The fourteen (14) course proposals were:
1. ECE 575 - Introduction to Analog Integrated Circuit Design
2. ECE 575 - Analog Integrated Circuit Design
3. MIE 674 – Offshore Wind Energy
4. PLSOIL 523 – Plant Stress Physiology
5. PUBHL 700 – Analysis of Epidemiologic Data
6. REGPL 580 – Sustainable Cities
7. REGPL 582 – Landscape and Green Urbanism
8. REGPL 587 – People and the Environment: Applications of Environmental Psychology Research to Planning and Design
9. REGPL 625 – Introduction to Geographic Information Systems for Planning
10. REGPL 630 – Theory and the Practice of Public Participation
11. REGPL 635 – Research Issues in Landscape Arch. and Planning
12. REGPL 665 – Housing and Public Health
13. REGPL 668 – Planning with Minority Communities
14. REGPL 675 – Spatial Analysis and Regional Planning

CHASS Report and Plan B
There were no submissions to Linda Shea on the improvements needed under Plan B of the CHASS proposal that are relevant to the Graduate School. The Rules Committee is collecting reports and may combine all of the suggestions into one report. The Rules Committee still needs a report from the Graduate Council and Ernie May asked the Graduate Council to submit any document they have for the CHASS B proposal. Linda Shea will draft a report using the advantages and disadvantages of the CHASS proposal already collected.

John McCarthy has been appointed as a Special Assistant to the Provost to assist with the CHASS proposal. Linda Shea will invite John McCarthy to the May 4, 2011 meeting for the first 20 minutes.

V. New Business
1. Linda Shea reported on the Dean’s Meeting she attended earlier in the day. The main topic was strategic plans and budget. Each Dean (6) had fifteen minutes to present what they could accomplish from their strategic plans with their current funding and what they could do with more funding. All presenters proposed new program development, new certificates and revised curriculums. They also proposed increased fellowships to obtain the best students they could and to also retain the students they currently have. Engineering proposed to increase the number of
students in their college from 500 to 750. The School of Education hired a new person to develop curriculum and proposed changes involved in converting Ed.D.s to Ph.D.s. Joel Martin was pleased with the increased focus on research in the strategic plans. Jim Staros noted that much of the funding for strategic initiatives is being generated from out-of-state tuition incentives.

2. Ernie May indicated the Master Planning process is moving along quickly. This is a preferred plan for the next 30 years. Open forums are being held and the next one is on April 20, 2011 at 6:00 p.m. in the Reading Room at the Campus Center. The biggest problem with the master plan seems to be the parking and transportation issues.

3. Nate Therien, from the Five Colleges, was thanked for hosting a successful event that the University and graduate students participated in.

**VI. Committee Reports**

**Travel Grant**

Kevin Klement reported that his committee has divided up the workload among three individuals and it is working well. He also mentioned that Deb Britt in the Assistantship Office is doing a great job for the Graduate School administering this program.

**Graduate Fellowship Committee**

Chair David Kotz announced his committee is gearing up to distribute the remaining money to the current fellowship awardees. Decisions for the current students in this round of candidates will be in early May.

**Continuing and Professional Education**

Bill McClure presented a report on graduate data regarding face to face and on-line programs. The Hancock Shaker Village program has been highly successful and generating revenue. Approximately 40% of all classes are offered for graduate students and 60% of the total revenue is from graduate courses. More than 18 million dollars of generated revenue went back to the deans this past fiscal year. John Mullin questions how much of the money going back to the deans is put back into graduate education? The majority of graduate money earned is from programs, not individual classes. Public Health and Health Sciences, DNP and PMBA are the programs which generate the most revenue.

**VII. Announcements**

1. The next ASCC meeting will be on April 20, 2011 per Arthur Kinney.
2. The next Graduate Council meeting will be on May 4, 2011.

**VII. Adjournment**

The meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Lori Baronas