I. Welcome and Introductions
Chair Linda Griffin called the meeting to order at 12:05 PM.

II. Approval of Minutes
The minutes of April 10, 2013 were unanimously approved.

III. Comments by the Graduate Dean
- The first item of business was to elect a new Chairperson of the Graduate Council. Linda Griffin was nominated by Bill McClure and it was seconded by Tony Butterfield. There were no other nominations put forth and Linda Griffin was elected unanimously.
- The Office of Professional Development (OPD) is training graduate students in grant writing, time management and other skills for those students pursuing alternate careers.
- Travel grants are based on enrollment and being disbursed as block grants to departments. Over $100,000 is being given to the departments, an increase from last year’s budget.
- Dissertation Research Grants of up to $1,000 are available. There were 50 awards in 2012/2013 and this is expected to increase to 75 in 2013/2014. These grants are for students who reach candidacy.
- Graduate School Support Funds are available and the graduate dean has created a process with an application for those wishing to apply. As an example, these funds could be used to hire a van to take students to a conference off campus.
- Graduate School Fellowships money will be distributed to the deans of the colleges as block grants this year.
- A survey was done in Spring 2013 and a report will be distributed later this year. This survey was conducted of all doctoral students regarding their experience in graduate school.
- The graduate school has hired an individual to improve the website.
- Emergency loans to graduate students has increased from $500.00 to $800.00 and available at this time.
- Graduate Commencement received praise on the advisors hooding their candidates.
• The graduate dean announced new personnel appointments within the Graduate School. Susan Roberts is now the Associate Dean of the Graduate School. Kate Woodmansee was hired as the Systems Manager. Susan Chinman, Claudia Donald, and Patrick Sullivan were all promoted. Bette Elsden was promoted to Director of the OPD. In addition there are currently four searches underway to hire two professional staff and two Clerk IVs.
• Jose Ornelas asked about Diversity Fellowships and Dean McCarthy indicated the Graduate School would still be handling these.
• Dean McCarthy distributed a draft of a Tribunal Policy which could be used for academic dismissal or any other area which isn’t currently being handled under another group. He would like to form a sub-committee under the Graduate Council to review and make recommendations to this policy. It was suggested to come up with a different name instead of tribunal. Linda Griffin will send out a list of committees that need to be filled.
• Dean McCarthy met with Nancy Buffone regarding awards and he would like to create a sub-committee to draft a mentoring award. John Lopes suggested a mentoring award and documentation on the Wayne State award was handed out to the council for review.
• The Library will be holding a panel presentation and Bruce Wilcox from the University Press will be a presenter.

IV. Old Business
None

V. New Business
A. Report of the ASCC
The ASCC presented 10 course proposals before the Graduate Council.
   BIOCHEM 576 – Biotechnology Process Engineering Laboratory
   EDUC 503 – Sheltered English Immersion: Access to Academics for PK-12 English Language Learners
   EDUC 621B – Race, Class, and Gender in Higher Education
   EDUC 674A – International Higher Education Policy
   EDUC 767 – Researching New Literacies: Multimodal Media Production and Social Justice
   CHE 575 – Tissue Engineering
   CHE 576 – Biotechnology Process Engineering Laboratory
   HIST 665 – Writing History for Popular Audiences
   PSYCH 662 – Improving Group Relations
   CEE 684 – Environmental Reaction Kinetics

The ASCC presented 4 program proposals before the Graduate Council.
   Master of Science 4+1 MS in Epidemiology Revision
   Graduate Certificate in Nursing Education Revision
   M.Ed. in Education Leadership Revision
   M.Arch and Design Revision

All 10 course proposals and 4 program revisions were unanimously approved.

B. New Scheduling Matrix starting Fall 2014
Dean John McCarthy gave the council a copy of the matrix for the Fall 2014 semester and it was noted by some members that the matrix was excellent for labs. This matrix was for informational purposes only.

VI. Committee reports as necessary
None

VII. Comments from Administrative Officers and others as appropriate
Bill McClure handed out a document regarding the graduate data for Continuing and Professional Education. The total face to face enrollments were down slightly, but the total online and overall enrollments increased. Bill McClure highlighted that Engineering face to face enrollments were up in the summer, the DNP enrollments doubled, SBS increased their non-program courses and MBA got beyond their plateau and increased 19%. He also indicated the summer revenue was distributed to the deans. There are 1200 on-line MBA students, which is a significant number, and they have an excellent completion to degree rate.

VIII. Announcements
None

IX. Adjournment
The meeting was adjourned at 12:50 p.m.

Respectfully submitted,

Lori Baronas
Administrative Assistant to the Graduate Council