I. Welcome and Introductions
Chair Linda Griffin called the meeting to order at 12:10 p.m.

II. Approval of Minutes
A motion was made by Tony Butterfield to accept the minutes of the April 9, 2014 meeting correcting a minor typo and was seconded by David Vaillancourt. The minutes were unanimously approved.

III. Comments by the Graduate Dean
- Dean John McCarthy distributed a brochure from Office of Professional Development (OPD), a Graduate Student Life flyer and spoke about the activities each of those offices are doing. He also informed the Graduate Council about the graduate student success initiatives, noting why this was needed and what the Graduate School is doing to ensure that graduate students develop competencies critical to their success.
- Dani O’Brien asked about advising for graduate students and Dean McCarthy indicated that the Graduate School will be distributing some advising best-practices documents for faculty and students. In the future, the Graduate School may contribute to training sessions for new faculty.
- Dean McCarthy announced the new Provost is very concerned with research and graduate education. She is very supportive of the Graduate School and wants to move graduate education forward.
- Dean McCarthy has been charged with providing a graduate diversity plan for the entire campus by the new provost.
- The Chancellor and Provost have established a new Chancellor’s Leadership Fellows program. Dean McCarthy indicated that the deans may nominate full professors from their school or college with an interest in administration to become a fellow. A fellow will be allowed to work in an administrative office for one year to see if they want to advance their career in that direction. The Graduate School will receive a fellow this year. Mari Castañeda from the Department of Communication will be working on the Preparing Future Faculty project, in partnership with the College of Education and the Center for Teaching.
- Dean McCarthy announced that the Graduate School has assumed responsibility for the campus’s postdocs. This is a natural next step, since Assistant Dean Susan Chinman administers the contract with the postdoc union. Associate Dean Susan Roberts will be in charge of postdoc professional development, and OPD will be presenting some postdoc-specific events in the near future.

IV. Old Business
None

V. New Business
A. Report of the ASCC
David Ford on behalf of the ASCC presented 2 program proposals before the Graduate Council.
1. New Academic Department to be known as the School of Public Policy
2. Revision to the Higher Education Leadership & Management Graduate Certificate
Tony Butterfield made a motion to accept both proposals and David Vaillancourt and Patrick Sullivan seconded the motions. Both program proposals were unanimously approved.

B. Request from the Rules Committee to address the Senate on the new dissertation/thesis embargo policy. Dean McCarthy discussed the Rules Committee’s concerns. The RC questioned whether a vote of the Grad Council sufficed to make this change. This question was answered by pointing to an earlier document (unearthed by Patrick Sullivan) in which Eugene Piedmont made a change in the embargo policy on the basis of a Grad Council vote alone. The RC also asked whether embargoes are consistent with a Trustee policy on openness of research. This led to some discussion of why embargoes are sometimes needed.

C. Proposal to increase the Statue of Limitations for Master’s degrees from four to five years. This proposal was tabled until more information can be providing by Patrick Sullivan to the Graduate Council at the next meeting and the impact changing the policy may have on time to degree assessed.

D. Senate Document 15-001
This topic was withdrawn from discussion.

E. Revision of Graduate Council sub-committees
Linda Griffin asked the Graduate Council to revise the sub-committees under the Council. There would still be the ASCC and Dissertation Grant Committee but she proposed another committee to be called a Policy Committee to work as an advisory committee to the Graduate Council. John made a motion to accept this new committee and it was seconded by Mark Hamin. It was unanimously approved. Linda will send out an email asking for members to serve on this committee.

VI. Committee reports as necessary
None

VII. Comments from Administrative Officers and others as appropriate
Bill McClure from CPE presented the statistics from the summer enrollments. The face to face credit hours and total enrollments increased. The on-line credit hours decreased slightly but the gross revenue from those programs increased due to a cost increase in ISOM courses. In real courses the M.S. in accounting had an increase of 155% and the DNP had an increase of 40% in credit hours.

IX. Announcements
Dean McCarthy announced the OPD has 18 events scheduled for September 2014.

Patrick Sullivan announced Claudia Donald left the Graduate School and took a position in the Office of University Relations. The Graduate Council would like to thank her for her outstanding service to the council.

Patrick Sullivan also asked if the Graduate Council should invite the Provost to a future meeting and it was agreed this would be a good idea.

X. Adjournment
The meeting was adjourned at 1:12 p.m.

Respectfully submitted,

Lori Baronas
Administrative Assistant to the Graduate Council