SPECIAL REPORT

of the

GRADUATE COUNCIL

concerning

REVISION OF THE ACADEMIC REQUIREMENTS
FOR THE HIGHER EDUCATION LEADERSHIP AND MANAGEMENT (HELM)
GRADUATE CERTIFICATE

Presented at the
741st Regular Meeting of the Faculty Senate
October 9, 2014

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The Academic Standards and Curriculum Committee (ASCC) of the Graduate Council met on September 3, 2014 and reviewed the proposal for the Revision in the Higher Education Leadership and Management Graduate Certificate (HELM). The ASCC recommended this proposal for approval.

On Wednesday, September 10, 2014, the Graduate Council unanimously approved the Revision in the Higher Education Leadership and Management Graduate Certificate (HELM).

MOVED: That the Faculty Senate approve the Revision of the Academic Requirements in the Higher Education Leadership and Management Graduate Certificate (HELM), as presented in Sen. Doc. No. 15-007.
PROGRAM TITLE: Higher Education Leadership & Management Graduate Certificate

PLEASE CHECK: GRADUATE X UNDERGRADUATE

DEPARTMENT EPRA HEAD/CHAIR: Gretchen Rossman

SCHOOL OR COLLEGE Education DEAN: Christine McCormick

Submission Date: ________________________ Proposed Starting Date: ________________________

I. PROPOSAL DEVELOPMENT

A. Describe the Proposal.

This is a request to revise the academic requirements for the existing Higher Education Leadership and Management (HELM) Graduate Certificate. The HELM graduate certificate was approved by the Faculty Senate in December 2012. Currently students enrolled in the HELM program are required to take five required courses:

- EDUC 601A – Foundations of Higher Education (Fall)
- EDUC 674 – Leading Higher Education (Fall)
- EDUC 621 – Managing Higher Education (Spring)
- EDUC 689 – The Academic Profession (Spring)
- EDUC 723 – Organizing Higher Education (Summer)

As we had hoped when we designed the HELM certificate program, we have students who come from a wide variety of academic and professional backgrounds. In order to allow students opportunity to individualize their program experience, we would like to have four required courses (Foundations, Leading, Managing, and Organizing) with an additional fifth course that would serve as an elective. Examples of courses that would qualify as electives include: EDUC 617, Law in Higher Education; EDUC 621A, Higher Education Finance; EDUC 748, Community Colleges in America; and EDUC 604, Technology and Educational Change, in addition to EDUC 689, The Academic Profession, which is now required for the certificate. Students in the program would work with their advisor to select the course that is most appropriate for their particular needs and interests.

The new program of study would be:

- EDUC 601A – Foundations of Higher Education (Fall)
- EDUC 674 – Leading Higher Education (Fall)
- EDUC 621 – Managing Higher Education (Spring)
- EDUC 723 – Organizing Higher Education (Summer)
- EDUC Higher Education Elective

Course descriptions of sample courses students could take are included below.

- EDUC 604, Technology and Educational Change - Current theory and research on educational change, focusing on change efforts made with and because of information technology.
- EDUC 617, Law in Higher Ed - The purpose of this course is to help students: (1) increase their knowledge of the laws that apply to higher education; (2) examine the ways courts resolve conflicts among students, faculty and administrators; (3) develop skills in legal analysis, research, writing and in practicing preventive law; and (4) assess the costs and benefits of resolving controversies through the legal process and alternative approaches to conflict resolution.
- EDUC 621A, Higher Education Finance - This is an overview of the finance of higher education, with an emphasis on finance policy and current issues at the national, state, and institutional levels.
EDUC 748, Community Colleges in America Study of the evolution of variant forms of two-year degree granting institutions, with attention to related philosophical and social issues.

B. Provide a brief overview of the process for developing the Proposal.

The proposed revision to the HELMs program is the result of discussions with current students, the faculty of the Higher Education program, Gretchen Rossman, the chair of Education Policy, Research & Administration, and Linda Griffin, the Associate Dean for Academic Affairs in the College of Education.

II. PURPOSE AND GOALS

Describe the Proposal's purpose and the particular knowledge and skills to be acquired.

The students currently in our HELMs certificate program come from diverse academic and professional backgrounds and have different skills they hope to acquire and professional goals they hope to achieve through the program. As a result, we want to offer them some flexibility in terms of the coursework they complete during the course of their study.

III. RESOURCES

If this proposal requires no additional resources, say so and briefly explain why. If this proposal requires additional resources, explain how they will be paid for. For proposals involving instruction, indicate how many new enrollments are expected and whether the courses have room to accommodate them.

This program does not require additional resources. The courses that would be included as electives have already been developed. Because the courses are offered through Continuing & Professional Education if there are additional enrollments (as we expect since the program is quite new) we plan to offer additional courses or sections of courses to meet the demand. Instructional costs for these courses are built in to the budget model with C&PE.