Attendees: Mark Lindhult – Chair, Tom Shaw, Steve Schreiber, Christine Turner, Ray Jackson, Shane Conklin, Jay Schafer, Joe Bartolomeo, Eddie Hull, Kate Green, Jeri Baker, Elizabeth Vierling, Ron Labbe, Brent Auerbach and Alex Schreyer.

Main Agenda:

1. Approval of April 2015 minutes
2. Update on building demos: barn in South Deerfield, Mt. Toby House, old engineering house on East Pleasant Street - Tom
3. Tillson sub-station update - Ray
4. Parking lots (65, Thayer and Bowditch) - Tom
5. Morrill steam line and courtyard landscaping - Tom
6. Chilled water upgrades and expansion - Tom
7. Monuments on campus – Mark/Ray
8. South College Academic Facility tour - Tom

Minutes from October 1, 2015
• Motion to approve minutes. Minutes were approved by the committee.

Tillson Substation Switching Schedule – Ray Jackson

The new substation will add reliability and more capacity for the campus. Before the transfer to the new substation begins, a notice will be sent out to the buildings informing them of the changeover. This will be a closed transition with no power outages or blackouts. The campus won’t even know the transition is happening.

Project Milestones: Tillson energization; Unloaded

• November 23-25 Eversource energizes 115kv side of Tillson yard.
• November 26 Umass contractors energize transformers and switch gear at 14kv. Test system, not connected to UMA campus.
• November 24 to December 19 new transformers and new switchgear soak with 14kv, unloaded. Not connected to campus.

Project Milestones: Eastside substation cutover

• December 21-24 disconnect Eastside substation, Orchard Hill and connect to Tillson substation. One of two main new feeders to Eastside.
• December 24 put Eastside load on Tillson substation.
• December 26-29 connect and energize second new feeder from Tillson to Eastside.
• December 30 put half of Eastside load on new second feeder from Tillson to Eastside.

Project Milestones: Westside substation cutover

• January 2-6 disconnect Westside substation, CHP and connect to Tillson substation. One of two main new feeders to Westside.
• January 7 connect generator to one of two new main feeders to the Tillson substation.
January 8-14 connect and energize second new feeder from Tillson substation.
January 15 close second new feeder into Westside substation.
Switch Eastside load to second Tillson transformer.

Group concerns: Power spikes. Ray said there will be No Power Spikes because this will be a closed transition.

Update on Building Demolitions – Tom Shaw

Potato Barn – South Deerfield – The building is collapsing. Paperwork was submitted to the Mass Historical Society and they have approved the demolition. The contract is currently out to bid.

Mt Toby House – Sunderland – The house was built in the late 1800’s. There is no plumbing or heating in the building. Paperwork was submitted to the Mass Historical Society and they have approved demolition. The contract is currently out to bid.

Solar Habitat – East Pleasant Street, Amherst – The roof collapsed this fall and the building has a lot of asbestos.

Parking Lots: 65, Bowditch and Thayer - Tom Shaw

Lot 65/Bowditch – The parking lot will be resurfaced and the entrance will be reconfigured. The lot will be for permit holders with some hourly meters.

New Thayer Lot – The parking lot will be placed where the Thayer Building used to stand. The entrance will be on Holdsworth Way and it will have 69-72 parking spots. The lot will be for permit holders and some hourly meters.

Morrill Steam Line & Landscaping – Tom Shaw

This is a very large utility project which the campus desperately needs. The campus has a failing steam line system. The new steam line will run through the courtyard and the landscape will be updated. The stairs will be removed and the area will be built up with a sitting area. The new area will be easily accessible for snow removable equipment. Digging has already started but will be reduced during finals week due to noise and vibrations. Constructions will be done, hopefully by the summer of 2016.

Chilled Water Upgrades & Expansion – Tom Shaw

Build a new plant next to the old plant and this will increase the capacity for the campus. The new plant requires a larger electrical load, so a new Electrical Duct Bank will be built by lot 12 and is in the design phase now and will go out to bid early 2016. Gas lines and electrical lines will need to be moved. There will be 4,000 feet of excavation for both the electrical duct bank and chilled waterlines.

Timeline for chilled water to the Physical Science Building is 2017. This will allow the PSB to test and commission its equipment prior to occupancy. The anticipated opening of the Physical Science Building is 2018.

Monuments on Campus – Ray Jackson

What is the procedure for monuments on campus? How should we handle this? The campus does not have a policy in place. The committee agreed there should be a policy in place. Here are some of the committee’s suggestions:

Mark Lindhult – Agrees there should be a policy in place and new sub-committee. Campus Planning should be involved with the process. The process should be fruitful and productive for the look and feel of the campus.

Steve Schreiber – Suggested a master plan for the monuments.
**Tom Shaw** – Start a conversation with the Development Office. Need to know the cost and where the monuments can be placed on campus.

**Ray Jackson** – How do we take care of the monuments? Where should the money come from? No money in the budget to maintain the monuments.

**Kate Green** - Suggested maintenance money be included for the monument.

Another member recommended Marty Smith be part of the committee. Marty is currently on a committee for the arts; integrate the two committees.

**South College Academic Facility Tour** – Tom Shaw