Minutes

Commonwealth Honors College Council
Friday, October 8, 2010


Announcements:

1. Minutes from September 10, 2010 meeting unanimously accepted.
2. Still working on committee memberships. Members list will be distributed once completed.
3. Suggestion by A. Deschamps to change “Gen Ed Requirements” to “Academic Priorities.”
4. Subcommittees can recruit members not sitting on the council, including students, without triggering any potential FERPA violations.
5. Three people are needed to form the Budget Policy Advisory Group: P. Clarkson and D. Flaherty volunteered, need one other volunteer – please contact Diane if interested.

Committee Reports:

1. Suggestion was made to change the name “Subcommittees” to simply “Committees.”

Course Committee: (M. Lind)

1. Committee is rather small – looking for more participation from additional disciplines. Council members were invited to volunteer as representatives.
2. Increase in credit load for 2-semester capstone course sequence ENGLISH 499C & 499D from 3 credits to 4 credits per semester. Approved with one abstention.

Program Committee: (M. Lind)

1. Honors Research Grants and Research Assistant Fellowship Applications are in and are in need of reviewers from various colleges. Need council members who will serve as either Reviewer or Reviewer-Assigner from each college. Reviewers do not need to attend committee meetings.

Note: Ad Hoc committees formed in order to review materials are considered to be in line with Faculty Senate documentation. Call on representatives from various colleges for recruitment.
Council members who agreed to serve as reviewers or reviewer-assigners:

J. Rinderle/Engin, D. Levine/HFA, L. Zacharias/ISOM, D. Flaherty/SBS, K. Tremblay/CNS, C. Jacelon/Nursing, other reviewers will be assigned upon suggestion or volunteer basis.

**Policy Committee: (J. Rinderle)**

The committee presented two proposals and one recommendation for further discussion.

1. Naming honors tracks and designations on diplomas. Issues discussed were the exact names and which honors designations should appear on transcripts and diplomas.

   **Moved and seconded that:**

   There will be four different CHC honors credentials: General Studies Scholar (note name change from General Education Scholar), on transcripts only; Departmental Honors (DH), or Multidisciplinary Honors (MH) without levels of distinction and on transcripts only, and Commonwealth Honors College Scholar with levels of distinction (note name change from Commonwealth Honors College Honors) listed on both transcripts and diplomas. Also, that if students earn Commonwealth Honors College Scholar, the General Studies Scholar designation will not be listed on the transcript.

   **Motion passed unanimously.**

   Motion made to move to Academic Matters Council (as a special report) for approval.

   **Motion unanimously approved by committee members.**

2. Issue: Criteria for CHC General Studies honors students needing alternative requirements (issue anticipates that some honors students will enter CHC with most Gen Ed requirements met via AP tests and yet will wish to participate in GSS or the full CHC curriculum).

   **Moved and second that:**

   Alternative breadth-of-study GSS requirements be approved as charted (see chart).

<table>
<thead>
<tr>
<th>GENERAL STUDIES SCHOLAR (GSS) CURRICULUM</th>
<th>GSS ALTERNATIVES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honors College Writing (112H)</td>
<td>Exemption: Alternative honors course (must be outside of Primary Major). This alternative may be used if a student is exempt from cw. Low Grade: If cw is completed with less than a B earned (including the grade of B-), then the Honors Writing Portfolio must be completed in addition to a replacement honors course, which must be outside the primary major.</td>
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<td></td>
<td>To align with the spirit of GSS, alternatives for HCs 1, 3, and 4 must include honors courses from at least two different departments outside the student’s primary major (only 1 GSS requirement may be fulfilled by a course in a student’s major).</td>
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</table>
2. Honors 291A (4-credit Gen Ed Interdisciplinary course) No Alternative

3. Gen Ed Honors Course (must be outside the Primary Major) If Gen Eds in a student’s areas of honors strength were met prior to GSS admission, an alternative honors course may be completed (it must be outside the primary major and in a different department from the department of the course used for alternative 1 above.

4. Gen Ed Honors Course (may be in the primary major) If Gen Eds in student’s areas of honors strength were met prior to GSS admission, an alternative honors course may be completed.

5. Honors 391A (1 credit) No Alternative

6. B+ in non-honors Integrative Experience No Alternative

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Motion passed unanimously.

3. Issue: Implementation of ScholarWorks.

Moved and second that:

CHC begin ScholarWorks implementation with a two-tier system of archiving that allows the faculty (research chair) to determine whether a thesis will be published on ScholarWorks or archived in printed form in the library and that C. Pols will be the contact for working with HPD’s as CHC use of ScholarWorks evolves.

Unanimously approved by committee members.

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NEXT MEETING: 11/12/10, 12:20 – 2:00 PM – Campus Center room 804-08

Note: meeting locations have been changed to the following:

11/12/10-Campus Center room 804-08
12/10/10- Campus Center room 804-08
2/11/11- Campus Center room 804-08
3/11/11- Campus Center room 904-08**note room location
4/8/11- Campus Center room 905-09**note room location
5/13/11- Campus Center room 804-08