

Minutes

**General Education Council
Friday, September 17, 2004**

Attendance:

Mokhtar Atallah, Joan Culley, John Cunningham, Ginger Etinde, Tamatha Gaumnitz, Judy Goodenough, Kevin Klement, Randall Knoper, Ernest May, John McCarthy, Bernd Schliemann, Nate Therrian

Minutes:

Minutes of May 14, 2004 were approved by the Council.

Announcements:

Joan Culley, from Nursing, has joined the Council. Randall Knoper, from English, is replacing Donna LeCourt. R. Radhakrishnan is on sabbatical and will not return to the Council. Tamatha Gaumnitz, from the Faculty Senate, is not a member of the council, however, she will sit in on the meetings.

Discussion:

The third request for Quintennial Review materials should include asking the faculty member to:

- fill out original form (such as G or F)
- provide syllabus, assignments, exams and writing examples which will demonstrate critical thinking (especially needed for Social World)
- list minimum requirement
- provide additional information (optional)

A question was raised as to whether the Council should give priority to the Q-Reviews based on age (not recently reviewed) or size (enrollment). The Council agreed that priority should be given to **enrollment**.

A new course proposal review sheet was introduced to the Council. This form will replace the previous one immediately. In the mean time, the Academic Planning and Assessment office will be contacted by John McCarthy for the purpose of refining the new form and possibly making it a Pdf format.

Math Tier 1 & 2:

John McCarthy will look into what the definitions are of tier 1 and 2.

Next Meeting: Friday October 15th, 2004 @ 2:30 PM, Chancellor's Board Room, Whitmore 370.