



University of Massachusetts Amherst
 Social and Behavioral Sciences Advising Center
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**UMASS
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Late Pass/Fail Petition

The deadline for an elective pass/fail is the end of the add/drop period, as set by University Regulations. This deadline is strict, and exceptions are extremely rare.

Note: The following do not constitute grounds for a late elective pass/fail:

- Concern over academic performance in the class, effect on GPA, and prospects for acceptance to other institutions such as law school, medical school, etc.
- The course is not being taken to fulfill any specific requirement(s)
- Medical or family emergency (a late withdrawal may be possible)
- Instructor support for the request
- Change of major
- Lack of awareness of the deadline
- No previous history of utilizing the elective pass/fail option

1] Student Information

Name _____ Email _____

Local Address _____

Phone _____ Expected Grad Date _____

Major _____ SPIRE ID Number _____

2] Course Information

Department: _____ Course # _____ Section# _____

Term and Year _____ Instructor _____

The following may constitute grounds for a late pass/fail. Verification is required.

- Registration error, such as miskeying of class schedule number (verifiable by Dean through student enrollment history)
- Rejection of attempt by SPIRE due to presence of mandatory P/F course on student schedule (verifiable by Dean through student enrollment history)
- Departmental or instructor error if course was added to student schedule by department or instructor (department or instructor verification required)
- Mis-advising (verification required)

Provide an explanation for your request on the second page of this form. Provide verification.

Dean's Decision

Date Submitted by Student: _____ Decision: Approve / Deny / Table

Date Student Emailed of Decision: _____ Initials _____

Dean's Comments
