



## Workplace Educator Training

### A guide to creating worker-centered education programs

*Workplace Educator Training* is a manual for workplace educators and others interested in creating worker-centered education programs. While there are many resources out there for workplace education, this manual is special because it looks at workplace education in unionized work sites. It helps teachers and others unfamiliar with unions understand the unique benefits, complexities and challenges of labor-management workplace education. The manual can also be used for workplace education at non-unionized work sites, workforce development programs and other settings.

The manual contains **over 50 hours of training activities** for educators and others, new to the field or experienced, who want to learn more about workplace education. The manual has **five sections**, each with a series of **activities** and **handouts**:

- **Overview** gives a broad picture of workplace education, funding sources, and benefits and challenges of work site-based programs.
- **Workplace needs analysis** describes how to conduct a needs analysis to discover workers' skill needs, issues and interests.
- **Labor-Management Setting** explores employer, union and worker goals and concerns for workplace education, and advantages and challenges of labor-management workplace education.
- **Classrooms and Curriculum** explores worker-centered teaching and curriculum development, and benefits and challenges in workplace classrooms.
- **Assessment and Evaluation** addresses how to assess workers' needs, and evaluation of workplace education's impact on workers, the work site and union.

There is a **Readings Collection** of **over 850 pages** accompanying the manual!

*Workplace Educator Training* uses **learner-centered activities** that engage people in discussion, elicit and build on their experience and encourage critical analysis and strategies. Activities include small and whole group discussion, scenarios, role plays, and readings. **Over 100 useful handouts** are included! You can use this manual for short workshops, or day or week-long trainings.

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#### ORDER FORM

*Workplace Educator Training*, with Readings collection, is \$60, plus \$6 book rate shipping.

Number of copies: \_\_\_\_\_ x \$66 each = \$\_\_\_\_\_ (Total enclosed)

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Send checks (sorry, no credit cards) payable to "Massachusetts Worker Education Roundtable" to: MWER, c/o UNITE, 33 Harrison Ave., Fl. 4, Boston, MA 02111. For more info, call 617-983-3667.