



**UNIVERSITY of
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Materials Transfer Agreement (MTA) Request Form – please return to CVIP

This form is to be used when requesting an MTA. An MTA is needed whenever the University will be transferring tangible materials to or from an outside source. Please provide as much information as you can below. Call CVIP for assistance if necessary. See also, the “MTA Guidelines for Researchers.”

Indicate one: MTA in (receiving) _____ MTA out (providing) _____ Date: _____

Name of UMass Requesting Party: _____
Name of UMass Principal Investigator: _____
Dept. _____ Building & Room _____
Phone: _____ FAX : _____ Email: _____

Name of Outside Party/Institution: _____
Name of Primary Contact: _____
Postal Address: _____
Phone: _____ FAX: _____ Email: _____

If the outside party has provided an MTA form please provide a hard copy (FAX 545-3632 or campus mail) or email it to cvip@research.umass.edu

Description of material being provided or received (attach additional sheets if necessary):

Quantity: _____

Is the Provider the sole source of this material? YES _____ NO _____

Materials will be used for this purpose: _____

This transfer represents: Exchange of materials only _____ Formal Research collaboration _____

Will the material be used only for academic and publishing purposes? YES _____ NO _____
Provide a short explanation of research/publication goal: _____

Please provide a short statement that addresses whether or not work using the requested material may result in Intellectual Property which is patentable, commercializable, or copyrightable, and what the nature of the result might be. (If you wish to discuss whether your research has this potential, call the CVIP Director at 545-3606.)

