

Drop Classes – W or DR grade

After the add/drop period has ended but **before the mid-semester** date, students (UGrad, Grad, CPE) can log into SPIRE to drop a class. A grade of “W” for undergraduate students or “DR” for graduate students will be assigned to the class and this will appear on the student’s transcript.

In the [SPIRE](#) Menu, go to **Enrollment > Drop Classes – W/DR grade**

You will see a page with your classes listed. Below is an example of what an undergraduate student will see. This page looks slightly different for graduate students.

Drop Classes after Add/Drop - Receive Grade of W

Use this page to drop a class when it is after the Add-Drop Period and before the Mid-Session Date.

Please be advised that:

- A grade of "W" will be assigned to the class and this will appear on your transcript.
- Your financial aid may be affected by dropping a class.
- Notification is emailed to the instructor.
- Courses that meet less than the full semester may not appear on this page because the start/end dates may have affected the W drop period for that course.
- Withdrawal from any course may not be used to avoid an informal resolution or a formal charge of academic dishonesty.

Spring 2018 Classes

Course	Title	Credits	Drop	Message
PSYCH 100	Introductory Psychology	4.00	Drop	
KIN 270	Anatomy & Physiology I	4.00	Drop	
PUBHLTH 203	Intro Environmental Health Sci	3.00	Drop	
PUBHLTH 200	Intro to Public Health	3.00	Drop	
PUBHLTH 129	Health Care For All	4.00	Drop	

In order to drop a class, click on “Drop” and you will receive this prompt:

Message

Are you sure you want to drop PSYCH 100? You will be assigned a grade of “W” for this class and you will remain registered in 14 credits for the Spring 2018 term. (0,0)

Drop Classes – W or DR grade

Click on “yes” if you would like to drop the class. Example of page when W drop completed successfully.

Spring 2018 Classes				
Course	Title	Credits	Drop	Message
PSYCH 100	Introductory Psychology	4.00	<input type="button" value="Drop"/>	Withdrawn from class
KIN 270	Anatomy & Physiology I	4.00	<input type="button" value="Drop"/>	
PUBHLTH 203	Intro Environmental Health Sci	3.00	<input type="button" value="Drop"/>	
PUBHLTH 200	Intro to Public Health	3.00	<input type="button" value="Drop"/>	
PUBHLTH 129	Health Care For All	4.00	<input type="button" value="Drop"/>	

If you want to drop a class that will **change your status to Part Time**, you will receive this message:

Message

Are you sure you want to drop COMP-LIT 131? You will be assigned a grade of “W” for this class. In addition, you will remain registered in 11 credits for the Spring 2018 term and you will no longer be considered a full-time student. This status change may affect your financial aid and/or scholarships. (0,0)

And then this message:

Message

I acknowledge that I am requesting to drop a class that will change my enrollment status to part-time and that this change may affect my financial aid and/or scholarship eligibility. (0,0)

You **cannot** drop your last class, this includes Ugrad, Grad, CPE. You see the following message if you are enrolled in only one class.

ENGLISH 391C	S-Adv Sftwr Prof Wrt	3.00	<input type="button" value="Drop"/>	Drop not permitted - you will be below minimum credits
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If it is **not the W/DR Drop period**, here is an example of what an undergraduate student will see:

Drop Classes after Add/Drop - Receive Grade of W

Use this page to drop a class when it is after the Add-Drop Period and before the Mid-Session Date.

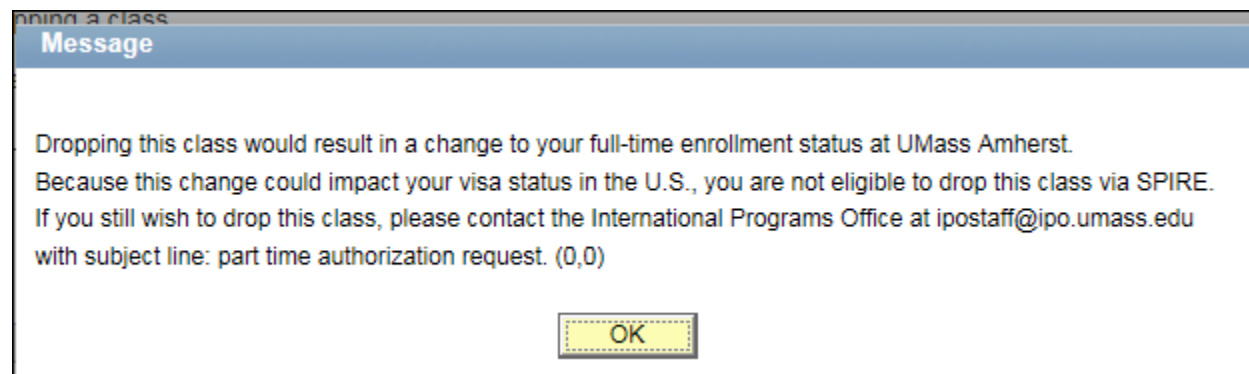
Please be advised that:

- A grade of "W" will be assigned to the class and this will appear on your transcript.
- Your financial aid may be affected by dropping a class.
- Notification is emailed to the instructor.
- Courses that meet less than the full semester may not appear on this page because the start/end dates may have affected the W drop period for that course.
- Withdrawal from any course may not be used to avoid an informal resolution or a formal charge of academic dishonesty.

At this time, you are not enrolled in a class that is eligible to receive a grade of W. If today is still within the add/drop period, you may drop eligible classes with no record by using the "Drop Classes" page.

International Students

International Students **cannot** use W drop in SPIRE if they are full time and dropping the class will make them part time. They see the following message after clicking on "Drop":



Message

Dropping this class would result in a change to your full-time enrollment status at UMass Amherst. Because this change could impact your visa status in the U.S., you are not eligible to drop this class via SPIRE. If you still wish to drop this class, please contact the International Programs Office at ipostaff@ipo.umass.edu with subject line: part time authorization request. (0,0)

OK