Commonwealth Dual Enrollment Program (CDEP) Application
University of Massachusetts Amherst

1. **Eligibility** – To be eligible for CDEP you must comply with the following: currently enrolled in a Massachusetts public or private secondary school (including home schooled), minimum high school cumulative grade point average (GPA) of 3.0, approval of student’s guidance counselor or school official, submission of this two-page application and high school transcript by the deadline, and a cumulative University GPA of 2.0 or higher to remain eligible.

2. **Procedures** – Each semester, interested students must meet with their guidance counselor/school official to obtain the proper documentation. A complete application should be reviewed by the student’s guidance counselor to ensure it meets all requirements of the program, and if accepted, forwarded by the counselor to the University for processing.

For complete CDEP information and requirements please see: [http://www.mass.edu/currentinit/currentinitdualenrollment.asp](http://www.mass.edu/currentinit/currentinitdualenrollment.asp)

Complete applications (including transcripts) should be mailed to:

University Registrar’s Office
213 Whitmore Administration Building
University of Massachusetts Amherst
181 President’s Drive
Amherst, MA  01003-9313

Students will receive an email from the University Registrar’s Office notifying them they have been approved and with an appointment time to register for the class in SPIRE (University Student Information System). This will be followed by an email from the Office of Information Technology (OIT) containing a UMass Student email address and Student ID for logging into SPIRE. Once this is received students should log-in to SPIRE with their guidance counselor to enroll in the course they have chosen.

3. **Notices** – Course enrollment is subject to seat availability, completion of pre-requisites and in some cases, faculty or departmental permission. Course enrollment must be completed by the second week of classes. The University has the right to discontinue a student’s participation in the CDEP. Acceptance into the CDEP does not constitute admission into a University Degree Program.
Application for Dual Enrollment
University of Massachusetts Amherst

Application Submission Deadlines: Fall Semester – August 1    Spring Semester – December 1

Student Name __________________________________________________________________________________
LAST                                                             FIRST                                                                                   MIDDLE
Mailing Address __________________________________________________________________________________
STREET                                                                            CITY                                                   STATE                     ZIP
Telephone ( ___ ) ________________ Date of Birth ______________ Social Security Number ____________________
Student Email Address ________________________________________________

Planned Entrance Date Gender
☐ Fall 20____     ☐ Male
☐ Spring 20____    ☐ Female

Previous Attendance at UMass Amherst? ☐ Yes ☐ No    If yes, when ______________ Student ID ______________

Current High School
SCHOOL   CITY/STATE           DATES OF ATTENDANCE                    YR OF GRADUATION

Did one of your parents graduate from college? ☐ Yes ☐ No

OPTIONAL: The items in italics are optional. No information you provide will be used in a discriminatory manner.

1. Are you Hispanic/Latino (including Spain)? ☐ Yes  ☐ No

2. Regardless of your answer to the prior question, please select one or more of the following that best describe you:
☐ American Indian or Alaska Native (including all Original Peoples of the Americas) ☐ Native Hawaiian or Other Pacific Islander
☐ Asian (including Indian subcontinent and Philippines) (Original Peoples)
☐ Black or African American (including Africa and Caribbean) ☐ White (including Middle Eastern)

3. ☐ Please check this box if you wish to be identified as being of Cape Verdean background.

Student Signature: ________________________________________________ Date: ____________

Parent or Legal Guardian Signature: ________________________________________________ Date: ____________

Guidance Counselor/School Official Name ________________________________________________

Guidance Counselor/School Official Email Address ________________________________________________

Guidance Counselor/School Official Signature: ________________________________________________ Date: ____________

By signing this application, the parties involved acknowledge they have read, understand, and agree to the terms outlined for the Commonwealth Dual Enrollment Program (CDEP). The signatures above certify that the information provided about academic record and personal history is accurate and complete. Failure to disclose any relevant facts could result in denial of admission to the CDEP.

Office Use Only: Approved by ___________________________ Date ____________
DISCIPLINARY & CRIMINAL HISTORY STATEMENT

Please note that concealment of facts or untruthful statements may cause you to be subject to denial of Commonwealth Dual Enrollment Program (CDEP) status and/or dismissal from the University of Massachusetts Amherst. All CDEP applicants must complete and sign (under penalties of perjury) this section:

**Question #1:** Have you ever been found responsible for a disciplinary violation at any school or college you have attended, whether related to academic misconduct or behavioral misconduct, which resulted in your probation, suspension, housing removal, removal, dismissal, or expulsion from the school?

____ Yes   ____ No

If you answered yes to Question #1, attach a separate page that gives the approximate date of each incident and explains the circumstances. Additionally, if the incident/s occurred at a college other than UMass Amherst, the institution’s Dean of Students must also submit a letter of explanation. Your CDEP application will be considered incomplete without this information.

**Question #2:** Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime?

____ Yes   ____ No

(Note: You are not required to answer “yes” to this question if the criminal adjudication or conviction: has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential; was a first conviction for misdemeanor drunkenness, simple assault, speeding, minor traffic violations, or disturbance of the peace; or any conviction of a misdemeanor where the conviction occurred more than five years prior to the date of this application, unless you were sentenced to imprisonment upon conviction of the misdemeanor, or you have been convicted of another criminal offense within the five-year period.)

If you answered yes to Question #2, attach a separate page that gives the location and approximate date of each incident and explains the circumstances. Your CDEP application will be considered incomplete without this information.

By my signature, I certify that the information I have provided about my academic and personal history is accurate and complete. Failure to disclose any required information could result in the denial of CDEP admission or retroactive administrative withdrawal from the University without refund or course credits. I understand that it is my responsibility to submit a completed CDEP application by the stated deadline. Failure to do so may result in my CDEP application being withdrawn without review.

Signed under the penalties of perjury, this _____ day of ________, 20 ____, at ___________ a.m./p.m.

Applicant’s signature

Print name