



Department of

Plant, Soil & Insect Sciences

UMassAmherst

## Request for Temporary use of Departmental Equipment

If it is determined that it is in the best interest of a project and/or activity to allow use of equipment at another Departmental or non-Departmental location, on or off campus, this form must be filled out and signed by the individual, the Principle Investigator in charge of the equipment, and the PSIS Department Head. This form is valid for one year after signature.

Item Description and assigned location:

Model #:

Manufacturer:

Serial #:

UMass Barcode #: UMA

Person Requesting Equipment:

Departmental Position or Relationship to Department:

Address:

Telephone #:

Email Address:

Requested Location for Equipment:

Describe proposed equipment use and explain why it is needed at chosen location:

Date Item to be Taken:

Date Item to be Returned:

Requestor's Signature:

Date:

P I's Signature:

Date:

Department Head's Signature:

Date: