

Minutes from the Second Meeting of the Task Force on Instructional Technology
Met on Friday, December 5, 2003
Prepared by Richard Rogers

The minutes were looked over and no objections were recorded. The summarized (and original) comments from our first meeting's writing exercise were passed out and discussed [now posted on the Web Site; <http://www.umass.edu/provost/initiatives/it/index.html>].

John Stacey reviewed his classroom audit report. What we have done to date has been with one-time money and not with a scheduled maintenance and support budget. We have 260 classrooms with 20 of those being auditoriums. John estimates that we need \$2000 per year for just replacement of consumables (e.g., lamps, cables, batteries). Steve Goodwin said the "classroom committee" has some useful data that could aid our task. He will share the data. John gave a sample of other universities and found we are far behind in our ability to provide Instructional Technology infrastructure in typical classrooms and have been doing our best with a small staff and budget. He estimated that to equip a classroom with a nice package of Instructional Technology would cost \$15,000 per room (e.g., DVD, VCR, in a secure cabinet, no computer, but an installed projector and wired for PRS). A discussion of the "number" and the "need" followed. A subcommittee will take this issue up in greater detail.

We examined a preliminary design for an Instructional Technology survey for instructors. After much discussion, it was decided that the current survey was missing the important point of determining the extent of use and why or why not Instructional Technology was used. Richard Rogers was encouraged to return to a simple survey to determine this rather than try to audit every course's use of all Instructional Technology in the Fall semester. We have data on WebCT and OWL, so there is no need to ask questions regarding those tools. He agreed to try again.

Next Meeting: Friday, Dec 12th, 3 to 4:30 pm. This Room.

Instructional Technology Task Force					
		Name	Department	Building	Campus Phone
1	x	Beatrice Botch	Chemistry	Lederle GR Tower	5-0442
2	x	Bob Feldman (ec)	Psychology	Tobin Hall	5-0130
3	x	Copper Giloth	Academic Computing	Lederle GRC	5-4833
4	x	David Hart	CCBIT	Computer Science Building	5-3278
5	x	Donna Zucker	Nursing/Online	Arnold House	5-1343
6	x	Gino Sorcinelli	Accounting and Information System	Isenberg School of Management	5-5636
7	x	Glenn Caffery	IT and Resource Economics	Stockbridge Hall	5-2554
8	x	Harlan Sturm	OnLine	358 N. Pleasant Street	5-2111
9	x	John Stacey	AIMS	Goodell Building	5-3151
10		Jose Mestre	Physics	Lederle GR Tower	5-2040
11		Laetitia Amelia La Follette	ArtHistory	Bartlett Hall	5-0634
12		Lee Osterweil (ec)	Dean, NSM	B715 Lederle; 722	5-1785
13		Linda Slakey (ec)	Dean, Commonwealth College	504 Goodell	577-3902
14		Lori Mestre	Library	W.E.B. DuBois Library	5-6851
15	x	Mary L. McCulloch	Professional Education for Engineeri	113 Marcus Hall	545-0063
16	x	Mei-Yau Shih (ec)	Center for Teaching	Goodell Building	5-1225
17	x	Richard Rogers (chair)	Faculty Advisor to the Provost	372 Whitmore	5-2554
18	x	Rick Adrion	Computer Sceince	Computer Science Building	5-2475
19	x	Robert Maloy	School of Ed		
20	x	Steve Goodwin	Associate Dean, NRE	Stockbridge Hall	
	x	present at meeting			
		(ec) : executive committee			