



UNIVERSITY OF MASSACHUSETTS AMHERST

PUBLIC SALE OF SURPLUS VEHICLES & MISCELLANEOUS ITEMS

The Surplus Vehicles and other Miscellaneous Items listed in the attached forms are surplus to the needs of the University and are hereby offered for sale to the general public. All items are offered "where is, as is" to the highest bidder. The University makes no representations regarding the suitability of these items for any purpose nor does the University make any representation regarding any lien or legal impediment accruing to this item. The Successful Bidder is responsible for removal and transportation of sold surplus equipment from its location on University property. The University assumes no condition of the equipment either before the sale or thereafter.

Important: Instructions for submitting a bid are listed below:

1. Bids must be submitted on the attached forms.
2. Please print off only the page or pages that contain items that you wish to bid on.
3. Enter your bid price in the last column titled **Your Bid**. All bids must be in U.S. Dollars
4. Please note that you **do not** have to bid on all items.
5. Fill in the information on the bottom of each sheet that contains an item that you are bidding on.
6. Sign each sheet that contains an item that you are bidding on where indicated.
7. Send each sheet that contains an item that you are bidding on to:

University of Massachusetts Procurement Department
407 Goodell Bld. – 140 Hicks Way
Amherst, MA 01003
Attn: Surplus Equipment Bid

Your bid **must** arrive at the address listed in item #7 prior to the date and time listed on the bid. *If your bid arrives late or is sent to another location it will not be accepted.*

8. Any exceptions added by the bidder to the listed information may be grounds for rejection of the bid at the University's discretion.
9. All bids and other information must be legible and neatly written. Obscure bids may be rejected at the University's discretion.

Bidders are not required to bid on every item. The University reserves the right to reject any or all bids or parts thereof if deemed in the best interests of the University and may decide not to make an award on any individual item or combination of items.

PROCEDURE FOR VIEWING SURPLUS PROPERTY

The attached list of surplus items are located as indicated on the sheets attached. Arrangements for viewing the property can be made by contacting the name indicated at the phone number shown. Any questions regarding bidding procedures should be addressed to Peter Royer, Associate Director of Procurement at: (413) 545-0361.

NOTIFICATION OF AWARD AND REMOVAL OF SURPLUS PROPERTY

The successful bidders will be notified by mail of their awards. Payment in the form of a certified check, official bank treasurer's check, or money order made payable to the University of Massachusetts must be received prior to removal of the equipment. Removal must be made within 14 days of notification of award. If any bidder fails to pay for and/or remove item(s) within 14 days after notification of award, the University reserves the right to award the item(s) to the next highest bidder without recourse. Non-compliance with either or both of these terms will result in the removal of the bidder's name as an eligible bidder on any future sales for a period of one year.