January 2013

BuyWays Roadmap

UMass BuyWays will be providing one-stop shopping for eProcurement users. The roadmap below shows the planned schedule for the project.

Focus Group Sessions were held with end users and we are now entering the Testing phase. End users may be invited to attend.

Select departments from each campus will take part in a pilot, scheduled to begin on April 1st. Pilot participants will be notified in early February. Full roll-out to the campuses will take place in the new fiscal year.

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UMass - Amherst
Focus Group 2 Sessions

The BuyWays Focus Group 2 sessions were held with end users in Shrewsbury on December 5th and 6th. The purpose of these sessions was to demonstrate business scenarios using BuyWays and ask users to identify any show-stoppers that may come up in production.

The first day focused on demonstrating and discussing Purchasing and AP scenarios. The second day covered Shopping and Requesting, Approving, and Receiving.

Participation was enthusiastic and several solutions were found for the many questions and issues raised.

The sessions included BuyWays role definitions:

**Shopper**
- Finds items and creates shopping cart(s)
- Assigns cart(s) to Requester

**Requisitioner**
- Can also shop
- Enters account information
- Checks out and submits requisition

**Approver**
- Reviews requisition
- Conducts department, financial, and specialty approvals

**Receiver**
- Creates receipts

FAQs

**Q. How will BuyWays help me do my job?**

BuyWays will provide access to catalog information from the vendors you use most frequently. You should find it faster and easier to place orders.

**Q. How will BuyWays work?**

You’ll have an online procurement environment that will look more familiar and intuitive to those of you who order items for your personal lives using websites like amazon.com.

**Q. Will training be available?**

Yes, a description and schedule of BuyWays training will be provided in the next BuyWays Update.

**Q. Who should I contact with questions about BuyWays?**

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