



**University of Massachusetts Amherst
Department of Procurement**

**Request for Bids:
Canvas Tote Bags with UMass Logo
per the attached specifications**

**RFB# AA08-RH-2709 – Re-Bid
Bid Opening Date – May 6, 2008 @ 1:00 p.m.**

New Student Orientation - 2008 – Canvas Tote Bags with UMass Logo

- **White or natural 12-ounce cotton canvas**
- **Maroon reinforced fabric handles**
- **Bottom of bag – 12-ounce cotton canvas – Color: maroon**
- **Bag Size: approximately 16” x 12” x 5”**
- **Outside pocket: approximately 5 ½” x 6 ¼”**
- **Imprinted with the University of Massachusetts seal in maroon ink. (artwork attached)**
- **All prices are FOB Destination, delivery free of all charges to: University of Massachusetts, Amherst at the location specified on the purchase order.**
- **Delivery: must deliver no later than June 5, 2008 and not before June 2, 2008. Future delivery information will be given to the awarded vendor by Jeanne Horrigan, Director of New Student Orientation – Phone: 1-413-545-2621.**
- **Samples: Quality will be an important consideration in selecting the successful bidder. Please submit one (1) sample of your best work on same quality / grade fabric as specified. Identify fabric stock on sample. Sample of tote bags is required with the bid submission. All samples must be 16” x 12” x 5” in size.**
- **References: At least three (3) references (past and present clients with similar requirements), including the company name, telephone number and contact person. By submitting this information, bidder authorizes the University to contact these or other clients for purposes consistent with the review of this proposal.**

