Date: March 30, 2015

UNIVERSITY OF MASSACHUSETTS
PROCUREMENT DEPARTMENT
140 HICKS WAY
407 GOODELL BUILDING
AMHERST MA 01003

ADDENDUM # 1
Re: Project: UMAPP15-039
Account: 761090
Title: Campus – Custodial Services

The attention of bidders submitting proposals for the above subject project is called to the following addendum to the specifications and drawings. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and form a part of the bid submitted.

ACKNOWLEDGEMENT OF RECEIPT OF THIS ADDENDUM (1) MUST BE REFERENCED IN YOUR BID SUBMITTAL ON THE REQUEST FOR BID COVER FORM.

Item #1: Include the attached Prevailing Wage Rates for Window Washing.

Item #2: Questions have been asked:

1. Since there could be more than one contractor awarded project work under this Bid Request, will the payment bond still be required? Without a firm bid amount awarded it is extremely difficult to figure in a payment bond fee in our bid pricing.
   Yes. Any awarded contractor will be required to provide 50% of the anticipated annual volume of business, $400,000.00.

2. With reference to the renewal option percentage, will the mandated Massachusetts minimum wage increase set to take effect in January of 2016 have an effect on the current prevailing wage requirements?
   No.

3. Is the university only looking for unit price for the services requested (strip and wax, carpet shampooing, etc)?
   Yes.

4. For the services requested, is there a time for the work to be done? ex: Monday-Friday 7am-5pm
   See Specifications Packet; GENERAL CONDITIONS, Section 1.0-7 SCHEDULING AND COORDINATION, paragraph B.

5. How much notice will the university give to the contractor to perform the work?
   See Specifications Packet; GENERAL CONDITIONS, Section 1.0-7 SCHEDULING AND COORDINATION, paragraph C.

6. Is there a schedule of work already in place or does it change from time to time?
   See Specifications Packet; GENERAL CONDITIONS, Section 1.0-7 SCHEDULING AND COORDINATION.

END OF ADDENDUM #1

by John O. Martin
Director of Procurement
Awarding Authority: University of Massachusetts Amherst
Contract Number: UMAPP15-039
City/Town: AMHERST

Job Location: UMASS Amherst

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the "Wage Request Number" on all pages of this schedule.
- An Awarding Authority must request an updated wage schedule from the Department of Labor Standards ("DLS") if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or any sub-contractor.
- All apprentices working on the project are required to be registered with the Massachusetts Division of Apprentice Standards (DAS). Apprentice must keep his/her apprentice identification card on his/her person during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. If an apprentice rate is not listed on the prevailing wage schedule for the trade in which an apprentice is registered with the DAS, the apprentice must be paid the journeyworker's rate for the trade.
- The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule. Awarding authorities are required to request these updates no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. Contractors are required to obtain the wage schedules from awarding authorities, and to pay no less than these rates to covered workers. The annual update requirement is not applicable to 27F “rental of equipment” contracts.
- Every contractor or subcontractor which performs construction work on the project is required to submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee’s name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. A sample of a payroll reporting form may be obtained at http://www.mass.gov/dols/pw.
- Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
- Employees not receiving the prevailing wage rate set forth on the wage schedule may report the violation to the Fair Labor Division of the office of the Attorney General at (617) 727-3465.
- Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
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<th>Classification</th>
<th>Effective Date</th>
<th>Base Wage</th>
<th>Health</th>
<th>Pension</th>
<th>Supplemental Unemployment</th>
<th>Total Rate</th>
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<tr>
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Additional Apprentice Information:

Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the pre-determined hourly wage rate established by the Commissioner under the provisions of the M.G.L. c. 149, ss. 26-27D. Apprentice ratios are established by the Division of Apprenticeship Training pursuant to M.G.L. c. 23, ss. 11E-11L.

All apprentices must be registered with the Division of Apprenticeship Training in accordance with M.G.L. c. 23, ss. 11E-11L.

All steps are six months (1000 hours.)
Ratios are expressed in allowable number of apprentices to journeymen or fraction thereof, unless otherwise specified.

** Multiple ratios are listed in the comment field.
*** APP to JM: 1:1, 2:2, 2:3, 3:4, 4:4, 4:6, 5:7, 6:7, 6:9, 7:10, 8:10, 8:11, 8:12, 9:13, 10:13, 10:14, etc.
**** APP to JM: 1:1, 1:2, 2:3, 2:4, 3:5, 4:6, 4:7, 5:8, 6:9, 6:10, 7:11, 8:12, 8:13, 9:14, 10:15, 10:16, etc.