

**University of Massachusetts, Amherst  
RFB# CA12-RH-4259**

**Campus Contract: Rental of Tents and Accessories  
Addendum # 1 – Dated 6-22-11**

Below is a listing of vendor questions that were submitted prior to the deadline on RFB # CA12-RH-4259 – Campus Contract: Rental of Tents and Accessories.

Due to the nature of these questions the bid opening date will remain as originally scheduled:  
Tuesday, June 28, 2011 @ 1:00 DST.

**Question # 1: We have been providing rentals to UMass Amherst under our MHEC contract. Does this replace that?**

**Answer # 1: The University of Massachusetts Amherst requires that departments are to use contracts that have been negotiated using the public bid process. Departments on campus are urged to utilize the following contracts in the following order of preference: Campus Contracts; University Contracts; State Contracts and MHEC Contracts.**

**RFB# CA12-RH-4259 - Campus Contract: Rental of Tents and Accessories is a Campus Contract for the University of Massachusetts Amherst and will therefor take first priority over other contracts.**

**Question # 2: I must charge a delivery charge for each order. Should I list that as an extra line item or try to incorporate it into my tent prices? Might not work well if I can not put this as a line item.**

**Answer # 2: Please refer to page 3 of the request for bid for details.**

“Delivery: FOB Destination, Amherst, MA

Prices must include delivery to the University of Massachusetts, Amherst.

All shipping and delivery charges are to be included within the bid price.”

**Question # 3: Being so far away I can not service very small needs on campus. Can I set a minimum order size?**

**Answer # 3: Yes, you can set a minimum order size in your bid response.**

**Question # 4: On line 9 of specifications it states: “Contractor shall bear responsibility for all risks of loss or damage to the rental items provided by the Contractor while they are in the University’s possession.” Does that mean if we get back to pickup and everything is gone or someone spray’s graffiti on the tent that UMass is not responsible? That is not fair nor will our insurance cover these losses! UMass must provide security of these items while in their possession.**

**Answer # 4: The University of Massachusetts Amherst does have security on campus.**