

**University of Massachusetts, Amherst  
RFB# AA12-RH-4459**

**Contract: Parking Permits  
Addendum # 1 – Dated 12-15-11**

Below is a listing of vendor questions that were submitted prior to the deadline on RFB # AA12-RH-4459 – Contract: Parking Permits

Due to the nature of these questions the bid opening date will remain as originally scheduled:  
Thursday, December 22, 2011 @ 1:00 EST.

**Question # 1: What is the quantity for the temporary parking permits?**

**Answer # 1:**

**We usually order 5,000 each time.**

**Question # 2: Will the temporary parking permits have two (2) kinds. One (1) kind for each color?**

**Answer # 2:**

**The Canary (yellow) ones are 1-day temps and the Cherry (pink) ones are multi-day temps.**

**Question # 3: Under the heading Permit Assignments it states: A collation of pre-assigned parking permit number to permit customers based on numbering system containing lot number, permit number, and color shall be provided. The assigned parking permits will then be mailed back to Parking Services or direct mailed to the permit customers at a later date. I need to know whether or not those permits are going to be mailed to Parking Services or to the permit customers?**

**I see that you have alternate permit assignment about a permit fulfillment system which I understand if selected would mean you want them sent to permit customers. If the alternate permit assignment is not selected by the university does that mean all of the permits will be sent into Parking Services or will some of them need to be sent directly to the customers?**

**Answer # 3:**

**“Direct Connect” to customers before the end date then to Parking Services after the end date. If the 1<sup>st</sup> priority choice is unavailable, the second “alternate” choice will be issued. The 2<sup>nd</sup> “alternate” choice will follow the same guidelines as “Direct Connect” to customers before the end date then to Parking Services after the end date.**