

**THE COMMONWEALTH OF MASSACHUSETTS  
FACILITIES & CAMPUS PLANNING  
PHYSICAL PLANT BUILDING  
360 CAMPUS CENTER WAY  
UNIVERSITY OF MASSACHUSETTS  
AMHERST, MA 01003-9248  
March 16, 2011**

ADDENDUM #1

Project: **AA11-PR-4129**

Title: Environmental Science & Management Consultant Services

The attention of vendors submitting proposals for the above subject project is called to the following addendum to the proposal. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and from a part of the proposal submitted.

**THE NUMBER OF THIS ADDENDUM (1) MUST BE ACKNOWLEDGED ON  
SUBMISSION OF PROPOSAL.**

ITEM NO 1

See Attachment A consisting of 4 pages

By: John O. Martin  
Director  
Procurement

**AA11-PR-4129**  
**Attachment A Consisting of 4 pages**

Question our understanding is that Licensed Site Remediation Professional is a New Jersey designation and a Licensed Environmental Professional is a Connecticut designation. Please confirm the meaning and purpose of these types of disciplines for this contract.

Answer Section III states that the team “may include the following disciplines”. The intent of this section is to establish a level of expertise within a firm. For the intent of this contract, the consultants team shall consist of professional with licenses and/or certifications that are required by the Commonwealth of Massachusetts.

Is the work for UMA currently being done by one or more firms? Can you provide the list of those firm(s)?

There is currently no environmental services contract in place. We currently utilize multiple firms through alternate contracting mechanisms.

How many firms will likely be selected for this procurement?

This will be determined based on the quality of the submissions and the needs of the campus.

What is the anticipated Period of Performance for this contract based on the maximum expenditure limits offered?

There is no anticipated period of performance. The contract length is based on the expenditure limits identified.

Can the Schedule of Fees for Consultant Services be amended depending period of performance through a contract amendment process? **Yes.**

If there are services listed in the RFQ that need to be subcontracted - (e.g., laboratory, drilling company, geophysics, etc.) is that considered as part of Basic Services or Reimbursable Expenses?

These would be considered specialty consultants and would be a reimbursable expense.

Are markups for subcontracted services either in the Basic Services or Reimbursable Expenses allowed or limited?

Markups for basic services are not limited. Markups for reimbursables are limited to 10%.

The indemnification language offered UMA may be challenged in some cases by Professional Liability Insurance Companies. Although we understand exceptions can be provided by the firm to Contract Terms and Conditions in our bid, can you provide a sense of whether UMA would accept alternate terms?

The University will not accept alternate terms and conditions.

Under “Contaminated Site Assessments and Cleanups,” Asbestos Abatement subgroup, will the UMASS contract include asbestos abatement activities (and as such, should asbestos abatement be included as a subcontractor in the RFQ), or does the contract solely cover the sampling and oversight role associated with asbestos abatement projects (and UMASS will either enter into a separate asbestos abatement contract, or an asbestos abatement contractor will be selected on a project-by-project basis)?

The physical abatement of asbestos is not a part of this contract. The work associated with this effort would be limited to asbestos monitoring services only.

Same question as #1 for the Emergency Response subgroup.

The emergency response and cleanup is not a part of this contract and would be completed by other. The work associated with this effort would be limited to monitoring services only.

For the "Shipping Hazardous Substances" category is the expectation that the consultant will plan and coordinate such activities, or should the consultant be expected to conduct the shipping activities (or team with a subcontractor that is capable of doing the shipping)?

The shipping of hazardous substances would be by others.

Please clarify the general services that may be required under the "Reclaimed Water" project category.

The campus utilizes treated effluent water from the town wastewater treatment plant for makeup water at our central heating plant and process water for some of our chiller facilities. The services required could include testing and monitoring as required to assure compliance with regulations.

Please clarify the general services that may be required under the "Coal Ash Analysis" project category? Is this category associated with just laboratory testing (i.e., analysis), or a more broadly defined "evaluation" of coal ash and associated management/handling issues?

The campus is currently decommissioning our former power plant, which included coal boilers. Services required could include management issues in addition to simply analysis.

#### **THE CONSULTANT**

"Ecologist" is a discipline included in the RFQ. However, wetland type projects are not specifically listed in the general scope of work. Is wetlands permitting a possible project type under this contract? Was the ecologist discipline included as a potential requirement associated with environmental site assessment and cleanup activities?

This section states that the team "may include the following disciplines". Not all disciplines are specifically required. The intent of this section is to establish a level of expertise within a firm. For the intent of this contract, the consultants team shall consist of professional with licenses and/or certifications that are required by the Commonwealth of Massachusetts.

#### **PROPOSAL SUBMISSION REQUIREMENTS**

Under requirement #5, please confirm that the "Current Client List" pertains to the list of client references associated with the RFQ, and is not intended to be a complete list of clients for the company.

Firms are not required to present their entire current client list. A representative list of projects and clients will be sufficient.

#### **OTHER QUESTIONS**

Is it possible to review consultant submissions from the previous "Environmental Science & Management Consultant Services" contract award?

There is no previous contract.

How many firms are currently providing services for this contract?

Not applicable, no previous contract.

When is the anticipated date of selection of a consultant(s) for this contract?

May 2011.

Please clarify the following on page 4, Section III, there is a list of disciplines By Licensed Site Remediation Professional, are you referring to a Professional Engineer who specializes in remediation? Or is this redundant with Licensed Site Professional (LSP)?

A Licensed Environmental Professional (LEP) is a Connecticut-specific individual; do you need LEPs for this project?

Section III states that the team “may include the following disciplines”. The intent of this section is to establish a level of expertise within a firm. For the intent of this contract, the consultants team shall consist of professional with licenses and/or certifications that are required by the Commonwealth of Massachusetts.

The general scope of work includes several “air requirements” that our clients typically contract directly for: CEMs contract, compliance testing (stack tests) and Stage II inspections and reporting. Please confirm that the University wants the consultant selected for this contract to include a sub-consultant to provide these services. Also, would the University be willing to identify the vendors currently used for these services?

Section II of the RFP states: “The Consultant, as defined in ¶ III, will potentially be responsible for completing a number of environmental science and management activities.”

Section V defines reimbursable expenses which include “Special Consultants beyond those defined as the Consultant in ¶ III.”

Therefore, it is not the intent of the University for each consultant to carry a specific sub-consultant for each and every potential activity. As a result, there is no need for the University to provide a list of vendors as requested.

Please indicate the term (duration) of the contract.

The contract is valid until the dollar limits are reached?

Is there a SOMBWA goal for the contract?

Unless required by Procurement, there are no SOMBWA goals for this contract.

Under Section II, “Asbestos Abatement,” is listed. Please clarify whether UMass actually would request abatement services as part of this contract, or intends to request only the asbestos inspection/testing, abatement design, and monitoring services typically provided by consultants.

The physical abatement of asbestos is not a part of this contract. The work associated with this effort would be limited to asbestos monitoring services only.

Under Section III, does UMass intend to request Licensed Site Remediation Professional (NJ based) and Licensed Environmental Professional (CT based) services; these service categories appear irrelevant to work in Massachusetts.

Section II states that the team “may include the following disciplines”. The intent of this section is to establish a level of expertise within a firm. For the intent of this contract, the consultants team shall consist of professional with licenses and/or certifications that are required by the Commonwealth of Massachusetts.

Under section VI.4, will the Respondents be allowed to keep confidential our Client information? Often prior contracts contain confidentiality clauses that would prevent a Respondent from disclosing such information.

While the University will not intentionally or purposefully divulge this information, responses to this solicitation are a matter of public record.

Under Section VI.4, please clarify how many project examples for each of the various listed discipline areas UMass is requesting as evidence of Project Experience.

No specific number is required. Each firm will need to decide how many to include in order to best represent the firms' experience.

Under Section VI.5, confirm that UMass does not require this information for a Respondent's entire current client list; this request, as stated, seems unreasonably onerous because of the length of such a list and the considerable effort to produce it.

Firms are not required to present their entire current client list. A representative list of projects and clients will be sufficient.

Again, under section VI.5, Respondents often cannot provide this level of information in cases involving private clients, or other clients (including divisions of the Commonwealth) for which some of the information may be privileged and confidential.

The University concurs with this statement.

Under section VII.2, please indicate what is meant by "code consulting services." Is this synonymous with "regulatory interpretation?"

In this case, "code consulting services" may be considered synonymous with "regulatory interpretation".