



**University of Massachusetts Amherst
Department of Procurement**

**Request for Bids:
To Provide, Deliver and Uncrate Parts to
Convert a Walk-in Refrigerator to the Main Freezer
per the attached specifications or approved equal**

**RFB# AA10-RH-3581
Bid Opening Date – November 10, 2009 @ 1:00 p.m.**

The Department of Auxiliary Services at the University of Massachusetts Amherst is seeking bids to provide, deliver and uncrate parts to convert a walk-in refrigerator to the main freezer at the Berkshire Dining Commons per the following specifications or approved equals. The final installation and utility connections to be provided by the University.

Specifications:

- One (1) each – Larkin ECM-174BE 208-230V Evaporator with ECM Motors
- One (1) each – Sporlan EFSE – 1 ZP 3/8 x 1/2 ODF TXV Expansion Valve
- One (1) each – CPL CPDK-0300-TFC-001 Condensing Unit Semi Hermetic
- One (1) each – JNSN A19ABC-24C Remote Bulb Thermostat
- One (1) each – Sporlan ME 6 S 130 3 / 80DF-L / Soft Copper Coil Valve
- One (1) each – Sporlan MKC1 208-240 V / 50-60 Solenoid Valve Kit

Delivery: FOB Destination: Amherst, MA 01003
All shipping and delivery charges are to be included within the bid price.

Deliver to:

University of Massachusetts
Attention: Steve Hebert
Berkshire Dining Commons
Amherst, MA 01003

Bidders shall deliver their bid response to the following address by **Tuesday, November 10, 2009 at 1:00pm, Eastern Time at which time the bids will be opened and publicly read.** Bids shall be clearly marked and addressed to:

University of Massachusetts
Procurement Department
407 Goodell Building ~ 140 Hicks Way
Amherst, MA 01003
Fax 413-545-1643
Attention: RFB AA09-RH-3581

The University is not responsible for any expenses that may be incurred by any bidder to prepare or submit bids.

All responses to this bid shall be made on the Bid Response Sheet or an exact facsimile thereof. Responses on a form which significantly deviates from the stated response parameters will not be reviewed and may be grounds for disqualification at the University's sole discretion.

Special Note: If you are submitting a bid on an "approved equal" all detailed information on the product must be included within the bid. Failure to include this information may disqualify the bid.

Each bidder is solely responsible for the accuracy and completeness of its bid. Errors or omissions may be grounds for rejection, or may be interpreted in favor of the University. The University will not increase the purchase order to the successful vendor for omissions or oversights not due to the fault of the University or its agents. All changes must be approved in writing.

The successful bidder will be required to provide original signed W-9 form to the University if they are not already a recognized University vendor. A copy of this form can be accessed at: www.umass.edu/procurement - Click on "Forms" – Click on "University of Massachusetts Substitute W-9 Form".

It is the sole responsibility of the bidder to insure that its bid is delivered to the Procurement Department in its entirety by the due date and time. Late bids will not be considered, and will be placed, unopened, in the bid file. Faxed bids will be accepted, provided the original is received within 5 working days after bid deadline submission date.

All questions from prospective vendors regarding this Request for Bid shall be referred to the Purchasing Manager in the Procurement Department by email or fax only, by Wednesday, November 4, 2009 at 2:00 PM. No telephone calls will be entertained. Inquiries received after the specified date and time will not be accepted. The University will E-Mail its response to all questions to all bidders of record by formal addendum by 5:00 pm on Thursday, November 5, 2009.

The contact information for this individual is:

<p style="text-align: center;">University of Massachusetts Amherst Rosemary A. Hassay, Purchasing Manager Fax: (413) 545-1643 Email: procurement@admin.umass.edu</p>

The University will extend the due date by written addendum if such information significantly amends this request for bid or makes compliance with the original proposed due date impractical.

The University of Massachusetts is an Affirmative Action, Equal Opportunity Employer.

University of Massachusetts Amherst

Bid Response Sheet

RFB# AA10-RH-3581

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Quantity	Description	Unit Price	Total Price
1 each	Larkin ECM-174BE 208-230V Evaporator with ECM Motors		
1 each	Sporlan EFSE – 1-ZP 3/8 x 1/2 ODF TXV Expansion Valve		
1 each	CPL CPDK-0300-TFC-001 Condensing Unit Semi-Hermetic		
1 each	JNSN A19ABC-24C Remote Bulb Thermostat		
1 each	Sporlan ME6S130 3 / 80-DF-L / Soft Copper Coil Valve		
1 each	Sporlan MKC1 208-240V / 50-60 Solenoid Valve Kit		
Total Bid Price			

Vendor Name: _____

Address: _____ **City:** _____ **State:** _____ **ZIP:** _____

Telephone: _____ **FAX:** _____ **E-Mail Address:** _____

Name of Person Submitting Bid: _____

Authorized Signature: _____