



UNIVERSITY OF MASSACHUSETTS-AMHERST

Procurement Department
407 Goodell Bldg., 140 Hicks Way
Amherst, MA 01003-9334

voice: 413-545-0361 fax: 413-545-1643

email: procurement@admin.umass.edu Web Page: www.umass.edu/procurement

(THIS IS NOT AN ORDER)

REQUEST FOR BID # AA10-RH-3580

		RFB Opening Date & Time: November 5, 2009 @ 1:00 PM	
		Requested by: Charlie Apicella Telephone: 413-547-1149 Department: Mail and Distribution Date Prepared: 10/23/2009	
Quantity	Description	Unit Price	Total Price
	BIDS ARE REQUESTED TO PROVIDE TWO (2) NEW 2008 OR 2009 DODGE SPRINTER 2500 CARGOVANS WITH THE TRADE-IN OF OTHER VEHICLES PER THE FOLLOWING SPECIFICATIONS OR APPROVED EQUALS FOR THE BID OPENING ON NOVEMBER 5, 2009 @ 1:00 pm.		
	TOTAL PURCHASE PRICE (Before Trade-In)		
	LESS TRADE-IN ALLOWANCE		
	TOTAL BID PRICE		
	Delivery Lead-time after receipt of order: _____		

PLEASE DIRECT ANY QUESTIONS REGARDING THIS RFB TO: ROSEMARY A. HASSAY @ procurement@admin.umass.edu

IMPORTANT INFORMATION

- It is the bidder's responsibility to insure that their bid is received in its entirety by the University of Massachusetts, Procurement Department, 407 Goodell Building, 140 Hicks Way, Amherst, MA 01003-9334 by 1:00 PM on the bid opening date specified above. Bids received after the specified date/time or at a location other than what is listed in the RFB will be rejected and placed unopened in the bid file.
- Bids may be faxed provided that they are followed up by a hard copy with written signature within 5 days of the bid date. All faxed bids must be received by the Procurement fax by the date and time of the bid above.
- All prices are FOB Destination, delivery free of all charges to: University of Massachusetts Amherst at a location specified on a purchase order.
- Bidders must list their Taxpayer's Identification Number here: _____ - _____
- Bid may not be materially altered after the bids have been opened. Only the Director of Procurement can determine what a material alteration is.
- All prices must be submitted on a Net Basis. Unit price shall prevail in case of mathematical error. Payment Net Due: 30 Days
- Bids on items that differ from specifications will be rejected at the discretion of the Director of Procurement. Proprietary names are quoted for informational purposes only and are not meant to limit competition. The right is reserved to accept the bid deemed best for the University.
- Exceptions to any terms and conditions contained herein or in the bid specifications, must be noted by bidder in bid. The Director of Procurement reserves the right to reject any bid that does not conform to the specifications.

Vendor Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ FAX: _____ E-Mail Address: _____

Name of Person Submitting Bid: _____

Authorized Signature: _____



**University of Massachusetts Amherst
Department of Procurement**

Request for Bids:

**Two (2) 2008 or 2009 New Dodge Sprinter 2500 Cargo Vans w/ trade-in
per the attached specifications or approved equal**

RFB# AA10-RH-3580

Bid Opening Date – November 5, 2009 @ 1:00 p.m.

The Department of Mail and Distribution Services at the University of Massachusetts Amherst is seeking bids to provide two (2) new 2008 or 2009 Dodge Sprinter 2500 Cargo Vans or approved equals with the trade-in of other vehicles. The vans are for use by the Mail and Distribution Services for transportation of cargo; use will be intensive stop-start cycling on campus roadways, town and city streets. The vehicle envisioned is a “top-line” automotive manufactured vehicle. Any conversions shall be of a high quality. The vehicle is to be the heaviest available with all possible options which make the vehicle better suited to stop-start duty cycles.

Specifications: Two (2) New 2008 or 2009 Dodge Sprinter 2500 Vans or approved equals

**Trade-in: One (1) – 1993 Chevrolet CG31303 – VIN# 2GBHG31K9P4150237 and
One (1) – 1995 Ford F350 – VIN# 2FDJF37Y3SCA75573**

1. **Color:** Solid White
2. **Engine:** Vortex 3.0L V-6 Gas
3. **Transmission:** 5-Speed HD Automatic Transmission with Overdrive
4. **Rear Axle Ratio:** 4.10 ratios; locking, heavy-duty
5. **Emissions:** CT, ME, MA, NJ, NY
6. **Battery:** Heavy-duty 800 cold cranking amps; including rundown protection and retained accessory power
7. **Auxiliary Battery**
8. **Alternator:** Minimum 180 AMP
9. **Brakes:** 4-wheel disc brakes / Anti-lock breaking system (ABS) 4-wheel
10. **Drive-Type:** Rear-wheel
11. **Wheelbase:** Not less than 144.3”
12. **Tires:** Six (6) - LT245 / 75QR 16E black wall all-season tires (two mounted on rims as a spares)
13. **Wheels:** Six (6) - 16” Silver Steel (two for spares)
14. **Wheel Covers:** Wheel hubcaps
15. **Gross Vehicle Weight:** 8,550 GVWR
16. **Heating:** Rear auxiliary – Block heater
17. **Air Conditioning: Front:** Automatic
18. **Door Count:** Three (3) Doors – side and rear
19. **Rear Cargo Door:** Split / Swing Out
20. **Cargo Partition with Sliding Door:** Bottom rail bolted to floor
21. **Side Cargo Compartment Lamps**
22. **Cargo Tie-down Rails**
23. **Cargo Area Side Wall Protection** from shifting cargo damaging the exterior skin.
24. **Mirrors:** Outside, manual folding
25. **Interior Color:** Grey/Pewter
26. **Seating Capacity:** 2-Passenger – Driver and passenger high-back reclining bucket seats, adjustable, including head restraints and vinyl, NO REAR SEATS
27. **Windows:** Side and rear
28. **High Roof**
29. **Insulation:** Front

30. **Floor Mats:** Rubber front and rear
31. **Audio System:** AM/FM Stereo Radio
32. **Back-up Alarm:** Installed
33. **Windows:** Side and Rear
34. **Bumpers:** Chrome front, heavy-duty aftermarket metal step rear
35. **Commercial Heavy-duty High Track Rear Step Bumper**
36. **Interior Delivery Service Shelf Package System:** EDSTROM # SE23340 or Equivalent
37. **Assist Handles:** Front, Side and Rear (front & rear – both sides) all mounted in such fashion as to facilitate entry
38. **Keys:** Six (6) additional keys per vehicle

SERVICE MANUALS:

1 complete set of each, of books and CD/DVD(s) the following must be included:

- Parts books for engine, body, power train, wiring, engine/emission, etc.
- Diagnosis Service specification book (s)
- Car, Truck, wiring diagram books (s)
- Electrical and vacuum trouble shooting manuals (s)
- Engine / Emission diagnostic trouble shooting manual (s)
- Transmission / Drive Line diagnostic trouble shooting manual (s)
- Mailing list for all service bulletins

A purchase order will be issued to the successful bidder after analysis of the bids.

The vendor is to provide a completed RMV-1 Form and certificate of origin or title upon delivery.

Deliver: FOB Destination: Amherst, MA 01003

All pricing is to include all deliveries and pickups to the University of Massachusetts.

Delivery of the vehicle is to be made to:

University of Massachusetts
Transit Services
55 Governor's Drive
Amherst, MA 01003

Pre-delivery inspection by Claude Curtis, Transit Services is required.

The University of Massachusetts Amherst is responsible for registration and inspection.

Contact Claude Curtis, Transit Services to arrange inspection and sign-off on all vehicles. (413-545-0253)

Payment will be made after delivery and inspection of the vehicle.

The University reserves the right to purchase the vehicles with or without the trade-in of vehicles.

The trades are the vehicles to be replaced by the new ones which are currently all in service. Many of the vehicles can be viewed at the Physical Plant before 7:00 am; during lunch from 12:00 pm – 12:30 pm; or after 3:00 pm; Monday through Friday. **All trade-in vehicles can be viewed by appointment only.** Contact Charlie Apicella @ 413-547-1149 to schedule an appointment to view these vehicles.

Special Note: If you are submitting a bid on an “approved equal” all detailed information on the product must be included within the bid. Failure to include this information may disqualify the bid.

Bidders shall deliver their bid response to the following address by **Thursday, November 5, 2009 at 1:00pm, Eastern Time at which time the bids will be opened and publicly read.** Bids shall be clearly marked and addressed to:

**University of Massachusetts
Procurement Department
407 Goodell Building ~ 140 Hicks Way
Amherst, MA 01003
Fax 413-545-1643
*Attention: RFB AA09-RH-3580***

It is the sole responsibility of the bidder to insure that its bid is delivered to the Procurement Department in its entirety by the due date and time. Late bids will not be considered, and will be placed, unopened, in the bid file. Faxed bids will be accepted, provided the original is received within 5 working days after bid deadline submission date.

All questions from prospective vendors regarding this Request for Bid shall be referred to the Purchasing Manager in the Procurement Department by email or fax only, by Wednesday, October 28, 2009 at 2:00 PM. No telephone calls will be entertained. Inquiries received after the specified date and time will not be accepted. The University will E-Mail its response to all questions to all bidders of record by formal addendum by 5:00 pm on Thursday, October 29, 2009.

The contact information for this individual is:

**University of Massachusetts Amherst
Rosemary A. Hassay, Purchasing Manager
Fax: (413) 545-1643
Email: procurement@admin.umass.edu**

The University will extend the due date by written addendum if such information significantly amends this request for bid or makes compliance with the original proposed due date impractical.

The University of Massachusetts is an Affirmative Action, Equal Opportunity Employer.