



**University of Massachusetts Amherst
Department of Procurement
Request for Bids:**

**Storage Containers for the UMass Track Facility
per the attached specifications or approved equal**

RFB# AA10-RH-3490

Bid Opening Date – August 27, 2009 @ 1:00 p.m.

The Athletic Department at the University of Massachusetts Amherst is seeking bids to provide two (2) new or used storage containers that will be used for outdoor storage of track equipment at the UMass Track Facility per the following specifications or approved equals. All USED containers must be 2006 or newer.

The vendor must specify in the bid response whether the storage containers being bid on are NEW or USED. Specify the manufacturer, model, year and condition of the containers.

Specifications:

- Overall Size: 8 Ft. x 40 Ft.
- Ceiling Height: 8 Ft. 6 inches or higher
- Color: Maroon, Black or Gray
- Doors: Doors at both ends
- Security Locking System
- Weather-Resistant

ADDITIONAL NOTE: (PLEASE READ!)

1. Vendor must bid the shipping charges appropriately per section above.
2. Color samples must be submitted .
3. Include in the bid response the manufacturer, model number and specifications of the containers.
4. Bids must be accompanied by complete descriptive literature and warranty information.

Delivery lead-time after receipt of order: _____

Delivery: FOB Destination, Amherst, MA

Delivery to:

University of Massachusetts
Attn: Joyce Hahn, Business Manager
Athletic Department
205 Boyden Building
131 Commonwealth Avenue
Amherst, MA 01003

Special Note: If you are submitting a bid on an “approved equal” all detailed information on the product must be included within the bid. Failure to include this information may disqualify the bid.

Each bidder is solely responsible for the accuracy and completeness of its bid. Errors or omissions may be grounds for rejection, or may be interpreted in favor of the University. The University will not increase the purchase order to the successful vendor for omissions or oversights not due to the fault of the University or its agents. All changes must be approved in writing.

The successful bidder will be required to provide original signed W-9 form to the University if they are not already a recognized University vendor. A copy of this form can be accessed at: www.umass.edu/procurement - Click on “Forms” – Click on “University of Massachusetts Substitute W-9 Form”.

Bidders shall deliver **two (2) copies** of their bid response to the following address by **Thursday, August 27, 2009 at 1:00pm, at which time the bids will be opened and publicly read.** Bids shall be clearly marked and addressed to:

**University of Massachusetts
Procurement Department
407 Goodell Bldg. ~ 140 Hicks Way
Amherst, MA 01003
Fax 413-545-1643**

Attention: RFB AA10-RH-3490

It is the sole responsibility of the bidder to insure that its bid is delivered to the Procurement Department in its entirety by the due date and time. Late bids will not be considered, and will be placed, unopened, in the bid file. Faxed bids will be accepted, provided the original is received within 5 working days after bid deadline submission date.

All questions from prospective vendors regarding this Request for Bid shall be referred to the Purchasing Manager in the Procurement Department by email or fax only, by Wednesday, August 19, 2009 at 2:00 PM. No telephone calls will be entertained. Inquiries received after the specified date and time will not be accepted. The University will E-Mail its response to all questions to all bidders of record by formal addendum by Thursday, August 20, 2009. The contact information for this individual is:

**University of Massachusetts Amherst
Rosemary A. Hassay, Purchasing Manager
Fax: (413) 545-1643
Email: procurement@admin.umass.edu**

The University will extend the due date by written addendum if such information significantly amends this request for bid or makes compliance with the original proposed due date impractical.

The University of Massachusetts is an Affirmative Action, Equal Opportunity Employer.