



**University of Massachusetts Amherst
Department of Procurement
Request for Bids:**

**Toledo Barstools
per the attached specifications or approved equal**

**RFB# AA10-RH-3413
Bid Opening Date – July 21, 2009 @ 1:00 p.m.**

The Department of Auxiliary Services at the University of Massachusetts Amherst is seeking bids to provide Toledo Barstools, to be uncrated and set in place at the Worcester Dining Commons on the second floor per the following specifications or approved equals.

Specifications: Style # 189-30-UPS – Toledo Bar Stools by MTS Seating, Inc. or approved equal

Quantity: 72 each

Style: MTS Seating, Inc – style # 189-30-UPS

Height: 42.25 inches

Width: 19.25 inches

Depth: 20.5 inches

Seat: Upholstered – CAL TB 133

Back: Wood

Frame Finish: S18 – Satin Black

Footrest: Silver

Warranty Information: _____

Delivery lead-time after receipt of order: _____

The successful vendor must call 24-hours ahead of delivery to: 413-545-5384.

Pricing must include delivery and any surcharges to the University of Massachusetts, Amherst, MA.

Delivery – FOB Destination to:

University of Massachusetts
Attn: Linda Belcher
Worcester Dining Commons
669 North Pleasant Street
Amherst, MA 01003
Phone: 413-545-5384

Special Note: If you are submitting a bid on an “approved equal” all detailed information on the product must be included within the bid. Failure to include this information may disqualify the bid.

Each bidder is solely responsible for the accuracy and completeness of its bid. Errors or omissions may be grounds for rejection, or may be interpreted in favor of the University. The University will not increase the purchase order to the successful vendor for omissions or oversights not due to the fault of the University or its agents. All changes must be approved in writing.

The successful bidder will be required to provide original signed W-9 form to the University if they are not already a recognized University vendor. A copy of this form can be accessed at: www.umass.edu/procurement - Click on "Forms" – Click on "University of Massachusetts Substitute W-9 Form".

Bidders shall deliver **two (2) copies** of their bid response to the following address by Tuesday, July 21, 2009 at 1:00pm, at which time the bids will be opened and publicly read. Bids shall be clearly marked and addressed to:

University of Massachusetts
Procurement Department
407 Goodell Bldg. ~ 140 Hicks Way
Amherst, MA 01003
Fax 413-545-1643

Attention: RFB AA10-RH-3413

It is the sole responsibility of the bidder to insure that its bid is delivered to the Procurement Department in its entirety by the due date and time. Late bids will not be considered, and will be placed, unopened, in the bid file. Faxed bids will be accepted, provided the original is received within 5 working days after bid deadline submission date.

All questions from prospective vendors regarding this Request for Bid shall be referred to the Purchasing Manager in the Procurement Department by email or fax only, by Wednesday, July 15, 2009 at 2:00 PM. No telephone calls will be entertained. Inquiries received after the specified date and time will not be accepted. The University will E-Mail its response to all questions to all bidders of record by formal addendum by Thursday, July 16, 2009. The contact information for this individual is:

University of Massachusetts Amherst
Rosemary A. Hassay, Purchasing Manager
Fax: (413) 545-1643
Email: procurement@admin.umass.edu

The University will extend the due date by written addendum if such information significantly amends this request for bid or makes compliance with the original proposed due date impractical.

The University of Massachusetts is an Affirmative Action, Equal Opportunity Employer.