



# UNIVERSITY OF MASSACHUSETTS-AMHERST

Procurement Department  
407 Goodell Bldg., 140 Hicks Way  
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(THIS IS NOT AN ORDER)

## REQUEST FOR BID # AA10-RH- 3335

«Name» «Address_1» «Address_2» «City», «State» «Zip»	<b>RFB Opening Date &amp; Time: June 11, 2009 @ 1:00 PM</b>		
	Requested by: Jack Harrison Telephone: 413-545-2217 Department: University Press Date Prepared: 6/8/2009		
	Description	Unit Price	Total Price
	<b>BIDS ARE REQUESTED TO PROVIDE BOOK PRINTING AND BINDING FOR THE UNIVERSITY PRESS PER THE ATTACHED SPECIFICATIONS FOR THE BID OPENING ON JUNE 11, 2009 @ 1:00 P.M.</b>		
	<b>Contract Term: July 1, 2009 to June 30, 2010 with the option to renew for an additional three (3) one-year terms.</b>		

PLEASE DIRECT ANY QUESTIONS REGARDING THIS RFB TO: ROSEMARY A. HASSAY @ 413-545-1094

### IMPORTANT INFORMATION

- It is the bidder's responsibility to insure that their bid is received in its entirety by the University of Massachusetts, Procurement Department, 407 Goodell Building, 140 Hicks Way, Amherst, MA 01003-9334 by 1:00 PM on the bid opening date specified above. Bids received after the specified date/time or at a location other than what is listed in the RFB will be rejected and placed unopened in the bid file.
- Bids may be faxed provided that they are followed up by a hard copy with written signature within 5 days of the bid date. All faxed bids must be received by the Procurement fax by the date and time of the bid above.
- All prices are FOB Destination, delivery free of all charges to: University of Massachusetts Amherst at a location specified on a purchase order.
- Bidders must list their Taxpayer's Identification Number here: \_\_\_\_\_ - \_\_\_\_\_
- Bid may not be materially altered after the bids have been opened. Only the Director of Procurement can determine what a material alteration is.
- All prices must be submitted on a Net Basis. Unit price shall prevail in case of mathematical error.
- Bids on items that differ from specifications will be rejected at the discretion of the Director of Procurement. Proprietary names are quoted for informational purposes only and are not meant to limit competition. The right is reserved to accept the bid deemed best for the University.
- Exceptions to any terms and conditions contained herein or in the bid specifications, must be noted by bidder in bid. The Director of Procurement reserves the right to reject any bid that does not conform to the specifications.

Vendor Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Person Submitting Bid: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_



**University of Massachusetts Amherst  
Department of Procurement**

**Request for Bids:  
Book Binding and Printing for the University Press  
per the attached specifications**

**RFB# AA10-RH-3335  
Bid Opening Date – June 11, 2009 @ 1:00 p.m.**

**BID SPECIFICATIONS FOR BOOK PRINTING AND BINDING SERVICES FOR FISCAL 2010**

Bids are requested for book printing and binding services to the University of Massachusetts Press (hereinafter referred to as “Publisher”) for the period **July 1, 2009 through June 30, 2010**. The Publisher produces approximately 25-30 new titles and some reprints annually. While there can be no guarantee of volume, it is expected that this present publication rate will continue. The Publisher utilizes four standard book trims and publishes casebound, split case/paper editions, and paperback only editions. Bidder may subcontract some components, such as casebinding, but shall be responsible for coordination, scheduling, quality control, and costs of subcontracted work within parameters of bid. The Publisher retains the right to reject any job if work performed by a primary contractor, or subcontractor, does not meet Publisher’s standards and schedules.

**All bids must be returned to the University of Massachusetts Procurement Department by 2 PM on the bid opening date in order to be eligible.** Bids may be faxed to 413-545-1643, but faxed bids must be followed by a signed, original hard-copy within five (5) business days. Please see Procurement’s own instructions for details.

**If you have any questions about these bid specifications, please contact Jack Harrison at 413-545-4998, or by email at [harrison@umpress.umass.edu](mailto:harrison@umpress.umass.edu).**

**I. Publisher Quality Standards & Requirements for Book Printing/Binding Vendors**

**1) PREPRESS**

Bidders must quote on complete and comprehensive charges for 1-color prepress, including processing/imaging of supplied PDF files, stripping/imposition (if applicable), full-book “blueprints,” proofs, and plates for each of the four trims specified in the attached Bidsheets. Prepress costs should be calculated based on Publisher supplying “trouble free” PDF files, with halftones (if any) embedded. Separate line items on the Bidsheets should be employed to quote costs for additional procedures, such as scanning reflective art and incorporating those scans into the Publisher supplied PDF files. Any artwork scanned by Bidder must be calibrated to deliver a faithful halftone reproduction of the original reflective art.

Digitally printed hardcopy “blueprint” proofs are an acceptable proofing mode for text & line art pages. **Note that Prepress line items now also include a place to enter the cost saving (per page) for the substitution of digital “soft proof” book blues (delivered via web or download) for hardcopy book blues.** In addition to text proofs, Bidders must be able to provide (upon request) loose Digital Halftone Proofs (DHPs), or film-base proofs, which are an accurate predictor of printed halftone appearance. A line item is provided on the Bidsheet for the item cost of halftone proofs.

**2) PRINTING**

The Publisher requires high quality printing, free of excessive inking, offsetting, scum, streaks, hickeys, and blur. Ink density must maintain an optimal, consistent level throughout all book pages. Printing which varies excessively from lightly inked to heavily inked pages (especially on spreads) will be rejected and re-run at printer’s expense. Bidders must be able to meet high quality standards for line and halftone reproduction and must utilize a minimum 133-150 line screen for halftones. Bleeds must be available in all four trim sizes. **All books must be printed with paper grain parallel to spine and books not so printed will be rejected and re-run at the printer’s expense.** The attached Bidsheet scales for Printing must show complete and comprehensive charges for makeready, and printing for each of the four trims specified.

### 3) PAPER

The Publisher requires vendors to supply 3 different stocks as described in the list below. Bidders must supply the following details about each of the 3 stocks they are offering under this bid: stock name, basis weight, finish, and bulk (ppi). Bidders may offer alternates to the specified Glatfelter stocks, provided they are truly equivalent and closely match the basis weight, pH, shade, and bulking parameters of the specified stocks. Samples of any substitutions must be provided when bid is submitted. The parameters of the three required stocks are:

Stock A: 60# acid-free, cream sheet, ppi 392-420, such as Glatfelter Offset B-16

Stock B: 55# acid-free, cream sheet, ppi 360-400, such as Glatfelter Offset B-16

Stock C: 50# acid-free, cream sheet, ppi 440-512, such as Glatfelter smooth B-16

Itemize paper additional/credits as listed on the attached Bidsheets.

**NO AWARDS WILL BE MADE UNLESS PAPER OFFERED IS SATISFACTORY.**

### 4) BINDING

The Publisher requires Bidders to supply high quality bindings that are sound and durable, free from collating defects, obvious gussets, and excessive head margin fluctuation (bounce). Bindings not up to standard may be rejected. Repeated shortcomings on quality of binding could result in cancellation of contract.

#### A. Casebindings

Bidders must quote complete and comprehensive casebinding costs for each of the four trims specified. **Note that Publisher has included pricing scales categories for both Smyth-Sewn and Notch/Burst Adhesive Casebindings.** Most of the Publisher's books will have a 1" paper bulk, or less. The Publisher will supply camera-copy [PDF file] for all binding dies. The following specifications must be included in the comprehensive binding costs quoted by Bidder:

1-piece case, round back, single crash & paper, 80-88 pt boards; B-Grade cloth (such as Arrestox-B); headbands & footbands; 80# plain white endpapers to match text; Publisher's "standard" foil stamping (defined as 1 hit of foil on both the spine and back (for an ISBN stamp); cost of dies sufficient for "standard" foil stamping

**NOTE: Additional line items are provided on the Bidsheets for other procedures & materials which are additional costs to the standard Publisher casebinding**

A separate line item is provided for the Bidder to quote the *additional* cost of Publisher's "deluxe" stamped casebinding defines as follows: One (1) hit of foil on the front & spine. Typical front stamping fits within a boxed area approximately 4"x4". Typical spine stamping is 3/4" x 6". Back of case will have a self-adhesive bar code sticker (provided by Bidder) affixed within a blind-stamped rectangle. The cost of any additional dies must be included in the quoted charge for deluxe stamping.

#### **IMPORTANT NOTE CONCERNING SHORT-RUN CASEBINDINGS:**

When completing the Casebinding Bidsheet price tables you should factor into price scales the fact that **any ordered casebinding quantities below 300 copies will be in addition to a notch/burst bound paperback edition of minimum 500 paperback copies.** All casebinding quantities below 300 will restrict case material specifications to those materials available from Bidder's own stocking program, when such are available. When quantity columns of either smyth-sewn or adhesive notch/burst bindings dip below Bidder's minimums then Bidder should indicate such by entering "NO BID" in the appropriate Bidsheet cells.

#### B. Paperback bindings

The Publisher prefers adhesive bound paperbacks to use the notch/burst bound method, with full page trim-size preserved. The Publisher will assume that notch/burst binding is quoted unless otherwise stated in bid. A typical Publisher book is 1 inch or less paper bulk. Be advised that the Publisher produces two poetry books per year whose paper bulk may go as low as 3/16". Preference may be given to vendors who can handle paperback bindings for slim volumes such as this.

### 5) JACKETS & COVERS

The Publisher customarily supplies all jackets & covers untrimmed from a separate component printer. Bidsheet pricing should assume jackets & covers are supplied to binder's imposition, untrimmed, and already laminated.

## 6) PACKING & FREIGHT

Quote on packing books in 275# test cartons. Cartons must be labelled with Publisher name, book title, author, ISBN code, carton quantity and carton weight. Cartons must be banded to 40"x48" pallets not more than 52" high. Pallets must not be double-stacked during conveyance and books damaged as a result of double stacking will be returned to vendors for credit. All shipments are to be PREPAID and freight billed at actual cost.

**Bidder's are required to provide good faith estimates of total freight cost for each of the 6 sample project quotes requested.**

For the purposes of freight estimates, assume the entire edition is shipped to the Publisher's distribution center address at:

University of Massachusetts Press, c/o Maple Press Distribution, Lebanon Distribution Center, 704 Legionaire Drive, Fredericksburg, PA 17206. Freight costs for all books will be a factor in determining contract award.

Advance copies, when requested, are to be sent by 2nd courier to Production Manager c/o his office.

## 7) SCHEDULES

The Publisher requires its Printing/Binding vendors be able to meet or exceed the following schedule requirements:

Shipment of first-printing casebound/paperback books no later than 30 business days after receipt of orders & camera copy.

Shipment of reprints no later than 25 business days after receipt of orders. Schedules for first printings must include time for Publisher review of complete book blueprints (Publisher will turn them around in one day). In addition, Publisher routinely requires F&Gs and stamped sample cases for approval.

## 8) STORAGE REQUIREMENTS

All Bidders are required to have reliable procedures and safe facilities for the long term storage of Publisher's platemaking films and/or archived digital printing files. Film flats/digital book files/stamping dies, while stored at vendor's plant, shall remain the property of Publisher. Please specify your storage charge policy on the attached bidsheets where requested.

## II. Instructions for Completing Bids

1) Please complete the attached comprehensive Bidsheets (or provide an equivalent format) for each of the four (4) trim sizes specified. Prices quoted must be **accurate and comprehensive** for the operations/materials/quantities stipulated. The included Bidsheets stipulate the minimum information required but, if necessary, Bidders may *supplement* the information on the appropriate Bidsheet with the aim of providing the Publisher all the information needed to calculate accurate costs for any project configuration. If any quantity columns fall below Bidder's minimums, please enter "NO BID" in the appropriate column/cell of Bidsheet tables.

2) Submit comprehensive, itemized cost estimates for each of six (6) typical Publisher book manufacturing configurations. The itemized costs quoted in these estimates must be directly related to the costs quoted in the complete Bidsheets requested above. Bidders must match each sample book's specifications as closely as possible in their cost quotes. If Bidders cannot match or exceed minimum specifications then "NO BID" should be entered for that particular sample book configuration.

3) Submit at least three (3) references from other book publishers. It is strongly recommended that at least two of these be from other university presses, as those entities produce books which are most like our own. NOTE: Bidders who have already manufactured books for the Publisher within the last three years are exempted from the references requirement.

4) Submit samples books which the Bidder has recently produced for the Publisher's quality evaluation. The minimum acceptable samples are one Smyth-sewn casebound book, one notch/burstbound casebound book, and one notch/burst bound paperback book. NOTE: Bidders who have already manufactured books for the Publisher within the last three years are exempted from the samples requirement.

## III. Contract Award & Renewal

The Publisher will award this contract to the Bidder(s) who offer the best combination of PRICE (including freight costs), QUALITY, SERVICE, and SCHEDULE. The Publisher reserves the right to split contract award if it is the Publisher's interest to do so. No material substitutions by the vendor are acceptable during contract term without prior approval.

All manufacturing and material prices quoted in bid shall remain firm throughout the term of the contract and/or period of renewal except that book printing vendor may pass along any across-the-board increases to their CURRENT PAPER COST (i.e., what the vendor is currently paying its paper supplier) received during the contract period. To pass along an increase in paper cost the vendor must satisfy two conditions: 1) the vendor sends verification, in writing, of their increase in CURRENT PAPER COST.

2) The vendor's PERCENTAGE OF MARKUP applied to CURRENT PAPER COST, and as stated in the contract, shall remain constant throughout the term of the contract and/or period of renewal.

This contract will be in effect for the period from **July 1, 2009 to June 30, 2010** with the option to renew for up to three (3) additional 1-year periods based upon the mutual agreement of the Publisher and successful Bidder(s). To be eligible for a contract renewal vendor(s) must notify the Publisher in writing of their "intent to renew" at least 30 days prior to expiration date of contract. All manufacturing/material prices shall remain constant throughout the one year renewal period, excepting paper prices as stipulated in the above contract terms.

**The Publisher retains the right to terminate this contract and award the balance to alternate vendor(s) if, at any time, our standards of quality, service, and scheduling are not met by the Contractor or his Subcontractor(s).**

Bidders shall deliver their bid response to the following address by **Thursday, June 11, 2009 at 1:00pm, Eastern Standard Time at which time the bids will be opened and publicly read.** Bids shall be clearly marked and addressed to:

**University of Massachusetts  
Procurement Department  
407 Goodell Building  
140 Hicks Way  
Amherst, MA 01003  
Fax 413-545-1643  
*Attention: RFB AA09-RH-3335***

It is the sole responsibility of the bidder to insure that its bid is delivered to the Procurement Department in its entirety by the due date and time. Late bids will not be considered, and will be placed, unopened, in the bid file. Faxed bids will be accepted, provided the original is received within 5 working days after bid deadline submission date.

All questions from prospective vendors regarding this Request for Bid shall be referred to the Purchasing Manager in the Procurement Department by email or fax only, by Wednesday, June 3, 2009 at 2:00 PM. No telephone calls will be entertained. Inquiries received after the specified date and time will not be accepted. The University will E-Mail its response to all questions to all bidders of record by formal addendum by 5:00 pm on Thursday, June 4, 2009.

The contact information for this individual is:

**University of Massachusetts Amherst  
Rosemary A. Hassay, Purchasing Manager  
Fax: (413) 545-1643  
Email: [procurement@admin.umass.edu](mailto:procurement@admin.umass.edu)**

The University will extend the due date by written addendum if such information significantly amends this request for bid or makes compliance with the original proposed due date impractical.

## **University of Massachusetts Press – Sample book specifications for bid.**

Please supply individual, itemized, comprehensive cost estimates for each of the six book project configurations below. The pricing employed in these sample book estimates must agree with the pricing scales in the Bidsheets.

Each sample book estimate must include a reasonable good-faith estimate of freight costs from your plant to our distribution facility.

### **SAMPLE BOOK 1**

QUANTITY: 1000 casebound copies

TRIM SIZE: 5.5 x 8.5 inches

PAGES: 224

PREPRESS: from PDF files as per general bid specifications. Show complete book blueprints, or equivalent, for approval.

PRINTING: Black only, no bleeds

STOCK: Stock B (55# text, as per general bid specifications)

BINDING: SMYTH-SEWN casebound, 1pc case using B-grade cloth such as Arrestox-B, round back, crash & paper, 80-88pt binders board, headbands, colored endpapers from Rainbow-A series, Publisher's standard foil stamping.

JACKETS: wrap Publisher supplied jackets

PACKING: as per the attached general bid specifications

FREIGHT: surface to University Press distribution facility as per the attached general bid specifications.

### **SAMPLE BOOK 2**

QUANTITY: 150 casebound; 600 paperback copies

TRIM SIZE: 6 x 9 inches

PAGES: 304

PREPRESS:

- 1) from printer-ready PDF files with 20 embedded halftones, show complete text proofs as per general bid specifications.
- 2) Please quote, as a separate line item, the cost of advance scanning of 20 pieces reflective art (grayscale) and providing hi-resolution, calibrated TIFFS to Publisher on CD for his use in creating the printer-ready PDF files described above.

PRINTING: Black only, no bleeds

STOCK: Stock B (55# text, as per general bid specifications)

BINDING:

**Casebound:** ADHESIVE NOTCH/burst bound, 1pc case using B-grade cloth from vendor stocking program, round back, crash & paper, 80-88pt binders board, headbands, plain white endpapers, Publisher's "Deluxe" foil stamping.

**Paperback:** Adhesive notch/burst bound paperback

JACKETS & COVERS: no jackets on hardcover edition; papercovers supplied by Publisher

PACKING: as per general bid specifications

FREIGHT: surface freight to University Press distribution facility as per general bid specifications.

### **SAMPLE BOOK 3**

QUANTITY: 1000 paperback copies

TRIM SIZE: 6 x 9 inches

PAGES: 88 (Note: paper bulk will be approx 3/16 to 1/4 inch)

PREPRESS: from PDF files as per general bid specifications. Show complete book blueprints, or equivalent, for approval.

PRINTING: Black only, no bleeds

STOCK: Stock A (55# text, as per general bid specifications)

BINDING: ADHESIVE NOTCH/burst bound paperback

COVERS: wrap Publisher supplied covers

PACKING: as per general bid specifications

FREIGHT: surface to University Press distribution facility as per general bid specifications.

#### **SAMPLE BOOK 4**

QUANTITY: 600 casebound copies

TRIM SIZE: 6.125 x 9.25 inches

PAGES: 368

PREPRESS: from printer-ready PDF files. Show complete text proofs as per general bid specifications.

PRINTING: Black only, no bleeds

STOCK: Stock C (50# text, as per general bid specifications)

BINDING: SMYTH-SEWN casebound, 1pc case using B-grade cloth, round back, crash & paper, 80-88pt binders board, headbands, colored endpapers from Rainbow-A series, Publisher standard foil stamping.

JACKETS: wrap Publisher supplied jackets

PACKING: as per general bid specifications

FREIGHT: surface to University Press distribution facility as per general bid specifications.

#### **SAMPLE BOOK 5**

QUANTITY: 1500 casebound copies

TRIM SIZE: 6.125 x 9.25 inches

PAGES: 416

PREPRESS:

- 1) from printer-ready PDF files with 24 embedded halftones, show complete text proofs as per general bid specifications.
- 2) Please quote, as a separate line item, the cost of advance scanning of 24 pieces reflective art (grayscale) and providing hi-resolution, calibrated TIFFS to Publisher on CD, for his use in creating the printer-ready PDF files described above.

PRINTING: Black only, no bleeds

STOCK: Stock C (50# text, as per general bid specifications)

BINDING: SMYTH-SEWN casebound, 1pc case using B-grade cloth, round back, crash & paper, 80-88pt binders board, headbands, colored endpapers from Rainbow-A series, Publisher standard foil stamping.

JACKETS: wrap Publisher supplied jackets

PACKING: as per general bid specifications

FREIGHT: surface to University Press distribution facility as per general bid specifications.

#### **SAMPLE BOOK 6**

QUANTITY: 200 casebound; 1000 paperback copies

TRIM SIZE: 7 x 10 inches

PAGES: 336

PREPRESS:

- 1) from printer-ready PDF files with 48 embedded halftones, show complete text proofs as per general bid specifications.
- 2) Please quote, as a separate line item, the cost of advance scanning of 48 pieces reflective art (grayscale) and providing hi-resolution, calibrated TIFFS to Publisher on CD, for his use in creating the printer-ready PDF files described above.

PRINTING: Black only, no bleeds

STOCK: Stock A (60# text, as per general bid specifications)

BINDING:

**Casebound:** ADHESIVE NOTCH/burst bound, 1pc case using B-grade cloth from stocking program, round back, crash & paper, 80 pt binders boards, headbands, plain white endpapers, Publisher standard foil stamping.

**Paperback:** Adhesive notch/burst bound paperback

JACKETS & COVERS: no jackets on hardcovers; papercovers supplied by Publisher

PACKING: as per general bid specifications

FREIGHT: surface to University Press distribution facility as per general bid specifications.

**I. PREPRESS AND PROOFS**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous ADDITIONALS to Prepress:**

	per page if application files (InDesign/Quark) supplied as camera copy
	per item to scan reflective art & supply calibrated grayscale TIFF to Publisher on CD
	per item to shoot/scan & strip halftone to Publisher's PDF files
	per item cost for loose, digital and/or film-based halftone proof
	per page for AA corrections to book proofs
	per page for AA corrections at time of reprint to standing archived platemaking files / film flats

**Miscellaneous CREDITS to Prepress**

	per page for substitution of digital "soft proofs" for hardcopy book blues
	per page credit for REPRINT from standing film flats
	per page credit for REPRINT from standing digital files

**II. PRINTING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

III. STOCK

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

Stock A: 60# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

Stock B: 55# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step"

Stock C: 50# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

IV. BINDING

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

**Smyth-sewn Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)  
 plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step"

**Adhesive Notch/Burst Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)  
 plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers  
 per copy additional for DELUXE stamping plus  makeready (if any)  
 per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

IV. BINDING (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

Adhesive Paperback Binding (if method other than notch binding is being quoted, please specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

V. FINISHING, PACKING, SHIPPING additional (per copy):

	per copy additional to WRAP DUSTJACKETS +		makeready (if any)
	per copy additional to film laminate 1-up DUSTJACKETS		
	per copy additional to film laminate 1-up PAPERCOVERS		
	per copy additional to film laminate 2-up PAPERCOVERS		
	per copy additional for INDIVIDUAL SHRINKWRAP		

VI. STORAGE CHARGES

Storage Charges for Publisher's film flats commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

Storage Charges for Publisher's digital files commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month



**I. PREPRESS AND PROOFS**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

	0	150	200	250	300	500	600	750	800	1000	1200
64											
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128											
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288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous ADDITIONALS to Prepress:**

	per page if application files (InDesign/Quark) supplied as camera copy
	per item to scan reflective art & supply calibrated grayscale TIFF to Publisher on CD
	per item to shoot/scan & strip halftone to Publisher's PDF files
	per item cost for loose, digital and/or film-based halftone proof
	per page for AA corrections to book proofs
	per page for AA corrections at time of reprint to standing archived platemaking files / film flats

**Miscellaneous CREDITS to Prepress**

	per page for substitution of digital "soft proofs" for hardcopy book blues
	per page credit for REPRINT from standing film flats
	per page credit for REPRINT from standing digital files

**II. PRINTING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
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288											
320											
352											
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416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

III. STOCK

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

Stock A: 60# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
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224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

Stock B: 55# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step"

Stock C: 50# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp											
16 pp											
32 pp											

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

IV. BINDING

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step"

**Smyth-sewn Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)

plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

University of Massachusetts Press

PRINT & BIND BIDSHEET

TrimSize2 = 6" x 9"

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

**Adhesive Notch/Burst Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)

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per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

University of Massachusetts Press

PRINT & BIND BIDSHEET

TrimSize2 = 6" x 9"

**IV. BINDING (continued)**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "step

**Adhesive Paperback Binding (if method other than notch binding is being quoted, please specify)**

	0	150	200	250	300	500	600	750	800	1000	1200
64											
96											
128											
160											
192											
224											
256											
288											
320											
352											
384											
416											
448											

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp											
16 pp											
32 pp											

**V. FINISHING, PACKING, SHIPPING additional (per copy):**

per copy additional to WRAP DUSTJACKETS +  makeready (if any)  
 per copy additional to film laminate 1-up DUSTJACKETS  
 per copy additional to film laminate 1-up PAPERCOVERS

	per copy additional to film laminate 2-up PAPERCOVERS
	per copy additional for INDIVIDUAL SHRINKWRAP

**VI. STORAGE CHARGES**

Storage Charges for Publisher's film flats commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

Storage Charges for Publisher's digital files commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

**I. PREPRESS AND PROOFS**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
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288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

**Miscellaneous ADDITIONALS to Prepress:**

	per page if application files (InDesign/Quark) supplied as camera copy
	per item to scan reflective art & supply calibrated grayscale TIFF to Publisher on CD
	per item to shoot/scan & strip halftone to Publisher's PDF files
	per item cost for loose, digital and/or film-based halftone proof
	per page for AA corrections to book proofs
	per page for AA corrections at time of reprint to standing archived platemaking files / film flats

**Miscellaneous CREDITS to Prepress**

	per page for substitution of digital "soft proofs" for hardcopy book blues
	per page credit for REPRINT from standing film flats
	per page credit for REPRINT from standing digital files

**II. PRINTING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
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320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

III. STOCK

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock A: 60# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
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352												
384												
416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock B: 55# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
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352												
384												
416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock C: 50# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

**Smyth-sewn Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)

plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

**Adhesive Notch/Burst Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

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per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

**IV. BINDING (continued)**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

**Adhesive Paperback Binding (if method other than notch binding is being quoted, please specify)**

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

**V. FINISHING, PACKING, SHIPPING additional (per copy):**

	per copy additional to WRAP DUSTJACKETS +		makeready (if any)
	per copy additional to film laminate 1-up DUSTJACKETS		
	per copy additional to film laminate 1-up PAPERCOVERS		
	per copy additional to film laminate 2-up PAPERCOVERS		
	per copy additional for INDIVIDUAL SHRINKWRAP		

**VI. STORAGE CHARGES**

Storage Charges for Publisher's film flats commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

Storage Charges for Publisher's digital files commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

**I. PREPRESS AND PROOFS**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
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288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

**Miscellaneous ADDITIONALS to Prepress:**

	per page if application files (InDesign/Quark) supplied as camera copy
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	per item to shoot/scan & strip halftone to Publisher's PDF files
	per item cost for loose, digital and/or film-based halftone proof
	per page for AA corrections to book proofs
	per page for AA corrections at time of reprint to standing archived platemaking files / film flats

**Miscellaneous CREDITS to Prepress**

	per page for substitution of digital "soft proofs" for hardcopy book blues
	per page credit for REPRINT from standing film flats
	per page credit for REPRINT from standing digital files

**II. PRINTING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
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288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

III. STOCK

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock A: 60# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
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288												
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416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock B: 55# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
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416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

III. STOCK (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Stock C: 50# (specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
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256												
288												
320												
352												
384												
416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

NOTE: All Stock prices given above MUST INCLUDE the BIDDER'S markup.

Specify PERCENTAGE OF MARKUP (profit & handling) over CURRENT PAPER COST =

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

**Smyth-sewn Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
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288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

**Miscellaneous additional costs to binding (quote on a per copy basis):**

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)  
 plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

**IV. BINDING**

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

**Adhesive Notch/Burst Casebinding, B Grade Cloth**

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

**Cost for additional pages over 448pp or for odd 8s/odd 16s**

8 pp												
16 pp												
32 pp												

additional for 3pc case (B-Grade cloth shows 1 inch, colored Rainbow endpaper over sides)

plus  makeready (if any)

per copy additional for 80# Rainbow colored endpapers

per copy additional for DELUXE stamping plus  makeready (if any)

per copy additional for printing & affixing bar code sticker within blind-stamped rectangle on back of case

**Miscellaneous credits to binding (quote on a per copy basis):**

per copy CREDIT (if any) for 1 pc case in Pearl Linen

IV. BINDING (continued)

Quantity = columns Page Count = rows

NOTE: Quantity increment columns are not equal "steps"

Adhesive Paperback Binding (if method other than notch binding is being quoted, please specify)

	0	150	200	250	300	500	600	750	800	1000	1200	1500
64												
96												
128												
160												
192												
224												
256												
288												
320												
352												
384												
416												
448												

Cost for additional pages over 448pp or for odd 8s/odd 16s

8 pp												
16 pp												
32 pp												

V. FINISHING, PACKING, SHIPPIN

	per copy additional to WRAP DUSTJACKETS +		makeready (if any)
	per copy additional to film laminate 1-up DUSTJACKETS		
	per copy additional to film laminate 1-up PAPERCOVERS		
	per copy additional to film laminate 2-up PAPERCOVERS		
	per copy additional for INDIVIDUAL SHRINKWRAP		

VI. STORAGE CHARGES

Storage Charges for Publisher's film flats commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month

Storage Charges for Publisher's digital files commence after \_\_\_\_\_ years of job inactivity @ \_\_\_\_\_ per year / quarter / month