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In Person

Orders may be placed on campus at Print Services, 139 Whitmore Administration Building. Our hours are: Monday- Friday, 8:30 am to 5:00 pm. For more information please call 413-545-2718 and ask to speak to the Graduation Announcement Coordinator.

By Mail

Please contact Print Services if you wish to order your announcements through the mail. The graduation announcement brochure, including an order form, will be sent out to you. Return the completed form with your deposit to the Graduation Announcement Coordinator, Print Services, 151 Whitmore Administration Building, University of Massachusetts, 181 Presidents Drive, Amherst, MA 01003-9313.

By Fax or Email

Complete the provided pdf order form. Orders may be faxed to 413-545-3377 or emailed to print@admin.umass.edu. Once the order is received, we will calculate the cost of your order and contact you for payment details.

Online Submission

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