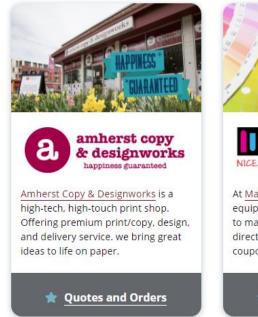
UMass Amherst Printing Options: September 2021

Printing and copying options on campus are limited to 3 major vendors. Any exam or large print jobs will need to **go out via PO** through Buyways and **require a quote**. The current vendors are Amherst Copy, Marcus Printing and Tigerpress. The link to request quotes and submit print files can be found at <a href="http://www.umass.edu/print/">http://www.umass.edu/print/</a>.







## Instructions for submitting a print job:

Step 1: Get quotes from one or more of the above vendors.

Step 2: Once you have selected a vendor and have received a quote, email an admin with your request. Shipping options will be presented to the admin at the time of entry into the Buyways system.

\*Note: If you need to download order forms for items such as Name Badges or Business Cards, please click here <a href="https://www.umass.edu/mail/">https://www.umass.edu/mail/</a>. They are located at the very bottom of the page.

As always, if you have any questions please reach out to an admin. Thank you!