Note 9: Undergraduate and graduate instruction administered through Continuing and Professional Education is not included.

Note 8: Instructor FTEs are reported as a semester average (the sum of fall and spring semesters divided by two).

Note 7: Independent Study, Practicum, and thesis sections are excluded. The FTEs associated with these sections are included in Student/Faculty ratio tables.

Note 6: Ratios are for lecture sections (credit-bearing courses) with enrollment of at least two students.

Note 5: Instruction is reported according to the department in which the instructor of record is budgeted. Teaching Associates and other instructors under Non-Tenure System Faculty are assigned based on the course rubric.

Note 4: Sections are distributed proportionally based on both the number of instructors and the number of times the section is cross-listed. Cross-listed sections are counted only once.

Note 3: FTEs for Tenure System administrative faculty, Teaching Associates and non-faculty staff are assigned in proportion to the credit value of the section where 1 FTE = 12 course credits.

Note 1: The definitions used in these reports are consistent with the guidelines of the Delaware study (National Survey of Instructional Costs and Productivity, http://www.udel.edu/IR/cost/definitions.html)

Subsidiary class meetings associated with a lecture section.

### Lab and Discussion Sections:

### Graduate Sections:

### Upper Division Sections:

### Lower Division Sections:

100-level and 200-level course sections.

### Teaching Associates (FTE):

Teaching Associates (TOs) responsible for credit bearing sections.

### Non-tenure System Faculty:

- Teaching FTE
- % Lower Division Sections
- % Upper Division Sections
- % Graduate Sections
- % Teaching Associates
- Total Lecture Sections
- Lab and Discussion Sections

### Teaching Tenure System Faculty (FTE):

### Available Tenure System Faculty (FTE):

### Definitions and Notes:

#### Available Teren System Faculty (FTE): Faculty with tenure or in a tenure track position. Excludes faculty on leave without pay and the percent of FTE paid from non-state/GOF funds.

#### Teaching Teren System Faculty (FTE): Faculty from Available Teren System who taught during the given semester.

#### Non-tenure System Faculty (FTE): Visiting, post-retirement, and temporary faculty teaching credit bearing sections; excludes the percent of FTE paid from non-state/GOF funds. Includes other instructors who teach such as campus administrators and staff, Five College faculty, and individuals who are not on the payroll. Sections with no instructors listed are also counted here except as described in Note 5 below.

#### Teaching Associates (FTE): Teaching Associates (TOs) responsible for credit bearing sections.

#### Lecture Sections: Generally the primary credit-bearing section of a course where instruction is provided principally by means of regularly scheduled face-to-face meetings. Sections are counted once regardless of the credit value of the course except for those taught by the instructors described in Note 3 below. These sections are adjusted for the credit value of the course where 3 credits = 1 course section.

#### Lower Division Sections: 100-level and 200-level course sections.

#### Upper Division Sections: 300-level and 400-level course sections and 500-level if undergraduate students are enrolled.

### Graduate Sections:

- 500-level course sections with only graduate enrollments and 600-level course sections and above.

### Lab and Discussion Sections:

- Subsidiary class meetings associated with a lecture section. Most are non-credit-bearing but a small number of credit-bearing labs, honors colloquia and standalone laboratory sections are included. Non-credit lab and discussion sections taught by teaching assistants, as well as those with no assigned instructor, are counted in the Teaching Associates group.

### Notes:

- Note 1: The definitions used in these reports are consistent with the guidelines of the Delaware study (National Survey of Instructional Costs and Productivity, http://www.udel.edu/IR/cost/definitions.html)

- Note 2: Data reflect the organizational structure as of Fall 2016.

- Note 3: FTEs for Teren System administrative faculty, Teaching Associates and non-faculty staff are assigned in proportion to the credit value of the section where 1 FTE = 12 course credits.

- Note 4: Sections are distributed proportionally based on both the number of instructors and the number of times the section is cross-listed. Cross-listed sections are counted only once.

- Note 5: Instruction is reported according to the department in which the instructor of record is budgeted. Teaching Associates and other instructors under Non-Tenure System Faculty are assigned based on the course rubric.

- Note 6: Ratios are for lecture sections (credit-bearing courses) with enrollment of at least two students.

- Note 7: Independent Study, Practicum, and thesis sections are excluded. The FTEs associated with these sections are included in Student/Faculty ratio tables.

- Note 8: Instructor FTEs are reported as a semester average (the sum of fall and spring semesters divided by two).

- Note 9: Undergraduate and graduate instruction administered through Continuing and Professional Education is not included.