

STUDENT RESPONSE TO INSTRUCTION (SRTI)

Student Monitor's Instruction Sheet

Instructions for Student Monitors	Course Information (Departmental Coordinator Please Complete Before Disseminating Packets)
<ul style="list-style-type: none">• When the instructor leaves the room, hand out questionnaires to students. (Please do not remove or hand out the "Batch Sheet" that might also be in the envelope.)• Write the "CLASS NUMBER" for the course on the board and tell students to write this number and fill in the bubbles on the bottom of the form. _____ → <p>Read this statement out loud to the students: "Please use a pencil. Answer each question carefully. Add any comments on the back. The information you provide helps the instructor to improve this course and the teaching of it. These evaluations will not be available to the instructor until after course grades have been submitted. Please do not discuss your responses with others until all the questionnaires have been collected."</p> <ul style="list-style-type: none">• Complete your own questionnaire.• When all of the materials are in the envelope, fasten the envelope's clasp or tuck the flap inside the envelope. Do not seal the envelope.• Take the packet to the departmental coordinator at: _____ → <p>PROBLEMS? Please contact Noreen LeMieux in the Office of Academic Planning and Assessment at 545-2564 with any questions or concerns.</p>	<p>Instructor Name: _____</p> <p>Class Number: _____</p> <p>Department: _____</p> <p>Departmental Coordinator: _____</p> <p>Location: _____</p>