DATABASE SEARCHING MADE EASY:
A Guide to finding articles & books using the UMASS library website 😊

Note: You can do this at the library or at home! If you do this at home, you will be prompted to input your OIT username and password (aka your “UMail” information.)

Step 1: Go to the UMass library home page: http://www.library.umass.edu/

Step 2: In the “Tools” box, click on “Database Locator”

Step 3: Browse databases by clicking on alphabetical groups OR search databases by subject, keyword, or title!

Step 4: Choose a database. Here are some options for nursing students:

1) **CINAHL**: A resource for nursing and allied health professionals, students, educators and researchers. This database provides indexing and abstracting for over 1,700 current nursing and allied health journals and publications dating back to 1982. (Your best bet for articles from nursing literature (articles by nurses, about nurses, or for nurses!)

2) **PubMed**

3) **Health and Psychosocial Instruments**

4) **Health Reference Center Academic**

5) **General Science Index**

6) **Medline**
Step 5: Start Searching!
A Screen Shot of the CINAHL database: (Notice you can set “limits” to search for the articles you need!)
Okay, so now you’ve found an article. Well, how do you get it?

Let’s say I searched the database with the key words “Nurse”, “Children”, and “Death” and I came up with these two articles:

  [NOTE: J. Costello is the author. Pediatric Nursing is the name of the journal. The “12(6)” refers to journal volume and number. This volume and number happen to be for July 2000. “28-31” are the page numbers.]

  [NOTE: This is a book chapter. “The dying child” is the name of the article, Child with Cancer: A Textbook of Complete Family-Centered Care is the complete name of the book. S. Curnick is the author for the chapter, not of the book. When you click on the link for an article that comes up in your search, you can get the complete information for reference for that article.]

**Step 1: Check SFX for Article availability**

1) Click on the article you want to get more information about.
2) Scroll down the page until you see this link and click on it:
   ![Check SFX for Article availability](image)
3) You will be brought to that article’s “availability page” and will be given all or some of these choices:

<table>
<thead>
<tr>
<th>Full Text</th>
<th>Abstract and full-text may be available through CrossRef</th>
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<tbody>
<tr>
<td>Catalog Information</td>
<td>Check availability in UMass Amherst Library Catalog</td>
</tr>
<tr>
<td>InterLibrary Loan</td>
<td>If not available at UMass, request from Interlibrary Loan</td>
</tr>
<tr>
<td>Other Library Catalogs</td>
<td>If book not at UMass, request from Virtual Catalog</td>
</tr>
<tr>
<td>Web Search</td>
<td>Search for related information in Google Scholar</td>
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Nursing 100 & 397A  
M. Mathews  
Revised 9/2005
4) Start from the top and go to the bottom!! Some articles may be available online in full text. Some you may have to go to the UMass library and photocopy out of journals. Others you will have to request from other libraries through Interlibrary Loan (ILL).

*If you can’t get the article in full text…

**Step 2: Check to see if UMass has it.**

1) Go to the UMass Library Catalog page: [http://umlibr.library.umass.edu/](http://umlibr.library.umass.edu/)
2) Click on “Journal Title” for journal articles or “Title” for book title.
   NOTE: If it’s a book, don’t enter the title for the chapter, because nothing will show up. You have to enter the title of the actual book!

**If UMass has it, you can click on the journal/book and it will tell you the call number for that article. Ask a librarian where to go and make a photocopy!!

**If UMass doesn’t have it, you can request the article from INTER LIBRARY LOAN which is wicked easy!

*If UMass does not have the journal or book…

**Step 3: Get it from Inter-Library Loan**

1) Go to the UMass Library Home Page: [http://www.library.umass.edu/](http://www.library.umass.edu/)
2) In the “Services” box, click on “ILL/Document Delivery”
3) Click on “Submit an ILL request or use your ILL account”
4) Click on “First Time Users”

5) Set up an account and follow the directions for requesting a journal article, book, and more!! If you are requesting an article, then a librarian from another library will actually photocopy the article you want and either send it to you in the mail or you can have it delivered over the web as an Acrobat Reader file (which I think is not only faster, but very convenient!) And its FREE! If you request a book, it will be delivered to the UMass library and you will be notified via email when you can come pick your book up!

THE END! HAPPY RESEARCHING!